



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Tuesday, April 11, 2017

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 4:30pm.**

2. Roll call of membership

**Present:** 3 - Alderperson Plank, Alderperson Martin and Alderperson Siebers

**Excused:** 2 - Alderperson Dannecker and Alderperson Lobner

3. Approval of minutes from previous meeting

[17-462](#)

March 21, 2017 Finance Committee minutes

**Attachments:** [MeetingMinutes21-Mar-2017-10-59-55.pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Plank, Alderperson Martin and Alderperson Siebers

**Excused:** 2 - Alderperson Dannecker and Alderperson Lobner

4. Public Hearings/Appearances

5. Action Items

[17-463](#)

Request to award the Wastewater Treatment Plant 2017 hardscape repairs project contract to Peters Concrete Co in the amount of \$156,820 with a contingency of 10% for a project total not to exceed \$172,500.

**Attachments:** [2017 Wastewater Hardscape Repairs.pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Plank, Alderperson Martin and Alderperson Siebers

**Excused:** 2 - Alderperson Dannecker and Alderperson Lobner

[17-464](#)

Request to award contract for engineering services to complete the City of Appleton hardscape assessments and master plan project to Patrick Engineering in the amount of \$60,000 with a contingency of 8% for a contract not to exceed \$64,800.

**Attachments:** [2017 Hardscapes Assessments and Master Plan.pdf](#)

**Alderson Siebers moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Plank, Alderson Martin and Alderson Siebers

**Excused:** 2 - Alderson Dannecker and Alderson Lobner

[17-466](#)

Request to approve Contract Amendment/Change Order No. 1 to contract 9-17 for Unit U-15 Sewer and Water Reconstruction No.2 to increase for additional sanitary, storm, water and traffic items added to scope of work by the City in the amount of \$64,082 resulting in a decrease to contingency from \$122,500 to \$74,003. Overall contract increased from 2,456,936 to 2,472,520.

**Attachments:** [Unit U-15 Contract Amendment-Change Order No.1.pdf](#)

**Alderson Siebers moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Plank, Alderson Martin and Alderson Siebers

**Excused:** 2 - Alderson Dannecker and Alderson Lobner

[17-467](#)

Request to approve Finance Committee Report 3-P-17 for Sanitary Laterals, Storm Laterals and Storm Main.

**Attachments:** [Report 3-P-17.pdf](#)

**Alderson Martin moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Plank, Alderson Martin and Alderson Siebers

**Excused:** 2 - Alderson Dannecker and Alderson Lobner

[17-468](#)

Request to award contract for Unit D-17 sidewalk construction to Jim Fischer, Inc for a contract amount not to exceed \$240,000.

**Attachments:** [Unit D-17.pdf](#)

**Alderson Siebers moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Plank, Alderson Martin and Alderson Siebers

**Excused:** 2 - Alderson Dannecker and Alderson Lobner

[17-469](#)

Request to approve recommendation to preclude access to Pierce Avenue for properties fronting on Pierce Court.

**Attachments:** [Pierce Court.pdf](#)

**Alderson Martin moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Plank, Alderson Martin and Alderson Siebers

**Excused:** 2 - Alderson Dannecker and Alderson Lobner

[17-471](#)

Request to approve the following 2017 Budget adjustment:

**General Fund - Mayor's Office**

Salaries	+\$48,235
Fringe Benefits	+\$23,761

**General Fund - Community & Economic Development**

Salaries	- \$48,235
Fringe Benefits	- \$23,761

to transfer personnel costs in the 2017 budget for Diversity Coordinator position to the Mayor's Office as approved by Council on April 5, 2017.

**Attachments:** [Diversity Coordinator Mayor memo.pdf](#)

**Alderson Martin moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Plank, Alderson Martin and Alderson Siebers

**Excused:** 2 - Alderson Dannecker and Alderson Lobner

[17-479](#)

Request to award the Water Treatment Facility 2017 hardscape repairs project contract to Northeast Asphalt, Inc in the amount of \$88,987 with a contingency of \$13,000 for a project total not to exceed \$101,987.

**Attachments:** [2017 Water Treatment Facility Hardscape Repairs.pdf](#)

**Alderson Plank moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Plank, Alderson Martin and Alderson Siebers

**Excused:** 2 - Alderson Dannecker and Alderson Lobner

[17-470](#)

The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussions of real estate negotiations regarding the railroad trestles and conferring with legal counsel regarding pending litigation concerning the Village of Fox Crossing pursuant to §19.85(1)(g) and reconvene into open session.

**Alderson Martin moved, seconded by Alderson Siebers, convene in Closed Session. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Plank, Alderson Martin and Alderson Siebers

**Excused:** 2 - Alderson Dannecker and Alderson Lobner

**A motion was made by Alderson William Siebers, seconded by Alderson Joe Martin, to rise and report, returning into open session. Upon vote, motion carried unanimously.**

**Aye:** 3 - Alderson Plank, Alderson Martin and Alderson Siebers

**Excused:** 2 - Alderson Dannecker and Alderson Lobner

## 6. Information Items

[17-465](#)

Contract 47-16 was awarded to Kruczek Construction Co for \$427,427 with a contingency of \$20,000 for Spartan Dr and Haymeadow Av Sewer and Force Main. Change orders were approved totaling \$11,459.75, with no change to overall contract. Final contract amount is \$438,886.75 with a contingency of \$8,540.25. Payments issued to date total \$408,766.56. Request final payment of \$30,120.19.

**This Presentation was received and filed**

[17-472](#)

The following 2017 budget adjustments were approved by the Mayor and Finance Director in accordance with policy:

**General Fund - Police Department**

Donations	+\$2,200
Equipment	+\$2,200

to record donation received from the Community Foundation to purchase children's bike helmets.

**This Presentation was received and filed**

7. Adjournment

**Aldersperson Siebers moved, seconded by Aldersperson Martin, that the be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Aldersperson Plank, Aldersperson Martin and Aldersperson Siebers

**Excused:** 2 - Aldersperson Dannecker and Aldersperson Lobner