



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, May 15, 2019

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[19-0675](#) Common Council Meeting Minutes of May 1, 2019

Attachments: [CC Minutes 5-1-19.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[19-0677](#) Creative Economy Week Proclamation

[19-0678](#) National Public Works Week Proclamation

[19-0679](#) The Anthony 'Tony' and Shirley Awofenso Proclamation

[19-0680](#) Hmong American Day Proclamation

[19-0698](#) Police Week Proclamation

[19-0676](#) Committee Reappointments

Attachments: [COMMITTEE REAPPTS 051519.pdf](#)

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

[19-0514](#) Public Hearing on Special Resolution 1-P-19; Concrete Pavement, Sidewalk Construction, and Driveway Aprons
Evergreen Drive - Richmond Street to Haymeadow Avenue
Purdy Parkway - Applehill Boulevard to Tiburon Lane

Attachments: [1-P-19 Public Hearing Notice.pdf](#)

[19-0516](#) Public Hearing on Special Resolution 2-P-19; Sidewalk Construction
Hall Avenue - Woodland Avenue to Grant Street

Attachments: [2-P-19 Public Hearing Notice.pdf](#)

[19-0389](#) Public Hearing: Street Vacation, E. Kimball St. W. of Allen St.

Attachments: [Public Hearing - E.KimballSt_WestofAllen.pdf](#)

J. SPECIAL RESOLUTIONS

[19-0515](#) Final Resolution 1-P-19 Concrete Pavement, Sidewalk Construction, and Driveway Aprons

Attachments: [1-P-19 Final Resolution.pdf](#)

[19-0517](#) Final Resolution 2-P-19 for Sidewalk Construction

Attachments: [2-P-19 Final Resolution.pdf](#)

[19-0623](#) Final Resolution for Street Vacation for E. Kimball Street, West of Allen Street

Attachments: [Kimball Street - Final Resolution.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[19-0483](#) R/B-Request from Creative Sign, on behalf of Refuge Foundation for the Arts and Fox Communities Credit Union, for Street Occupancy Permits to install 4'X9' "Appleton" signs in the three (3) locations identified on S. Memorial Drive, E. College Avenue and S. Oneida Street.

Attachments: [Creative sign on behalf of Refuge Foundation for The Arts & Fox Communities C](#)

Legislative History

4/8/19	Municipal Services Committee	recommended for approval
4/17/19	Common Council	referred to the Municipal Services Committee <i>This Items was referred back to Committee by Alderperson Schultz.</i>
4/22/19	Municipal Services Committee	held <i>Hold until May 6th meeting.</i>
5/6/19	Municipal Services Committee	recommended for approval

[19-0594](#)

Request from the Fox River Academy Stormwater Representative Team for a Street Occupancy Permit to paint stormwater awareness murals on the sidewalk near Fox River Academy.

Attachments: [Fox River Academy-Street Occupancy Permit.pdf](#)

Legislative History

4/22/19	Municipal Services Committee	held <i>Hold until May 6th meeting.</i>
5/6/19	Municipal Services Committee	recommended for approval <i>Locations to be approved by Public Works.</i>

[19-0637](#)

Newberry Street, from Schaefer Street to 900' east of Briarcliff Drive, be reconstructed with concrete pavement and curb and gutter to a width of 40' from back of curb to back of curb, which is the same width as the existing street.

Newberry Street will consist of 2-11' travel lanes (1 lane in each direction), 6' bike lanes along both sides of the street, and a 2.5' buffer between the travel lanes and bike lanes. On-street parking will be eliminated along the entire project length.

New 5' concrete sidewalk will be constructed along the south side of Newberry Street, from approximately 350' east of Cambridge Drive to approximately 900' east of Briarcliff Drive (city limits).

The intersection of Newberry Street and Kensington Drive will remain as an all-way stop controlled intersection.

Legislative History

5/6/19	Municipal Services Committee	recommended for approval
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[19-0531](#)

Class "B" Beer & "Class C" Wine License Temporary Premise Amendment application for Vers Venture LLC dba Mr. Brews Taphouse, Tammy Verhagen, Agent, 201 S. Riverheath Way Ste 1100, for June 15, July 13 and August 21, 2019, contingent upon approval from all departments.

Attachments: [Mr Brews Taphouse.pdf](#)

Legislative History

4/24/19	Safety and Licensing Committee	held
5/8/19	Safety and Licensing Committee	recommended for approval

[19-0615](#)

Class "B" Beer and "Class B" Liquor license - Change of Agent application for Applebee's Neighborhood Grill & Bar, located at 3040 E. College Ave, contingent upon approval from the Police Department.

Attachments: [Jeremy A Fischer S&L 5-8-19.pdf](#)

Legislative History

5/8/19	Safety and Licensing Committee	recommended for approval
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[19-0616](#)

Class "B" Beer and "Class B" Liquor license - Change of Agent application for Asian Thai, located at 201 W. Northland Ave, contingent upon approval from the Police Department.

Attachments: [Xue Chun Liu S&L 5-8-19 .pdf](#)

Legislative History

5/8/19	Safety and Licensing Committee	recommended for approval
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[19-0619](#)

Reserve "Class B" Liquor and Class "B" Beer license application for Thai Ginger Bistro LLC, Bounpheng Luangpraseuth, Agent, located at 1619 W College Ave Ste F, contingent upon approval from all departments.

Attachments: [Liquor License-Thai Ginger Bistro.pdf](#)

Legislative History

5/8/19	Safety and Licensing Committee	recommended for approval
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[19-0631](#)

Operator's Licenses

Attachments: [Operator's Licenses for 5-8-19 S&L.pdf](#)

Legislative History

5/8/19	Safety and Licensing Committee	recommended for approval
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[19-0633](#)

Renewal Operator's Licenses

Attachments: [RENEWAL Licenses for 5-8-19 S & L.pdf](#)

Legislative History

5/8/19 Safety and Licensing Committee recommended for approval

[19-0634](#)

Farm Market Renewal Application for Appleton Downtown Inc., Djuanna Hugdahl, 333 W College Ave Suite 100, contingent upon approval of all departments.

