



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Joint Review Board

Thursday, July 30, 2026

12:00 PM

Council Chambers, 6th Floor

Outagamie County

1. Call meeting to order

Meeting called to order at 12:00 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Jennifer Messerschmidt represents City of Appleton

Holly Burr represents Appleton Area School District

Amy Van Straten represents Fox Valley Technical College

Kami Lynch represents Public Member

Kevin Englebert represents Outagamie County (participated virtually via Zoom)

Others listed are Calumet & Winnebago County members (not part of this meeting)

Present: 5 - Messerschmidt, Burr, Van Straten, Lynch and Englebert

Others : 4 - Bellcorelli, Adesso, Stoegbauer and Hansen

Others present:

Kara Homan, Director of Community Development (virtually via Zoom)

Dave Kress, Deputy Director of Community Development

Stephanie Lynaugh, Economic Development Specialist

Amanda Abshire, Deputy City Attorney

Sheri S. Hartzheim, 3929 E. Benvally Drive (not in her capacity as Alderperson)

Walter Blank, 2623 E. Sundance Drive

Mike Thomas, 1 Hillock Court

George Barker, 1601 S. Seminole Road

Becky Bartoszek, Fox Cities Chamber

Jack Herkowski, Fox Cities Chamber

Eric Broten, Fox Cities Chamber

Jed W. Engel, 1745 N. Superior Street

Greg Johnson, Ehlers Public Finance Advisors (virtually via Zoom)

Schane Rudlang, Ehlers Public Finance Advisors (virtually via Zoom)

4. Approval of minutes from previous meeting

[26-0992](#)

JRB Minutes from 5-13-26

Attachments: [Joint Review Board Minutes 5-13-26.pdf](#)

Van Straten moved, seconded by Messerschmidt, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Messerschmidt, Englebert, Burr and Van Straten

Abstained: 1 - Lynch

5. Public Hearing/Appearances

[26-0993](#)

Public Participation

Attachments: [Email Received From Natalie Tienor 7-27-26.pdf](#)
 [Email Received From Alisyn Cundiff 7-27-26.pdf](#)
 [Email Received From Breanna Mottley 7-27-26.pdf](#)

Sheri Hartzheim, 3929 E. Benvally Drive, spoke on the proposed TID 14.

Walter Blank, 2623 E. Sundance Drive, spoke on the proposed TID 14.

Mike Thomas, 1 Hillock Court, spoke on the proposed TID 14.

George Barker, 1601 S. Seminole Road, spoke on the proposed TID 14.

Four people spoke at the meeting, and three emails were received and distributed to the Board members prior to the meeting, all regarding proposed TID 14.

6. Action Items

[26-0994](#)

Appointment of Proposed Public Member, Kami Lynch (previous public member Tony Saucerman resigned June 12, 2026 due to moving out of the City in early July)

Attachments: [Public Member Appointment Memo JRB For 7-30-26.pdf](#)

Van Straten moved, seconded by Burr, to appoint Kami Lynch as the Public Member. Roll Call. Motion carried by the following vote:

Aye: 4 - Messerschmidt, Englebert, Burr and Van Straten

Abstained: 1 - Lynch

[26-0996](#)

Review the public record, planning documents and approved Plan Commission and Common Council Resolutions for the creation of Tax Incremental District No.14

Attachments: [TID 14 Project Plan FINAL.pdf](#)
[Appleton TID 14 Summary.pdf](#)
[Legal Notice of Public Hearing and JRB TID 14.pdf](#)
[Joint Review Board Minutes 5-13-26.pdf](#)
[City Plan Commission Minutes 5-13-26.pdf](#)
[Resolution City Plan Commission TID 14 SIGNED.pdf](#)
[Common Council Minutes 6-3-26 HELD.pdf](#)
[Common Council Minutes 7-15-26.pdf](#)
[Resolution Common Council TID 14 SIGNED.pdf](#)

This information item was reviewed by the JRB before the following action item 26-0995.

The public record, planning documents and approved Plan Commission and Common Council Resolutions for the creation of Tax Incremental District No. 14 were presented.

[26-0995](#)

Consideration of Joint Review Board Resolution Approving the Creation of Tax Incremental District No. 14

Attachments: [Resolution Joint Review Board TID 14.pdf](#)

Lynch moved, seconded by Englebert, that the JRB Resolution approving the creation of Tax Incremental District No. 14 be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Messerschmidt, Englebert, Burr, Van Straten and Lynch

7. Information Items

[26-0997](#)

Review 2025 Annual Reports for Tax Incremental Financing Districts Nos. 3, 8, 9, 10, 11 and 12 (within Outagamie County)

Attachments: [44201-TID003-Annual Report-2025.pdf](#)
[44201-TID008-Annual Report-2025.pdf](#)
[44201-TID009-Annual Report-2025.pdf](#)
[44201-TID010-Annual Report-2025.pdf](#)
[44201-TID011-Annual Report-2025.pdf](#)
[44201-TID012-Annual Report-2025.pdf](#)
[JRB TID Annual Report Presentation.pdf](#)

The 2025 annual reports were presented.

8. Adjournment

Lynch moved, seconded by Burr, that the meeting be adjourned at 1:05 p.m.

Roll Call. Motion carried by the following vote:

Aye: 5 - Messerschmidt, Burr, Van Straten, Lynch and Englebert