



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Tuesday, March 22, 2016

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:30pm.

2. Roll call of membership

Present: 4 - Alderperson Coenen, Alderperson Konezke, Alderperson Lobner and Alderperson Martin

Excused: 1 - Alderperson Plank

3. Approval of minutes from previous meeting

[16-403](#)

March 8, 2016 Finance Committee minutes

Attachments: [MeetingMinutes08-Mar-2016-12-10-58.pdf](#)

Alderperson Martin moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Coenen, Alderperson Konezke, Alderperson Lobner and Alderperson Martin

Excused: 1 - Alderperson Plank

4. **Public Hearings/Appearances**

[16-482](#)

Mr. Greg Biese of Associated Financial Group and Ms. Pam Berth of ThedaCare to discuss employee medical clinic objectives

This Appearance was presented

5. **Action Items**

[16-401](#)

Request to approve the following 2015 Budget adjustments:

Community Development Block Grant (CDBG) Fund

Federal Grants	+\$65,445
Block Grant Payments	+\$65,445

to record additional CDBG funds awarded in 2015 and related expenditures.

Continuum of Care (CoC) Grant Fund

State Grants	+\$23,475
Grant Payments	+\$23,475

to record additional CoC funds awarded in 2015 and related expenditures.

Emergency Shelter Grant (ESG) Fund

State Grants	+\$44,182
Grant Payments	+\$44,182

to record additional ESG funds awarded in 2015 and related expenditures.

Room Tax Fund

Room Taxes Received	+\$98,359
Fund Balance	+\$33,081
Room Tax Payments to FCCVB	+\$88,992
Transfer to General Fund	+\$42,448

to record additional room taxes received in 2015 and related payment to the FCCVB. Also record the transfer of fund balance accumulated from prior years (representing the City's 5% administrative fee) to the general fund.

New Subdivision Fund

Reimbursement from Developer	+\$736,684
Street Construction	+\$715,158
Sidewalk Construction	+\$21,526

to record developer funded improvements in the Emerald Valley and Clearwater Creek subdivisions.

TIF #5 Fund

Fund Balance	+\$442,471
Payments to Other Taxing Jurisdictions	+\$436,271
Audit Fees	+ \$6,200

to record final payments to the other taxing jurisdictions and audit fee related to the closeout of TIF #5.

Attachments: [2015 Final Budget Adjustments.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

Excused: 1 - Aldersperson Plank

[16-404](#)

Request to approve the 2015-2016 Budget appropriations:

1. Items not under contract -\$4,586,223
2. Special consideration -\$609,038

Attachments: [2015-16 carryover - Not Under Contract.pdf](#)

[2015-16 carryover - Special Consideration.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

Excused: 1 - Aldersperson Plank

[16-407](#)

Request to approve Finance Committee Report 1-P-16 for Sanitary Sewer, Storm Sewer and Laterals.

Attachments: [Report 1-P-16.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

Excused: 1 - Aldersperson Plank

[16-409](#)

Request to award Unit C-16 Sidewalk Sawcutting to ASTI Sawing, Inc. in an amount not to exceed \$30,000.

Attachments: [Award of Contract C-16.pdf](#)

Aldersperson Konetzke moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

Excused: 1 - Aldersperson Plank

[16-472](#)

Request to approve the City of Appleton entering into a three year contract with ThedaCare for healthcare services to be provided at the newly established employee health clinic contingent upon the subsequent approval of the facility location expenses when a clinic location is determined.

Attachments: [ThedaCare clinic contract memo.pdf](#)

[Medical clinic powerpoint presentation 3-22-16.pdf](#)

[Medical Clinic ThedaCare powerpoint 3-22-16.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

Excused: 1 - Aldersperson Plank

6. Information Items

[16-402](#)

The following 2015 Budget adjustment was approved by the Mayor and Finance Director in accordance with Policy:

Universal Playground Fund

Fund Balance	+\$2,282
Equipment	+\$2,282

to record funds carried forward from 2014 for expenditures related to the universal playground.

This Presentation was received and filed

[16-405](#)

The following 2015-2016 Budget carryover appropriations were approved in accordance with policy:

1. Amounts under contract -\$5,685,163
- 2 Non-lapsing funds -\$474,324

Attachments: [2015-16 carryover - Under Contract.pdf](#)
 [2015-16 carryover - Non Lapsing.pdf](#)

This Presentation was received and filed

7. Adjournment

Aldersperson Martin moved, seconded by Aldersperson Lobner, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Coenen, Aldersperson Konezke, Aldersperson Lobner and Aldersperson Martin

Excused: 1 - Aldersperson Plank