Attachments: [ADI Farm Market.pdf](#)

Legislative History

5/8/19 Safety and Licensing Committee recommended for approval

[19-0635](#)

Farm Market Renewal Application, Long Cheng Marketplace, Maiyoua Thao, 1804 S. Lawe St, contingent upon approval from all departments.

Attachments: [Long Cheng Farm Market.pdf](#)

Legislative History

5/8/19 Safety and Licensing Committee recommended for approval

[19-0636](#)

Farm Market Renewal Application for Festival Foods, Kyle Nelson, 1200 W. Northland Ave, contingent upon approval from all departments.

Attachments: [Festival Farm Market.pdf](#)

Legislative History

5/8/19 Safety and Licensing Committee recommended for approval

3. **MINUTES OF THE CITY PLAN COMMISSION**
4. **MINUTES OF THE PARKS AND RECREATION COMMITTEE**
5. **MINUTES OF THE FINANCE COMMITTEE**
6. **MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**
7. **MINUTES OF THE UTILITIES COMMITTEE**

[19-0628](#) Approval to single source and award 2019P stormwater consulting services contract for Kernan Ravine Final Design and Construction Related Services with Brown and Caldwell in an amount not to exceed \$42,100.

Attachments: [2019P Kernan Ravine Final Design CRS BC Award Memo.pdf](#)

Legislative History

5/7/19 Utilities Committee recommended for approval

[19-0629](#) Amend 2019K stormwater consulting services contract for development of the stormwater management plan and design for the Bluff Site Development Area with McMahon Associates in an amount not to exceed \$39,500.

Attachments: [2019K Oneida St SWMP Amendment Memo.pdf](#)

Legislative History

5/7/19 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

[19-0447](#) MT Pockets Noise Variance Request

Attachments: [MT Pockets Noise Variance Request.pdf](#)

[MT Pockets Noise Complaints.pdf](#)

[MT Pockets Conversation 2018.pdf](#)

Legislative History

4/10/19 Board of Health held

5/8/19 Board of Health recommended for approval

[19-0474](#) Resolution #1-R-19 relating to e-cigarettes

Attachments: [#1-R-19 E-Cigarettes.pdf](#)

[Aldersperson Joe Martin-Request.pdf](#)

[Appleton Area School District- Electronic Cigarettes Memo.pdf](#)

Legislative History

4/10/19 Board of Health held

5/8/19 Board of Health recommended for approval

[19-0626](#) Public Health Accreditation Board-Request for Submittal

Attachments: [PHAB Five Tier Accreditation Fee Schedule.pdf](#)

[PHAB Application Tip Sheet.pdf](#)

Legislative History

5/8/19 Board of Health recommended for approval

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[19-0670](#) Ordinances 50-19 to 55-19

Attachments: [Ordinances going to Council 5-15-19.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

[19-0681](#) Suspension of the Council Rules to allow for the rearrangement of the meeting schedule for the month of July.

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.



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Meeting Minutes - Final Common Council

Wednesday, May 1, 2019

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Hanna at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Schultz.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Alderperson Coenen arrived at 7:10 p.m.

Present: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Rachel Raasch, Alderperson Maiyoua Thao, Alderperson Matt Reed, Alderperson Alex Schultz, Alderperson Christine Williams, Alderperson Patti Coenen, Alderperson Cathy Spears, Alderperson Kyle Lobner and Mayor Timothy Hanna

Excused: 1 - Alderperson Chris Croatt

Absent: 1 - Alderperson Keir Dvorachek

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

City Attorney Walsh, Deputy City Attorney Behrens, City Clerk Lynch, Director of Community and Economic Development Harkness, Director of Finance Saucerman, Fire Chief Hansen, Health Officer Eggebrecht, Director of Human Resources Matz, Director of Parks, Recreation, and Facilities Gazza, Police Chief Thomas, Director of Public Works Vandehey, Director of Utilities Shaw, Valley Transit General Manager Mc Donald

*The following departments were excused:
Information Technology and Library*

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[19-0620](#)

Common Council Meeting Minutes of:
April 17, 2019 Organizational Meeting
April 17, 2019 Council Meeting

Attachments: [CC Org Meeting Minutes 4-17-19.pdf](#)
 [CC Minutes 4-17-19.pdf](#)

Alderson Raasch moved, seconded by Alderson Firkus, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 12 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Joe Martin, Alderson Katie Van Zeeland, Alderson Rachel Raasch, Alderson Maiyoua Thao, Alderson Matt Reed, Alderson Alex Schultz, Alderson Christine Williams, Alderson Cathy Spears and Alderson Kyle Lobner

Excused: 2 - Alderson Patti Coenen and Alderson Chris Croatt

Absent: 1 - Alderson Keir Dvorachek

Abstained: 1 - Mayor Timothy Hanna

G. BUSINESS PRESENTED BY THE MAYOR

[19-0621](#)

Municipal Clerks Week Proclamation

This Proclamation was presented

H. PUBLIC PARTICIPATION

*The following individuals spoke during public participation:
Item 19-0608 Re: Superior Street Skywalk signage
Brian Gottlieb, 2418 Crestview Dr. Appleton
Jennifer Stephany, ADI, 333 College Ave. Appleton*

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[19-0614](#)

Reserve Class "B" Beer and "Class B" Liquor application of Jai Sung Mah, located at 122 W. Wisconsin Ave, Nusara Yang, Owner, contingent upon approval from all departments

Attachments: [Liquor License-Jai Sung Mah.pdf](#)

This item was referred back to committee by Alderperson Spears.

