



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final Common Council

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Wednesday, April 20, 2016

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[16-590](#) Common Council Meeting Minutes of April 6, 2016

**Attachments:** [CC Minutes 4-06-2016.pdf](#)

- H. BUSINESS PRESENTED BY THE MAYOR

[16-593](#) Presentation of Library Volunteer of the Year Awards

[16-594](#) Appointment of Scott Engstrom to the Board of Zoning Appeals

**Attachments:** [APPT TO BD OF ZONING SCOTT ENGSTROM BIO VACATED TERM 041516](#)

[16-595](#) Appointment of Todd Brokl to the Appleton Redevelopment Authority

**Attachments:** [APPT TO ARA TODD BROKL BIO VACATED TERM 041516.pdf](#)

- [16-596](#) Committee Reappointments  
 Reappointment of Kathy Groat to the Appleton Housing Authority  
 Reappointment of Gerald Fisher, and Marissa Downs to the Appleton  
 Redevelopment Authority  
 Reappointment of Sally Mielke to the Board of Health  
 Reappointment of Eleanor Maloney, Linda Marx and James Smith to the Board  
 of Review  
 Reappointment of Steve Uslabar to the City Plan Commission  
 Reappointment of Nancy Peterson to the Historic Preservation Commission  
 Reappointment of Richard Detienne and Carolyn Mewhorter to the Fox Cities  
 Transit Commission

**Attachments:** [COMM REAPPOINTS AHA ARA HEALTH REVIEW PLAN HPC TRANSIT 0415](#)

I. PUBLIC HEARINGS

- [16-591](#) Public Hearing: 1-P-16

**Attachments:** [Public Hearing 1-P-16.pdf](#)

J. SPECIAL RESOLUTIONS

- [16-592](#) Adoption of Final Resolution 1-P-16 authorizing street improvements and  
 levying special assessments against benefited property

**Attachments:** [1-P-16 Sanitary Storm Sewer Laterals Final Resolution.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

- [16-558](#) Approve Street Occupancy Permit request from Boldt to install a fence  
 along the Morrison Street and Lawrence Street sides of 218 E.  
 Lawrence Street shutting down the Morrison Street sidewalk and  
 reducing the Lawrence Street sidewalk to 5 feet from March 28, 2016  
 through July 31, 2016 for construction of Appleton YMCA's new  
 entrance.

**Attachments:** [Street Occupancy Permit Boldt.pdf](#)

**Legislative History**

4/12/16	Municipal Services Committee	recommended for approval
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[16-433](#) Operator's Licenses

**Attachments:** [Operator's Licenses for 3-23-16 S & L.pdf](#)  
[Operator's Licenses for 04-13-16.pdf](#)

**Legislative History**

4/13/16	Safety and Licensing Committee	recommended for approval
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[16-438](#) Request Authorization to Purchase Emergency Vehicle Preemption Equipment from a Single Source Vendor

**Attachments:** [Memo to Safety Licensing Committee - Upgrading EVP Equipment - 3-17-16.pc](#)

**Legislative History**

4/13/16	Safety and Licensing Committee	recommended for approval
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[16-524](#) Secondhand Article License application of Endless Treasures, Lacy L. Karth, Applicant, 1930 W. College Ave., contingent upon approval from all departments.**Legislative History**

4/13/16	Safety and Licensing Committee	recommended for approval
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**3. MINUTES OF THE CITY PLAN COMMISSION**[16-334](#) Request to approve Rezoning #2-16 for 1611 & 1621 Schaefer Circle and 1645 E. Harding Drive, including to the centerline of the adjacent right-of-way, as shown on the attached maps, from PD/R-3 Planned Development Multi-Family District to R-3 Multi-Family District

**Attachments:** [StaffReport\\_VirginiaVillageApts\\_Rezoning\\_For04-11-16.pdf](#)

**Legislative History**

3/7/16	City Plan Commission	recommended for approval <i>Proceeds to Council on April 6, 2016.</i>
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*Dukelow amended the motion to hold the item until the next meeting. Amendment failed for lack of a second.*

4/6/16	Common Council	referred to the City Plan Commission
4/11/16	City Plan Commission	recommended for approval

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE****5. MINUTES OF THE FINANCE COMMITTEE**

[16-514](#) CEA Review Committee Report for March 22, 2016

**Attachments:** [CEA Review22-Mar-2016-02-02-29.pdf](#)

**Legislative History**

4/12/16 Finance Committee recommended for approval  
*Aldersperson Konetzke arrived at 4:36pm.*

[16-515](#) Request to deny the Claim for Excessive Tax appeal from Associated Bank.

