

City of Appleton

100 North Appleton Street Appleton, WI 54911-4799 www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, April 20, 2016		7:00 PM	Council Chambers
Α.	CALL TO OR	RDER	
B.	INVOCATION	N	
C.	PLEDGE OF	ALLEGIANCE TO THE FLAG	
D.	ROLL CALL	OF ALDERPERSONS	
E.	ROLL CALL	OF OFFICERS AND DEPARTMENT HEADS	
F.	PUBLIC PAR	RTICIPATION	
G.	APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES		
	<u>16-590</u>	Common Council Meeting Minutes of April 6, 2016	
		Attachments: CC Minutes 4-06-2016.pdf	
H.	BUSINESS PRESENTED BY THE MAYOR		
	<u>16-593</u>	Presentation of Library Volunteer of the Year Awards	
	<u>16-594</u>	Appointment of Scott Engstrom to the Board of Zoning Appeals	
		Attachments: APPT TO BD OF ZONING SCOTT ENGSTROM BIO VACA	TED TERM 041516
	<u>16-595</u>	Appointment of Todd Brokl to the Appleton Redevelopment Author	ority

Attachments: APPT TO ARA TODD BROKL BIO VACATED TERM 041516.pdf

16-596 Committee Reppointments

Reappointment of Kathy Groat to the Appleton Housing Authority Reappointment of Gerald Fisher, and Marissa Downs to the Appleton

Redevelopment Authority

Reappointment of Sally Mielke to the Board of Health

Reappointment of Eleanor Maloney, Linda Marx and James Smith to the Board

of Review

Reappointment of Steve Uslabar to the City Plan Commission

Reappointment of Nancy Peterson to the Historic Preservation Commission Reappointment of Richard Detienne and Carolyn Mewhorter to the Fox Cities

Transit Commission

Attachments: COMM REAPPOINTS AHA ARA HEALTH REVIEW PLAN HPC TRANSIT 0415

I. PUBLIC HEARINGS

16-591 Public Hearing: 1-P-16

Attachments: Public Hearing 1-P-16.pdf

J. SPECIAL RESOLUTIONS

16-592 Adoption of Final Resolution 1-P-16 authorizing street improvements and

levying special assessments against benefited property

Attachments: 1-P-16 Sanitary Storm Sewer Laterals Final Resolution.pdf

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

Approve Street Occupancy Permit request from Boldt to install a fence along the Morrison Street and Lawrence Street sides of 218 E.

Lawrence Street shutting down the Morrison Street sidewalk and reducing the Lawrence Street sidewalk to 5 feet from March 28, 2016 through July 31, 2016 for construction of Appleton YMCA's new entrance.

Attachments: Street Occupancy Permit Boldt.pdf

Legislative History

4/12/16 Municipal Services

Committee

recommended for approval

Award the Purchase and Installation of Appleton's Parking Access and Revenue Control System to TAPCO in an amount not to exceed \$650,000.

Attachments: Award to TAPCO.pdf

Legislative History

4/12/16 Municipal Services recommended for approval

Committee

Approve Memorandum of Understanding with Appleton Northside
Business Association for purchase and installation of American Flags for
Richmond Street.

Attachments: Memorandum of Understanding-Appleton Northside Business .pdf

Legislative History

4/12/16 Municipal Services recommended for approval

Committee

16-563

Request from Appleton Downtown Inc. for a street occupancy permit to host a Sidewalk Sale on Saturday, August 6, 2016 from 1:30 p.m. to 6:00 p.m. (during Mile of Music) on the beautification strip from 600 W. College Avenue to 300 E. College Avenue.

Attachments: ADI-Sidewalk Sale.pdf

Legislative History

4/12/16 Municipal Services recommended for approval

Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

Farm Market application of Appleton Downtown Inc. for Saturdays, June 18 - October 25, 2016 (except September 24), Appleton Street to Drew Street, including Houdini Plaza and Oneida (south), contingent upon approvals from all departments.

Legislative History

4/13/16 Safety and Licensing recommended for approval

Committee

Indoor Farm Market application of Appleton Downtown Inc., for Saturdays, November 5, 2016 to May 27, 2017, City Center Plaza, contingent upon approvals from all departments.