This Report Action Item was referred to the Safety and Licensing Committee due back on 5/8/2019.

[19-0431](#)

"Class B" Beer/Liquor Temporary Premise Amendment application for Sangria's Mexican Grill, Sarah Gregory, Agent, 215 S Memorial Dr for May 4, 2019, contingent upon approval from all departments.

Attachments: [Sangrias Mexican Grill.pdf](#)

Alderperson Lobner moved, seconded by Alderperson Meltzer, that the Premise Amendment request be amended to include Saturday May 4th from 10:00 a.m. to 10:00 p.m. in addition to the original request. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Rachel Raasch, Alderperson Maiyoua Thao, Alderperson Matt Reed, Alderperson Alex Schultz, Alderperson Christine Williams, Alderperson Patti Coenen, Alderperson Cathy Spears and Alderperson Kyle Lobner

Excused: 1 - Alderperson Chris Croatt

Absent: 1 - Alderperson Keir Dvorachek

Abstained: 1 - Mayor Timothy Hanna

Alderperson Lobner moved, seconded by Alderperson Martin, that the Premise Amendment be approved as amended. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Rachel Raasch, Alderperson Maiyoua Thao, Alderperson Matt Reed, Alderperson Alex Schultz, Alderperson Christine Williams, Alderperson Patti Coenen, Alderperson Cathy Spears and Alderperson Kyle Lobner

Excused: 1 - Alderperson Chris Croatt

Absent: 1 - Alderperson Keir Dvorachek

Abstained: 1 - Mayor Timothy Hanna

[19-0325](#)

R/B-Approve proposed changes to the Sidewalk Maintenance Policy.

Attachments: [Sidewalk Maintenance Policy.pdf](#)
[Amended Sidewalk Maintenance Policy.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Van Zeeland, that the Sidewalk Maintenance Policy be approved. Roll Call. Motion carried by the following vote:

Aye: 10 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Rachel Raasch, Aldersperson Maiyoua Thao, Aldersperson Matt Reed, Aldersperson Alex Schultz and Aldersperson Cathy Spears

Nay: 3 - Aldersperson Christine Williams, Aldersperson Patti Coenen and Aldersperson Kyle Lobner

Excused: 1 - Aldersperson Chris Croatt

Absent: 1 - Aldersperson Keir Dvorachek

Abstained: 1 - Mayor Timothy Hanna

[19-0608](#)

Request from Tundraland to replace Radisson Paper Valley signage on the Superior Street Skywalk with their signage.

Attachments: [Tundraland signage.pdf](#)

Aldersperson Martin moved, seconded by Aldersperson Van Zeeland, that the signage request be approved. Roll Call. Motion carried by the following vote:

Aye: 12 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Rachel Raasch, Aldersperson Maiyoua Thao, Aldersperson Matt Reed, Aldersperson Alex Schultz, Aldersperson Christine Williams, Aldersperson Cathy Spears and Aldersperson Kyle Lobner

Nay: 1 - Aldersperson Patti Coenen

Excused: 1 - Aldersperson Chris Croatt

Absent: 1 - Aldersperson Keir Dvorachek

Abstained: 1 - Mayor Timothy Hanna

[19-0456](#)

Action Item: Request Approval of 2019 Updated Turf Management Plan

Attachments: [2019 Turf Management Plan memo.doc](#)
[Turf Management Policy 2019 Final.doc](#)
[Turf Management Policy 2019 Red-Lined Draft.doc](#)

Aldersperson Raasch moved, seconded by Aldersperson Martin, that the Turf Management Plan be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Rachel Raasch, Aldersperson Maiyoua Thao, Aldersperson Matt Reed, Aldersperson Alex Schultz, Aldersperson Christine Williams, Aldersperson Patti Coenen, Aldersperson Cathy Spears and Aldersperson Kyle Lobner

Excused: 1 - Aldersperson Chris Croatt

Absent: 1 - Aldersperson Keir Dvorachek

Abstained: 1 - Mayor Timothy Hanna

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Aldersperson Martin moved, Aldersperson Lobner seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Rachel Raasch, Aldersperson Maiyoua Thao, Aldersperson Matt Reed, Aldersperson Alex Schultz, Aldersperson Christine Williams, Aldersperson Patti Coenen, Aldersperson Cathy Spears and Aldersperson Kyle Lobner

Excused: 1 - Aldersperson Chris Croatt

Absent: 1 - Aldersperson Keir Dvorachek

Abstained: 1 - Mayor Timothy Hanna

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[19-0595](#) Preliminary Resolution 1-P-19 for Concrete Pavement, Driveway Aprons and Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [Preliminary Resolution 1-P-19.pdf](#)

This Report Action Item was approved.

[19-0596](#) Preliminary Resolution 2-P-19 for Sidewalk Construction on Hall Avenue be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [Preliminary Resolution 2-P-19.pdf](#)

This Report Action Item was approved.

[19-0597](#) Award 2019 Asphalt Milling Contract to Northeast Asphalt in an amount not to exceed \$85,000.

Attachments: [2019 Asphalt milling contract-Northeast Asphalt.pdf](#)

This Report Action Item was approved.

[19-0598](#) Approve parking changes in the area of the Foster Elementary School (follow-up to a 6-month trial).

Attachments: [Parking changes -Foster Elementary School.pdf](#)

This Report Action Item was approved.

[19-0599](#) Approve conversion of Morrison Street (College Avenue to Harris Street) and Harris Street (Morrison Street to Oneida Street) from 1-way traffic to 2-way traffic.

Attachments: [Conversion of Morrison St and Harris St.pdf](#)

This Report Action Item was approved.

[19-0600](#) Anticipated Award for Unit P-19, Pavement Marking Contract.

Attachments: [Amended Unit P-19.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[19-0486](#)

"Class B" Beer/Liquor license - Change of Agent application for Eager Beaver LLC, dba Eager Beaver Bar & Grill, located at 1400 W 2nd St, contingent upon approval from all departments.

