



PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

Permit # : 25-191
Effective Date: 9/24/25
Expiration Date: 11/19/25
Non-Refundable Fee: \$40
Paid (yes or no): yes

Rev. 05-2024

9/26-9/27 excluded for octoberfest

Approved by DPW for 9/24/25 -10/20/25

Applicant Information

Name (print): Dave Mitchell Company: Mitchell Maintenance & Construction, Inc
Address: 5435 W. 110th Street Unit 7 Telephone: 708-986-3161
Oak Lawn, IL 60453 E-mail: dj.mitchellconstruction.inc@gmail.com
Applicant Signature: David Mitchell Date: 9/24/2025

Occupancy Information

General Description/Reason: Dumpsters, General Construction Clean Up
Street Address: 318 W. College Avenue, Appleton WI 54911 Sidewalk/roadway obstruction requested ☒ Y or ☐ N
- or -
Multiple Streets: _____
Date(s) From: 9/24/25 To: 11/19/2025 35 days or < ☒ 35 days or > ☐
(Requires Committee and Council Approval)

(Department use only)

Occupancy Type

☐ Permanent - Obstruction (\$40)
☒ Temporary - Obstruction (\$40)
☐ Amenity/Annual (\$40)
☐ Blanket/Annual (\$250)
☐ Block Party (\$15)

Sub-Type

☐ Awning
☒ Dumpster
☐ Sign
☐ Obstruction / Other
☐ POD / Container

Location

☐ Sidewalk
☐ Terrace
☒ Roadway

Additional Requirements

☐ Plan/Sketch ☒ Certificate of Insurance ☐ Bond
Committee and Council Approval
Other : _____ Date: _____

Traffic Control Requirements

Type of Street: _____ Proposed Traffic Control: _____
☐ Arterial/CBD ☐ City Manual Page(s) _____
☐ Collector ☐ State Manual Page(s) _____
☐ Local ☐ Other (attach plan) _____

☐ N/A ☐ Contact Traffic Division (920-832-2379) 1 business day prior to any lane closure, or 2 business days prior to a full road closure.
Additional Requirements:

Approved by: _____ Date: _____

This permit approval is subject to the following conditions:

1. Permittee is responsible to obtain any further permits that may be required as part of this occupancy.
2. Permittee shall adhere to any plan(s) that were submitted to the City of Appleton as part of this application.
3. This permit is subject to IMMEDIATE REVOCATION and/or issuance of a MUNICIPAL CITATION if conditions of the permit are not met.
4. This permit is subject to IMMEDIATE REVOCATION if unfavorable traffic conditions develop during the period the occupancy is permitted.
5. **Dumpsters/PODs/Containers shall be located within 12" of face of curb.**
- 6.

This permit is issued to the applicant upon payment of the permit fee and is expressly limited to the location and type described herein. The applicant, in exchange for receiving this permit, warrants that all street occupancies will be performed in conformity to City ordinances, standards and policies, be properly barricaded and lighted, and be performed in a safe manner. By applying for and accepting this permit, the applicant assumes full liability and/or any costs incurred by the City for corrective work required to bring the subject area into compliance with said ordinances, standards, policies and permit conditions. No occupancy shall occur prior to approval of this permit by the Department of Public Works.

