



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final-revised Board of Building Inspection

Wednesday, October 9, 2024

2:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Mayor Woodford called the meeting to order at 2:00 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Siebers, Abshire, Woodford, Henson and Homan

4. Approval of minutes from previous meeting

[24-1276](#)

Meeting Minutes from 12/1/22

Attachments: [Meeting Minutes from 12-1-22.pdf](#)

Alderperson Siebers moved, seconded by Attorney Abshire that the minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Siebers, Abshire, Woodford, Henson and Homan

5. Action Items

[24-1277](#)

841 W. Lawrence St. (31-3-0899-01) Property recently changed from commercial use to residential use. Request to continue to use an existing stair that is thirty (30) inches wide as a required means of egress from the second story. Section 321-04(2)(a) of the Uniform Dwelling Code as adopted by Section 4-136 of the Municipal Code, requires stairs to be thirty-six (36) inches in width.

Attachments: [841 W. Lawrence St.pdf](#)

Henson moved, seconded by Siebers, that the action item 24-1277 be amended to change the wording fire alarm to smoke detector in bullet point #3 in the contingencies.

Homan moved, seconded by Siebers, that the amendment be amended to add that the platform over the porch roof be built to code and allow for egress between 2nd egress exit and ladder. Roll Call. Motion carried by the following

vote:

Aye: 5 - Siebers, Abshire, Woodford, Henson and Homan

Siebers moved, seconded by Henson, that the Action Item 24-1277 be approved as amended as reflected in the following contingencies:

-Install exit sign above door leading to ladder

-Create a fire evacuation plan and mount it in the living area of apartment

-Install a smoke detector synced with the lower unit in the main living area for increased awareness .

-The platform over the porch roof be built to code and allow for egress between 2nd egress exit and ladder.

Roll Call. Motion carried by the following vote:

Aye: 5 - Siebers, Abshire, Woodford, Henson and Homan

6. Information Items

7. Adjournment

A motion was made by Siebers, seconded by Henson, that this meeting was adjourned at 2:15 p.m.. The motion carried by the following vote:

Aye: 5 - Siebers, Abshire, Woodford, Henson and Homan