Legislative History

4/13/16 Safety and Licensing recommended for approval

Committee

16-433 Operator's Licenses

Attachments: Operator's Licenses for 3-23-16 S & L.pdf

Operator's Licenses for 04-13-16.pdf

Legislative History

4/13/16 Safety and Licensing recommended for approval

Committee

16-438 Request Authorization to Purchase Emergency Vehicle Preemption

Equipment from a Single Source Vendor

Attachments: Memo to Safety Licensing Committee - Upgrading EVP Equipment - 3-17-16.pc

Legislative History

4/13/16 Safety and Licensing recommended for approval

Committee

Secondhand Article License application of Endless Treasures, Lacy L.

Karth, Applicant, 1930 W. College Ave., contingent upon approval from

all departments.

Legislative History

4/13/16 Safety and Licensing recommended for approval

Committee

3. MINUTES OF THE CITY PLAN COMMISSION

16-334 Request to approve Rezoning #2-16 for 1611 & 1621 Schaefer Circle and 1645 E. Harding Drive, including to the centerline of the adjacent right-of-way, as shown on the attached maps, from PD/R-3 Planned Development Multi-Family District to R-3 Multi-Family District

Attachments: StaffReport VirginiaVillageApts Rezoning For04-11-16.pdf

Legislative History

3/7/16 City Plan Commission recommended for approval

Proceeds to Council on April 6, 2016.

Dukelow amended the motion to hold the item until the next meeting.

Amendment failed for lack of a second.

4/6/16 Common Council referred to the City Plan Commission

4/11/16 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

16-514 CEA Review Committee Report for March 22, 2016

Attachments: CEA Review22-Mar-2016-02-02-29.pdf

Legislative History

4/12/16 Finance Committee recommended for approval

Alderperson Konetzke arrived at 4:36pm.

16-515 Request to deny the Claim for Excessive Tax appeal from Associated

Bank.

Attachments: Associated Bank claim memo to finance committee April 2016.pdf

Associated Bank - Claim for Excessive Assessment (filed 1-28-16).pdf

Legislative History

4/12/16 Finance Committee recommended for approval

16-516 Request to approve Resolution accepting Petition for Annexation - Plach

Annexation, Town of Grand Chute

Attachments: Plach - Resolution.pdf

Legislative History

4/12/16 Finance Committee recommended for approval

<u>16-517</u> Request to approve the following 2016 Budget adjustment:

Water Utility

Machinery and Equipment - \$105,250 Infrastructure Construction +\$105,250

to re-allocate funds for the Lawrence Street Watermain Project.

Attachments: 2016 Budget Adj Lawrence St Watermain Proj.pdf

Legislative History

4/12/16 Finance Committee recommended for approval

<u>16-532</u> Request to award Information Technology Furniture Remodel to Nordon

Business Environments in the amount of \$59,854.79.

Attachments: 2016 Technology Services Furniture Sole Source.pdf

Legislative History

4/12/16 Finance Committee recommended for approval

Request to award the Municipal Services Building 2016 Roof Replacement Project contract to Northeastern Roofing in the amount of \$180,700 with a contingency of 10% for a project not to exceed \$198,770.

Attachments: 2016 MSB Roof Replacement.pdf

Legislative History

4/12/16 Finance Committee recommended for approval

16-534 Request to award the City of Appleton Park Pavilions 2016 Roof Replacement Project contract to Weinert Roofing in the amount of \$37,244 with a contingency of 10% for a project not to exceed \$40,968.

Attachments: 2016 Park Pavilions Roof Replacement.pdf

Legislative History

4/12/16 Finance Committee recommended for approval

Request to award Unit B-16 Asphalt Pavement Reconstruction to Vinton Construction Company in the amount of \$1,207,978.30 with a 3% contingency of \$36,000 for a project total not to exceed \$1,243,978.30.

Attachments: Award of Contract B-16.pdf

Legislative History

4/12/16 Finance Committee recommended for approval

Request to award Unit X-16 Sewer and Water Main Reconstruction No. 2 to Van Straten Construction Co. Inc., in the amount of \$1,675,570 with a 2.8% contingency of \$46,000 for a project total not to exceed \$1,721,570.