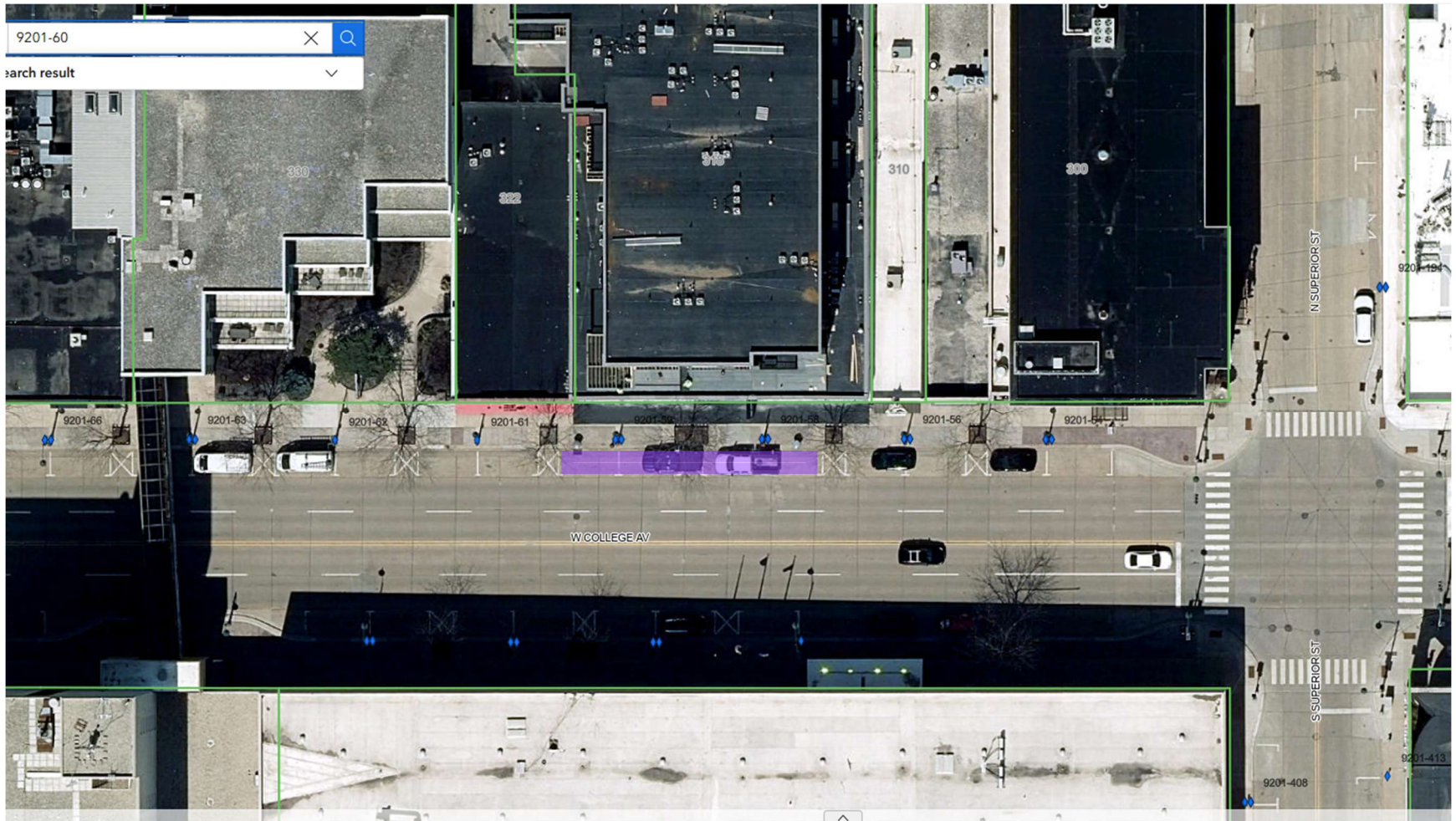
The Grantee shall guarantee at their expense, the repair or replacement of pavement, sidewalk and any other facilities within the public right-of-way damaged or destroyed by the Grantee or any sub-contractor working for them. The Grantee shall assume complete and full liability and responsibility, in accordance with existing ordinances and policies, in the event of injury or damage to persons or property resulting from their facilities within the public right-of-way.

APPROVED BY:

Mark Landry/MM
(Department of Public Works)

DATE:

9/24/25





PARKING METER BAG APPLICATION

Effective Date: 9/24/25Expiration Date: 11/19/26

Non-Refundable Fee: _____

Paid (yes or no): yes

Rev. 09-2024

NOTE: Fee is \$9.00 per day plus tax and is non-refundable.
THIS FEE WILL BE CHARGED FOR EVERY DAY THE METER BAG IS RESERVED.
 (excluding Sundays and City of Appleton Observed Holidays)

APPLICANT INFORMATION

Company Name: Mitchell Maintenance & Construction, IncAgent: David MitchellAddress: 5435 W. 110th StreetTelephone: 708-986-3161Oak Lawn, IL 60453Email: dj.mitchellconstruction.inc@gmail.com

DocuSigned by:

Applicant Signature: _____

David MitchellDate: 9/23/25

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OCCUPANCY INFORMATION

Reason: General ConstructionLocation: 318 W. College Avenue, Appleton, WI 54911Meter Zone & Space#: Zone 9201, #57, #58, #59, #60Date(s): 9/24/25-11/19/25

(Office use only)

Amount Due: 1785.06Receipt#: 183024417Initials: MM

This request is subject to the following conditions:

1. Meter bags shall not be used on RED meters. If a red meter is found bagged, the bag will be removed and the vehicle will be ticketed.
2. Requests shall be evaluated by the City Engineer or designee and shall only be issued for essential/logistical reasons, not for convenience.
3. Applicants shall seek side street alternatives when possible before requesting meter bags on College Avenue.
4. No meter bag fees will be charged for City Sponsored Special Events (Memorial Day Parade, Flag Day Parade, Christmas Parade, Police Week Vehicle Display).
5. Requests for waiver of fees or reduced fees for non-City sponsored events must be approved in advance by Committee and Council.
6. Unauthorized vehicles parked in reserved/bagged parking stalls are subject to immediate towing without warning.

APPROVED BY: _____

Mark Lahay / MM
 (Department of Public Works)

DATE: _____

9/24/25