



Memorandum

To: Parks & Recreation Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: 03/12/14

Re: Action: Award playground equipment purchase and installation at Woodland Park to “Miller and Associates” for a contract total not to exceed \$45,125.

The 2014 Capital Improvement budget allocated monies to purchase and install new playground equipment at our city parks. After weighing such factors as age, appearance, repair costs, and current trends of play, staff decided to replace the ages 5-12 year old category play component at Woodland Park. The budget allocated \$90,000 for these projects. The remainder of the funds will be used for ADA access and/or ages 2-5 year category play equipment at Hoover Park.

Three playground equipment firms responded to Requests for Proposals. The firms were judged and graded by Parks, Recreation and Facilities Management Department staff. Each firm’s designs were graded in the following areas; relevant experience, play value, layout/design and maintenance, overall impression, safety/risk factors, warranty, and cost.

Our staff recommends awarding Miller and Associates (Burke Manufacturing) a contract to provide and install ages 5-12 year old category equipment at Woodland Park for a contract total of \$45,125. The final selection is as follows:

1. Miller & Associates - \$45,125
2. Gerber Leisure Option - \$46,030
3. Minnesota/Wisconsin Playground \$46,134

Please feel free to contact me at 832-5572 or by email at dean.gazza@appleton.org with any questions or comments.