Attachments: [Mark R. Joosten S&L.pdf](#)

This Report Action Item was approved.

[19-0503](#)

Class "B" Beer and "Class B" Liquor application of Oneida Street South LLC, located at 1200 S. Oneida St, Katelyn E. James, Agent, contingent upon approval from all departments

Attachments: [Oneida Street South LLC.pdf](#)

This Report Action Item was approved.

[19-0527](#)

Reserve "Class B" Beer/Liquor License -Temporary Premise Amendment for Fox Cities Building for the Arts, Christina Turner, Agent, 111 W. College Ave, September 12, 2019, contingent upon approval from all departments.

Attachments: [Fox Cities Bldg for the Arts.pdf](#)

This Report Action Item was approved.

[19-0530](#)

"Class B" Beer/Liquor License - Change of Agent application for Mi Casa Mexican Grill, Maria de Jesus Rodriguez, Agent, located at 2190 S Memorial Dr., contingent upon approval from the Police Department.

Attachments: [Maria de Jesus Rodriguez S&L 4-24-19.pdf](#)

This Report Action Item was approved.

[19-0534](#)

Reserve "Class B" Beer/Liquor Licence - Change of Agent application for Fox Cities Building for the Arts/Trout Museum of Art, Christina S. Turner, Agent, located at 111 W. College Ave, contingent upon approval from Police Department.

Attachments: [Christina S. Turner S&L 4-24-19.pdf](#)

This Report Action Item was approved.

[19-0541](#)

Operator's Licenses

Attachments: [Operator's Licenses for 4-24-19 S& L.pdf](#)

This Report Action Item was approved.

[19-0542](#)

Class "A" Beer License - Change of Agent application for Ballard Motomart, Jason G. Mazanec, Agent, located at 2838 N. Ballard Rd., contingent upon approval from Police Department.

Attachments: [Jason Mazanec S&L 4-24-19.pdf](#)

This Report Action Item was approved.

[19-0543](#)

Renewal Operator's Licenses

Attachments: [RENEWAL Licenses for 4-24-19 S&L .pdf](#)

This Report Action Item was approved.

[19-0547](#)

"Class B" Beer/Liquor License - Change of Agent application for VFW Post 2778, Cassandra Mannebach, Agent, located at 501 N. Richmond St., contingent upon approval from Police Department

Attachments: [Cassandra E. Mannebach S&L 4-24-19.pdf](#)

This Report Action Item was approved.

[19-0574](#)

"Class A" Beer/Liquor license - Change of Agent application for Target Store T1248, Allison Hemker, Agent, located at 1800 S Kensington Dr., contingent upon approval from the Police Department.

Attachments: [Allison M. K. Hemker S&L 4-24-19.pdf](#)

This Report Action Item was approved.

[19-0612](#)

Secondhand Article License application of Troy Crawford, d/b/a Game Stop #3349, 2640 W College Ave, contingent upon approval from all departments.

Attachments: [Game Stop #3349 S&L 4-24-19.pdf](#)

This Report Action Item was approved.

[19-0613](#)

Secondhand Article License application of Troy Crawford, d/b/a Game Stop #5520, 2640 W College Ave, contingent upon approval from all departments.

Attachments: [Game Stop #5520 S&L 4-24-19.pdf](#)

This Report Action Item was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

[19-0519](#)

Request to approve the dedication of land for public right-of-way for Spartan Drive and Meade Street, generally located west of N. Meade Street and south of E. Broadway Drive (part of Tax Id #31-6-6100-60), as shown on the attached maps

Attachments: [StaffReport_SpartanWestOfMeade_StreetDedication_For04-23-19.pdf](#)

This Report Action Item was approved.

[19-0520](#)

Request to approve the dedication of land for public right-of-way for the vision corner located on the east side of N. Kurey Drive and E. Broadway Drive road intersection (part of Tax Id #31-1-9310-22), as shown on the attached maps

Attachments: [StaffReport_KureyDrEastSide_VisionCornerStreetDedication_For04-23-19.pdf](#)

This Report Action Item was approved.

[19-0521](#)

Request to approve the dedication of land for public right-of-way for the vision corner located on the west side of N. Kurey Drive and E. Broadway Drive road intersection (part of Tax Id #31-1-9310-27), as shown on the attached maps

Attachments: [StaffReport_KureyDrWestSide_VisionCornerStreetDedication_For04-23-19.pdf](#)

This Report Action Item was approved.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[19-0536](#)

Action: Award the City of Appleton's 2019 Pierce Park Playground Equipment Project Contract to Lee Recreation, LLC. in an amount not to exceed \$130,000

Attachments: [2019 Pierce Playground Park and Rec. Memo.docx](#)

This Report Action Item was approved.

5. MINUTES OF THE FINANCE COMMITTEE

[19-0549](#) Request to award the 2019 AWWTP Hardscape Repairs Project/Clarifier Assess Roads contract to Highway Landscapers, Inc in the amount of \$49,993 with a contingency of \$10,000 for a project total not to exceed \$59,993

Attachments: [2019 AWWTP Hardscapes \(Clarifier Road\).pdf](#)

This Report Action Item was approved.

[19-0550](#) Request to award the 2019 Parks Hardscape Repairs Project - Kiwanis Park contract to RJM Construction, LLC in the amount of \$29,801 with a contingency of \$8,000 for a project total not to exceed \$37,801

Attachments: [2019 Parks Hardscape Repairs \(Kiwanis Park\).pdf](#)

This Report Action Item was approved.

[19-0557](#) CEA Review Committee Report

Attachments: [CEA Review MeetingMinutes9-Apr-2019-01-51-03.pdf](#)

This Report Action Item was approved.