Attachments: Award of Contract X-16.pdf

Legislative History

4/12/16 Finance Committee recommended for approval

16-571

Request to award contract for the installation of emission control equipment on AWTF generators to August Winter and Sons, Inc for \$46,500 with a contingency of \$3,500 for a project total not to exceed \$50,000, and approve the following 2016 Budget adjustment:

Water Utility Capital Project

Generator Emissions Control Project +\$50,000 Chemical Storage Room Project -\$50,000

to record transfer of positive Chemical Storage Room Project budget variance to the Generator Emissions Control Project.

<u>Attachments:</u> Emissions Control Device Installation Contract rev 1.doc

Legislative History

4/12/16 Finance Committee recommended for approval

16-577 Request to approve the following 2016 Budget adjustment:

Industrial Park Land Fund

Land +\$309.600 Fund Balance - \$309,600

to record the purchase of future business/industrial property on Edgewood Drive in Grand Chute.

Attachments: Memo to CEDC & Finance on Purchase of 110 W Edgewood Dr.pdf

Aerial Photo Edgewood Drive.pdf

Edgewood Drive Map.pdf

Edgewood Accepted Offer.pdf

Legislative History

4/12/16 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

<u>16-5</u>48

Request to approve the City of Appleton entering into a three year extension of the Memorandum of Understanding for Southpoint Commerce Park Market Garden with Goodwill Industries of North Central Wisconsin

Attachments: Memo to CEDC on CGP Market Garden Extension 4-13-16.pdf

Market Garden MOU-2016-18.pdf

Legislative History

4/13/16 Community & Economic re

Development Committee

recommended for approval

Request to approve the offer to purchase of 110 W. Edgewood Drive in the Town of Grand Chute and authorize the budget adjustment from the Industrial Park Land Fund for the associated acquisition and due diligence costs totaling \$309,600.00

Attachments: Memo to CEDC & Finance on Purchase of 110 W Edgewood Dr.pdf

Aerial Photo Edgewood Drive.pdf

Edgewood Drive Map.pdf

Edgewood Accepted Offer.pdf

Legislative History

4/13/16 Community & Economic recommended for approval

Development Committee

CRITICAL TIMING Request to approve the Offer to Purchase from Farrell Investments, LLC, or assigns to purchase Lot 3, Northeast Industrial Park Plat 4, for a price of \$57,600.00 (\$40,000.00 per acre), comprised of approximately 1.44 acres, and a variance to the Declarations of Covenants and Restrictions requiring construction commencement by December 31, 2017

Attachments: Farrell OTP Memo 4-15-16.pdf

Farrell Offer to Purchase Lot 3.pdf

AvailableSites 4152016.pdf

Legislative History

4/18/16 Community & Economic recommended for approval

Development Committee

7. MINUTES OF THE UTILITIES COMMITTEE

Approve amendment to Municipal Code Chapter 20, Section 20-237(d), relating to how the Stormwater billing amount for impervious area is updated.

Attachments: Municipal Code Chapter 20, 20-237(d) Amendment.pdf

Legislative History

4/12/16 Utilities Committee recommended for approval

16-572 Anticipated Award for Unit F-16, Sewer Cleaning and Televising.

Legislative History

4/12/16 Utilities Committee recommended for approval

Motion made by Alderperson Baranowski, seconded by Alderperson Martin to amend the Award for Unit F-16, Sewer Cleaning and Televising to Green Bay Pipe and TV, LLC, in an amount not to exceed \$247,500.00. Motion to Amend approved 5/0.

8. MINUTES OF THE HUMAN RESOURCES COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

16-526 Noise Variance Request - Fox River House

Attachments: Noise Variance Request - Fox River House.pdf

Legislative History

4/13/16 Board of Health recommended for approval

M. CONSOLIDATED ACTION ITEMS

16-600 Resolution of the Common Council Accepting Petition for Annexation-

Plach Annexation, Town of Grand Chute

Finance Item 16-516

Attachments: Plach Annexation Resolution.pdf

- N. ITEMS HELD
- O. ORDINANCES
- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.