



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, July 10, 2023

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Alfheim, Doran, Meltzer and Siebers

Excused: 1 - Van Zeeland

4. Approval of minutes from previous meeting

[23-0803](#)

Meeting Minutes from June 26, 2023

Attachments: [06-26-23 Meeting Minutes.pdf](#)

**Meltzer moved, seconded by Alfheim, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Alfheim, Meltzer and Siebers

Absent: 1 - Van Zeeland

Abstained: 1 - Doran

5. **Public Hearing/Appearances**

6. **Action Items**

[23-0804](#)

Approve Commercial Variance Process Services Contract for Large Projects to the E-Plan Exam.

Attachments: [Memo_EPlan.pdf](#)
[Contract Amendment Information Materials.pdf](#)
[E-Plan Exam - Fully Executed Contract.pdf](#)

Meltzer moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alfheim, Doran, Meltzer and Siebers

Absent: 1 - Van Zeeland

[23-0805](#)

Approve street vacation for a portion of E. Circle Street west of Drew Street and east of Durkee Street as shown on Exhibit "A".
(Taken up under Consolidated Action Items)

Attachments: [Circle Street Vacation.pdf](#)

Meltzer moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alfheim, Doran, Meltzer and Siebers

Absent: 1 - Van Zeeland

7. Information Items

[23-0806](#)

Inspection Division Permit Summary Comparison Report for June 2023.

Attachments: [June Permit Report.pdf](#)
[Revised June Permit Report 2023.pdf](#)

[23-0817](#)

Bird E-Scooter Monthly Report - June 2023.

Attachments: [Appleton Bird June 2023 Report.pdf](#)

8. Adjournment

Alfheim moved, seconded by Meltzer, that the be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Alfheim, Doran, Meltzer and Siebers

Absent: 1 - Van Zeeland