[19-0558](#) Request to award the 2019 Green Parking Ramp Office Remodeling Project to Cardinal Construction Co, Inc in the amount of \$203,942 with a contingency of \$12,658 for a project total not to exceed \$216,600

Attachments: [2019 Green Parking Ramp Office Remodeling Project .pdf](#)

This Report Action Item was approved.

[19-0559](#) Request to award the 2019 City Hall First Floor Finance Area Remodeling Project contract to Miron Construction Co, Inc in the amount of \$194,238 with a contingency of \$6,962 for a project total not to exceed \$201,200

Attachments: [2019 City Hall First Floor Finance Remodel .pdf](#)

This Report Action Item was approved.

[19-0605](#) Request to award Unit D-19 Sidewalk Construction to Fischer Ulman Construction, Inc in an amount not to exceed \$310,000

Attachments: [Award of Contract Unit D-19.pdf](#)

This Report Action Item was approved.

[19-0606](#) Request to approve Finance Committee Report 1-P-19 for Concrete Pavement, Sidewalk Construction and Driveway Aprons

Attachments: [Report 1-P-19.pdf](#)

This Report Action Item was approved.

[19-0607](#) Approve Finance Committee Report 2-P-19 for Sidewalk Construction

Attachments: [Report 2-P-19.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[19-0565](#) ****CRITICAL TIMING**** Request to counter the Offer to Purchase from Valley Tool, Inc. or its assigns to purchase Lots 1, 2, and 3 on Goodland Drive in the Northeast Industrial Park Plat No. 4, consisting of approximately 4.36 acres, at a purchase price of \$160,000 (\$36,697.25 per acre) with the Counter Offer amending various lines in the Offer as referenced in the attached documents

Attachments: [Valley Tool Memo 4-19-19.pdf](#)
[Valley Tool_OTP_Lots 1-2-3 Goodland Dr_4-17-19.pdf](#)
[Valley Tool - Counter Offer 1_2.pdf](#)
[NEIP Plat No 4 Covenants and Restrictions.pdf](#)
[Map_Available Sites NE Bus Park_04182019.pdf](#)
[NEBPUilities.pdf](#)

This Report Action Item was approved.

7. MINUTES OF THE UTILITIES COMMITTEE

[19-0525](#)

Request to sole source contract to Patrick Engineering for professional services needed to complete the Wastewater Electrical Distribution Upgrades Phase 3, for a contract fee of \$296,500 and a contingency of 5% to not exceed a total contract of \$311,325.

Attachments: [2019 Electrical Distribution System Upgrades Design for PDC Building Transformer and Circuit Switchers.pdf](#)

This Report Action Item was approved.

[19-0535](#)

Award Engineering Services Contract for the Lindbergh Standpipe Project to Strand Associates, Inc. in the amount of \$63,900 with a 10% contingency of \$6,390 for a project total not to exceed \$70,290

Attachments: [LindberghProject - Engineering Award 04-17-19.doc](#)

This Report Action Item was approved.

[19-0603](#)

Award the 2019 AWWTP Improvements Project Engineering Phase to McMahon in the amount of \$169,886 with a 10% contingency of \$16,989 for a Project Total not to exceed \$186,875

Attachments: [2019 AWWTP Improvements Project-McMahon.doc](#)

This Report Action Item was approved.

[19-0604](#)

Award Construction of a Receiving Station to Highway Landscapers, Inc., in the amount of \$61,497 and a 5% contingency of \$3,075 for a total cost not to exceed \$64,572

Attachments: [Receiving Station Construction 04-17-19.doc](#)

This Report Action Item was approved.

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[19-0588](#)

Request for Public Works to change 4 Operator positions to 4 Operator I positions.

Attachments: [DPW reorg Operator to Op 1.pdf](#)

This Report Action Item was approved.

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[19-0571](#)

Authorization to award contract for Generator Project

Attachments: [2019 Valley Transit Generator.pdf](#)

This Report Action Item was approved.

[19-0572](#)

Authorization to award contract to Lamers for Downtown Trolley service

Attachments: [FCTC Lamers contract memo.pdf](#)

This Report Action Item was approved.

[19-0575](#)

Authorization to enter into contract with Star Protection & Patrol for security services

Attachments: [Star Protection and Patrol Contract - Final 04.15.2019.pdf](#)

This Report Action Item was approved.

[19-0577](#)

Adopt 2019 updated Title VI Program

Attachments: [Valley Transit Title VI Program 2019 FINAL.pdf](#)

This Report Action Item was approved.

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[19-0618](#)

Ordinances 43-19 to 49-19

Attachments: [Ordinances going to Council 5-1-19.pdf](#)

This Report Action Item was approved.

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. CLOSED SESSION

[19-0622](#)

The Common Council will go into closed session according to State Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session regarding the bluff site development and then reconvene into open session.

Alderson Lobner moved, seconded by Alderson Meltzer, that the Common Council convene into Closed Session at 7:33 p.m. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Joe Martin, Alderson Katie Van Zeeland, Alderson Rachel Raasch, Alderson Maiyoua Thao, Alderson Matt Reed, Alderson Alex Schultz, Alderson Christine Williams, Alderson Patti Coenen, Alderson Cathy Spears and Alderson Kyle Lobner

Excused: 1 - Alderson Chris Croatt

Absent: 1 - Alderson Keir Dvorachek

Abstained: 1 - Mayor Timothy Hanna

T. ADJOURN

Alderson Lobner moved, seconded by Alderson Coenen to reconvene into open session at 8:08 p.m.

Roll Call. Motion carried 13/0

No action was taken in Closed Session

Alderson Martin moved, seconded by Alderson Schultz, that the meeting be adjourned at 8:09 p.m. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Joe Martin, Alderson Katie Van Zeeland, Alderson Rachel Raasch, Alderson Maiyoua Thao, Alderson Matt Reed, Alderson Alex Schultz, Alderson Christine Williams, Alderson Patti Coenen, Alderson Cathy Spears, Alderson Kyle Lobner and Mayor Timothy Hanna

Excused: 1 - Alderson Chris Croatt

Absent: 1 - Alderson Keir Dvorachek


Kami Lynch, City Clerk



"...meeting community needs...enhancing quality of life."