**Attachments:** [Associated Bank claim memo to finance committee April 2016.pdf](#)  
[Associated Bank - Claim for Excessive Assessment \(filed 1-28-16\).pdf](#)

**Legislative History**

4/12/16 Finance Committee recommended for approval

[16-516](#) Request to approve Resolution accepting Petition for Annexation - Plach Annexation, Town of Grand Chute

**Attachments:** [Plach - Resolution.pdf](#)

**Legislative History**

4/12/16 Finance Committee recommended for approval

[16-517](#) Request to approve the following 2016 Budget adjustment:

**Water Utility**

Machinery and Equipment	- \$105,250
Infrastructure Construction	+\$105,250

to re-allocate funds for the Lawrence Street Watermain Project.

**Attachments:** [2016 Budget Adj Lawrence St Watermain Proj.pdf](#)

**Legislative History**

4/12/16 Finance Committee recommended for approval

[16-532](#) Request to award Information Technology Furniture Remodel to Nordon Business Environments in the amount of \$59,854.79.

**Attachments:** [2016 Technology Services Furniture Sole Source.pdf](#)

**Legislative History**

4/12/16 Finance Committee recommended for approval

[16-533](#) Request to award the Municipal Services Building 2016 Roof Replacement Project contract to Northeastern Roofing in the amount of \$180,700 with a contingency of 10% for a project not to exceed \$198,770.

**Attachments:** [2016 MSB Roof Replacement.pdf](#)

**Legislative History**

4/12/16 Finance Committee recommended for approval

[16-534](#) Request to award the City of Appleton Park Pavilions 2016 Roof Replacement Project contract to Weinert Roofing in the amount of \$37,244 with a contingency of 10% for a project not to exceed \$40,968.

**Attachments:** [2016 Park Pavilions Roof Replacement.pdf](#)

**Legislative History**

4/12/16 Finance Committee recommended for approval

[16-536](#) Request to award Unit B-16 Asphalt Pavement Reconstruction to Vinton Construction Company in the amount of \$1,207,978.30 with a 3% contingency of \$36,000 for a project total not to exceed \$1,243,978.30.

**Attachments:** [Award of Contract B-16.pdf](#)

**Legislative History**

4/12/16 Finance Committee recommended for approval

[16-537](#) Request to award Unit X-16 Sewer and Water Main Reconstruction No. 2 to Van Straten Construction Co. Inc., in the amount of \$1,675,570 with a 2.8% contingency of \$46,000 for a project total not to exceed \$1,721,570.

**Attachments:** [Award of Contract X-16.pdf](#)

**Legislative History**

4/12/16 Finance Committee recommended for approval

[16-571](#)

Request to award contract for the installation of emission control equipment on AWTF generators to August Winter and Sons, Inc for \$46,500 with a contingency of \$3,500 for a project total not to exceed \$50,000, and approve the following 2016 Budget adjustment:

**Water Utility Capital Project**

Generator Emissions Control Project	+\$50,000
Chemical Storage Room Project	- \$50,000

to record transfer of positive Chemical Storage Room Project budget variance to the Generator Emissions Control Project.

**Attachments:** [Emissions Control Device Installation Contract rev 1.doc](#)

**Legislative History**

4/12/16 Finance Committee recommended for approval

[16-577](#)

Request to approve the following 2016 Budget adjustment:

**Industrial Park Land Fund**

Land	+\$309.600
Fund Balance	- \$309,600

to record the purchase of future business/industrial property on Edgewood Drive in Grand Chute.

**Attachments:** [Memo to CEDC & Finance on Purchase of 110 W Edgewood Dr.pdf](#)

[Aerial Photo Edgewood Drive.pdf](#)

[Edgewood Drive Map.pdf](#)

[Edgewood Accepted Offer.pdf](#)

**Legislative History**

4/12/16 Finance Committee recommended for approval

## 6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[16-548](#)

Request to approve the City of Appleton entering into a three year extension of the Memorandum of Understanding for Southpoint Commerce Park Market Garden with Goodwill Industries of North Central Wisconsin

**Attachments:** [Memo to CEDC on CGP Market Garden Extension 4-13-16.pdf](#)

[Market Garden MOU-2016-18.pdf](#)

**Legislative History**

4/13/16 Community & Economic Development Committee recommended for approval





**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION****10. MINUTES OF THE BOARD OF HEALTH**

[16-526](#) Noise Variance Request - Fox River House

**Attachments:** [Noise Variance Request - Fox River House.pdf](#)

**Legislative History**

4/13/16 Board of Health recommended for approval

**M. CONSOLIDATED ACTION ITEMS**

[16-600](#) Resolution of the Common Council Accepting Petition for Annexation-  
Plach Annexation, Town of Grand Chute  
Finance Item 16-516

**Attachments:** [Plach Annexation Resolution.pdf](#)

**N. ITEMS HELD****O. ORDINANCES****P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO  
COMMITTEES OF JURISDICTION****Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO  
COMMITTEES OF JURISDICTION****R. OTHER COUNCIL BUSINESS****S. ADJOURN**

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*