



CITY OF APPLETON

MEMORANDUM

Date: 7/17/24
To: Municipal Services Committee
From: Eric Lom, P.E., City Traffic Engineer
Subject: Parking changes on Mason St by Jefferson ES
(follow-up to a 6-month evaluation)

At the request of the Principal at Jefferson Elementary School, the City's Traffic Section recently assessed the possibility of making numerous changes to the on-street parking along the east side of Mason Street, adjacent to the school, as a means of improving traffic safety and operations. Based on our evaluation, we initiated an evaluation period to coincide with the 2023-2024 school year. The evaluation generally included the following:

1. Removed the existing *4-Hour Parking* zone (7:30 a.m. to 4:30 p.m. on school days)
2. Created a small *15-minute Parking* zone (7:30 a.m. to 4:30 p.m. on school days)
3. Created one handicapped accessible stall
4. Created a small *Passenger Loading Zone* south of their south driveway (7:30 a.m. to 4:30 p.m. on school days)
5. Created a small *No Stopping* zone adjacent to small parking lot at the south end of their property (7:30 a.m. to 4:30 p.m. on school days)

This arrangement has had had the desired effect, and we have not received any feedback from the community. Based on this, we recommend the changes be made permanent. To accomplish this, the following ordinance changes are necessary:

1. **Repeal Ord. 97-52:** "Parking be restricted to four hours during school hours on the east side of Mason Street from the south right-of-way line of Prospect Avenue to a point 415 feet south."
2. **Repeal Ord. 97-52:** "Stopping, standing, or parking be prohibited, except for bus loading, during school hours, on the east side of Mason Street from a point 415 feet south of the south right-of-way line of Prospect Avenue extending 50 feet south."

3. **Create:** “Designate a 15-minute parking zone from 7:30 a.m. to 4:30 p.m. on school days on the east side of Mason Street from a point 286 feet south of Prospect Avenue to a point 348 feet south of Prospect Avenue.”
4. **Create:** “Parking be restricted to vehicles displaying handicapped license plates or Wisconsin handicapped permit only on the east side of Mason Street from a point 348 feet south of Prospect Avenue to a point 373 feet south of Prospect Avenue.”
5. **Create:** “Stopping, standing and parking be prohibited, except for buses, from 7:30 a.m. to 4:30 p.m. on school days on the east side of Mason Street from a point 420 feet south of Prospect Avenue to a point 470 feet south of Prospect Avenue.”
6. **Create:** “No Parking/Passenger Loading Zone (driver must remain behind wheel/pull forward when possible) 7:30 a.m. to 4:30 p.m. on school days on the east side of Mason Street from a point 470 feet south of Prospect Avenue to a point 550 feet south of Prospect Avenue.”
7. **Create:** “Stopping, standing and parking be prohibited from 7:30 a.m. to 4:30 p.m. on school days on the east side of Mason Street from a point 550 feet south of Prospect Avenue to a point 615 feet south of Prospect Avenue.”