OFFICE OF THE MAYOR
Timothy M. Hanna
100 North Appleton Street
Appleton, Wisconsin 54911-4799
(920) 832-6400 FAX (920) 832-5962
e-mail: mayor@appleton.org

TO: Members of the Common Council

FROM: Mayor Timothy Hanna 

DATE: May 10, 2019

RE: Committee Reappointments

It is with pleasure that I present the following reappointments for your information at the May 15th Common Council meeting:

LIBRARY BOARD

Brian Looker 3-year term – expires 6/2022
Rebecca Kellner 3-year term – expires 6/2022

FOX CITIES AREA ROOM TAX COMMISSION

Karen Harkness 1-year term – expires 6/2020
Tony Saucerman 1-year term – expires 6/2020

BOARD OF ZONING APPEALS

Paul McCann 3-year term – expires 5/2022
Ken Joosten 3-year term (1st Alternate) – expires 5/2022

NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS
(Final Resolution 1-P-19)

PLEASE TAKE NOTICE THAT the Common Council hereby declares its intention to exercise its powers under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property within the following described area for benefits conferred upon such property by improvement of the following area.

CONCRETE PAVEMENT, SIDEWALK CONSTRUCTION AND DRIVEWAY APRONS

Evergreen Drive – Richmond Street to Haymeadow Avenue
Purdy Parkway – Applehill Boulevard to Tiburon Lane

The assessment area consists of all property fronting upon both sides of the named streets from intersection to intersection or point to point described herewith including the full width of said intersection of said limits.

The Report of the Finance Committee showing preliminary and/or Final Plans and Specifications, estimated cost of improvements, schedule of proposed assessments is on file in the Department of Public Works, Fifth Floor, 100 North Appleton Street, Appleton, WI 54911. Please call 832-5592 to discuss specific questions or amounts to be assessed to your property or to view said documents, Monday through Friday, between the hours of 7:30 A.M. to 3:00 P.M.

You are further notified that the Common Council will hear all persons interested or their agents or attorneys concerning matters contained in the final resolution authorizing such improvements and assessments at a regular meeting of the Common Council to be held on **May 15, at 7:00 P.M.** or as soon thereafter as can be heard, in the Council Chambers at the City Hall, 100 North Appleton Street, Appleton, Wisconsin. All objections will be considered at said hearing and thereafter the amount of the assessments will be finally determined.

May 2, 2019

RUN: May 3, 2019

KAMI LYNCH, City Clerk

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES WILL BE MADE UPON REQUEST AND IF FEASIBLE.

NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS
(Final Resolution 2-P-19)

PLEASE TAKE NOTICE THAT the Common Council hereby declares its intention to exercise its powers under Section 66.0703, Wisconsin Statutes, to levy special assessments upon property within the following described area for benefits conferred upon such property by improvement of the following area.

SIDEWALK CONSTRUCTION

Hall Avenue – Woodland Avenue to Grant Street

The assessment area consists of all property fronting upon both sides of the named streets from intersection to intersection or point to point described herewith including the full width of said intersection of said limits.

The Report of the Finance Committee showing preliminary and/or Final Plans and Specifications, estimated cost of improvements, schedule of proposed assessments is on file in the Department of Public Works, Fifth Floor, 100 North Appleton Street, Appleton, WI 54911. Please call 832-5592 to discuss specific questions or amounts to be assessed to your property or to view said documents, Monday through Friday, between the hours of 7:30 A.M. to 3:00 P.M.

You are further notified that the Common Council will hear all persons interested or their agents or attorneys concerning matters contained in the final resolution authorizing such improvements and assessments at a regular meeting of the Common Council to be held on **May 15, at 7:00 P.M.** or as soon thereafter as can be heard, in the Council Chambers at the City Hall, 100 North Appleton Street, Appleton, Wisconsin. All objections will be considered at said hearing and thereafter the amount of the assessments will be finally determined.

May 2, 2019

RUN: May 3, 2019

KAMI LYNCH, City Clerk

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES WILL BE MADE UPON REQUEST AND IF FEASIBLE.

NOTICE OF PROPOSED STREET VACATION

(Pursuant to Section 66.1003, Wisconsin Statutes-2013-2014)

Notice is hereby given that a written resolution has been filed with the Common Council of the City of Appleton for the discontinuance of:

LEGAL DESCRIPTION:

All that part of Kimball Street lying between Block Ten (10) and Block D of the **APPLETON PLAT** (aka Second Ward Plat), all according to the recorded Assessor's Map of the City of Appleton, being located in the SE ¼ of the SW ¼ of Section 26, Township 21 North, Range 17 East, City of Appleton, Outagamie County, Wisconsin, containing 1,920 Square feet of land and being more fully described by:

Commencing at the Southeast corner of said Block 10 and being coincident with the Northwest corner of Allen Street and Kimball Street and being the point of beginning;

Thence South 00°57'34" East 32.00 feet coincident with the Southerly extension of the West line of Allen Street to the South line of Kimball Street;

Thence North 89°57'25" West 106.33 feet coincident with the South line of said Kimball Street;

Thence continue North 89°57'25" West 13.67 feet coincident with the South line of said Kimball Street;

Thence North 00°57'34" West 32.00 feet to the North line of Kimball Street;

Thence South 89°57'25" East 14.18 feet coincident with the North line of Kimball Street;

Thence South 00°02'58" East 32.00 feet to the South line of Kimball Street;

Thence South 89°57'25" East 60.00 feet coincident with the South line of Kimball Street;

Thence North 00°02'58" West 32.00 feet to the North line of Kimball Street;

Thence South 89°57'25" East 45.82 feet coincident with the North line of Kimball Street to the **point of beginning**.

