



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Human Resources & Information Technology Committee

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Wednesday, October 11, 2023

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

4. Approval of minutes from previous meeting

[23-1156](#)

Minutes 8-9-23.

**Attachments:** [Minutes 8-9-23.pdf](#)

**Croatt moved, seconded by Fenton, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

5. **Public Hearing/Appearances**

6. **Action Items**

[23-1161](#)

Lieutenant Over Hire Request.

**Attachments:** [Lt Overhire 2023.pdf](#)

**Croatt moved, seconded by Fenton, that the Report Action Item be  
recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

[23-1162](#)

Elected City of Appleton Attorney Compensation for May 2024 term.

**Attachments:** [Elected COA Attorney Compensation for May 2024 Term.pdf](#)

**Fenton moved, seconded by Hayden, that the Report Action Item be  
recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

[23-1163](#)

City of Appleton Mayor Compensation for April 2024 Term.

**Attachments:** [COA Mayor Compensation for April 2024 Term.pdf](#)

*Approval of compensation structure set forth in Director Ratchman's memorandum.*

*Payment structure as set forth in Director Ratchman's memorandum.*

**Croatt moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz

## 7. Information Items

[23-1164](#)

Connecting Care Clinic Update (new facility space and year-to-date ROI)

*Moving to new location on December 11 with only 2 days of downtime. Continues under the same operating agreement. No new lease is required.*

**This Presentation was received and filed**

[23-1165](#)

Health Insurance Program Update.

**This Presentation was received and filed**

[23-1208](#)

Appleton Public Library Table of Organization Change

**Attachments:** [Memo - TO Change - MM LA Acquisitions 2023.pdf](#)

[Library Draft 10.6.23.pdf](#)

[Library Assistant - Materials Management \(Catalog\).pdf](#)

**This Report Action Item was received and filed**

[23-1166](#)

Recruitment Status Report 10/3/23.

**Attachments:** [RSR 10.03.23.pdf](#)

**This Presentation was received and filed**

## 8. Adjournment

**Hayden moved, seconded by Croatt, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Hartzheim, Croatt, Fenton, Hayden and Schultz