COMMON DESCRIPTION:

A portion of East Kimball Street, west of South Allen Street.

Notice is further given that a hearing of said resolution will be held at a regular meeting of the Common Council to be held at 7:00 p.m. or as soon thereafter as can be heard, on Wednesday May 15th, 2019, in the Council Chambers at the City Hall in said City of Appleton.

By Order of the Common Council.

April 3, 2019

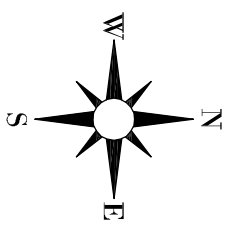
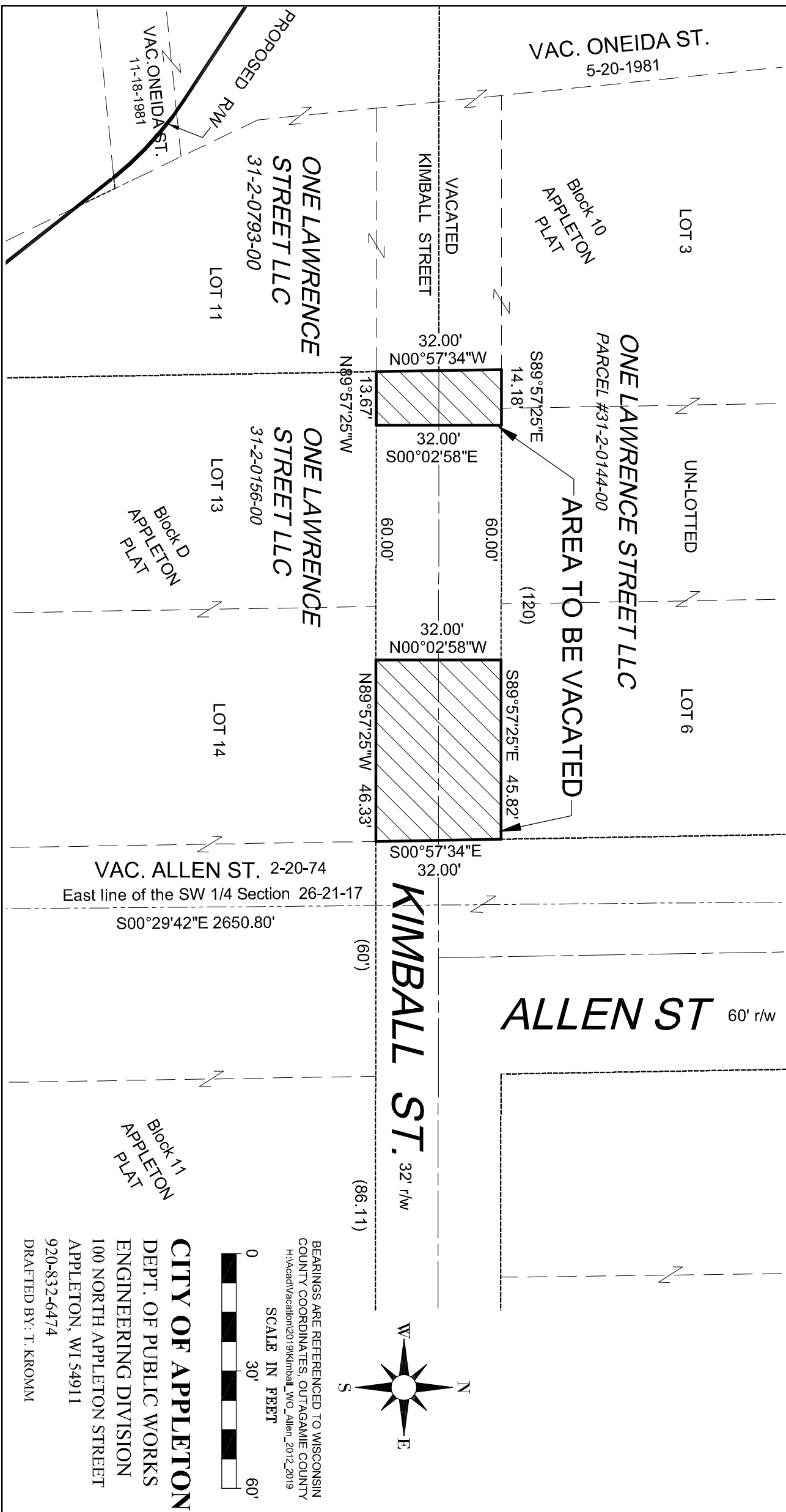
KAMI LYNCH
City Clerk

RUN: April 6, 2019
April 13, 2019
April 20, 2019

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES WILL BE MADE UPON REQUEST AND IF FEASIBLE.

EXHIBIT "A"

PART OF KIMBALL STREET LYING BETWEEN BLOCK 10 AND BLOCK D, APPLETON PLAT, (AKA SECOND WARD PLAT), ALL ACCORDING TO THE RECORDED ASSESSOR'S MAP OF THE CITY OF APPLETON, BEING LOCATED IN THE SE 1/4 OF THE SW 1/4 OF SECTION 26, TOWNSHIP 21 NORTH, RANGE 17 EAST, CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN.



SCALE IN FEET

BEARINGS ARE REFERENCED TO WISCONSIN COUNTY COORDINATES, OUTAGAMIE COUNTY H:\Acad\Vacation\2019\Kimball_WC_Allen_2012_2019

CITY OF APPLETON
 DEPT. OF PUBLIC WORKS
 ENGINEERING DIVISION
 100 NORTH APPLETON STREET
 APPLETON, WI 54911
 920-832-6474
 DRAFTED BY: T. KROMM

RESOLUTION 1-P-19

FINAL RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER SECTION 66.0703 (7) (a), WISCONSIN STATUTES OF 2011-2012.

WHEREAS, the Common Council of the City of Appleton, Wisconsin, held a Public Hearing at the Council Chambers in City Hall at 7:00 P.M. on the 15th day of May, 2019, for the purpose of hearing all interested persons concerning the proposed improvements and construction in the following streets or portion of streets:

CONCRETE PAVEMENT, SIDEWALK CONSTRUCTION AND DRIVEWAY APRONS

Evergreen Drive – Richmond Street to Haymeadow Avenue
Purdy Parkway – Applehill Boulevard to Tiburon Lane

And has heard all persons desiring an audience at such hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Appleton as follows:

1. That the report of the Finance Committee pertaining to the construction of the above described public improvements including plans and specifications therefor, is hereby adopted and approved.
2. That the Finance Committee is directed to advertise for bids to carry out the work of such improvement in accordance with the report of the Finance Committee.
3. That payment for said improvements be made by assessing the cost to the property benefited as indicated in said report.
4. The schedule of proposed assessments made under the police power and the amount assessed against each parcel are true and correct and are hereby confirmed.
5. That the assessment for all projects included on said report are hereby combined as a single assessments but any interested property owner shall be entitled to object to each assessment separately or both assessments jointly for any purpose or purposes.
6. The assessment against any parcel may be paid to the Finance Department on receipt of Special Assessment Notice by one of the following:
 - a. In cash, or if entered on the Tax Roll.
 - b. One installment, if the assessment is \$1000 or less.
 - c. In five equal installments, if the assessment is greater than \$1000;Deferred payment will bear an interest at the rate of 8.5% per annum on the unpaid balance.
7. The City Clerk is directed to publish this resolution in the Appleton Post Crescent, the Official Newspaper of the City.
8. The Clerk is further directed to mail a copy of this resolution to every affected property owner whose name appears on the assessment roll and whose post office address is known or can with diligence be ascertained.

S/TIMOTHY M. HANNA (Mayor)

Attest: KAMI LYNCH (City Clerk)

Adopted: May 15, 2019

Published: May 20, 2019

RESOLUTION 2-P-19

FINAL RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER SECTION 66.0703 (7) (a), WISCONSIN STATUTES OF 2011-2012.

WHEREAS, the Common Council of the City of Appleton, Wisconsin, held a Public Hearing at the Council Chambers in City Hall at 7:00 P.M. on the 15th day of May, 2019, for the purpose of hearing all interested persons concerning the proposed improvements and construction in the following streets or portion of streets:

SIDEWALK CONSTRUCTION

Hall Avenue – Woodland Avenue to Grant Street

And has heard all persons desiring an audience at such hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Appleton as follows:

1. That the report of the Finance Committee pertaining to the construction of the above described public improvements including plans and specifications therefor, is hereby adopted and approved.
2. That the Finance Committee is directed to advertise for bids to carry out the work of such improvement in accordance with the report of the Finance Committee.
3. That payment for said improvements be made by assessing the cost to the property benefited as indicated in said report.
4. The schedule of proposed assessments made under the police power and the amount assessed against each parcel are true and correct and are hereby confirmed.
5. That the assessment for all projects included on said report are hereby combined as a single assessments but any interested property owner shall be entitled to object to each assessment separately or both assessments jointly for any purpose or purposes.
6. The assessment against any parcel may be paid to the Finance Department on receipt of Special Assessment Notice by one of the following:
 - a. In cash, or if entered on the Tax Roll.
 - b. One installment, if the assessment is \$1000 or less.
 - c. In five equal installments, if the assessment is greater than \$1000;Deferred payment will bear an interest at the rate of 8.5% per annum on the unpaid balance.
7. The City Clerk is directed to publish this resolution in the Appleton Post Crescent, the Official Newspaper of the City.
8. The Clerk is further directed to mail a copy of this resolution to every affected property owner whose name appears on the assessment roll and whose post office address is known or can with diligence be ascertained.

S/TIMOTHY M. HANNA (Mayor)

Attest: KAMI LYNCH (City Clerk)

Adopted: May 15, 2019

Published: May 20, 2019

FINAL RESOLUTION

Record and return to:

City of Appleton – City Clerk’s Office
100 North Appleton Street
Appleton, WI 54911-4799

Tax Key No. 31-2-0144-00; 31-2-0156-00

FINAL RESOLUTION

WHEREAS, the public interest requires that a portion of East Kimball Street, west of South Allen Street, that has not previously been vacated, be vacated and discontinued; and

WHEREAS, notice was given when and where the resolution would be acted on, as required by law; and

WHEREAS, hearing was had on said Resolution on the 15th day of May, 2019, at City Hall, in and for the City of Appleton, Wisconsin.

BE IT RESOLVED, that the Common Council of the City of Appleton, Wisconsin, hereby determines that the public interest requires that:

LEGAL DESCRIPTION:

*All that part of Kimball Street lying between Block Ten (10) and Block D of the **APPLETON PLAT** (aka Second Ward Plat), all according to the recorded Assessor's Map of the City of Appleton, being located in the SE ¼ of the SW ¼ of Section 26, Township 21 North, Range 17 East, City of Appleton, Outagamie County, Wisconsin, containing 1,920 Square feet of land and being more fully described by:
Commencing at the Southeast corner of said Block 10 and being coincident with the Northwest corner of Allen Street and Kimball Street and being the point of beginning;
Thence South 00°57'34" East 32.00 feet coincident with the Southerly extension of the West line of Allen Street to the South line of Kimball Street;
Thence North 89°57'25" West 106.33 feet coincident with the South line of said Kimball Street;
Thence continue North 89°57'25" West 13.67 feet coincident with the South line of said Kimball Street;
Thence North 00°57'34" West 32.00 feet to the North line of Kimball Street;
Thence South 89°57'25" East 14.18 feet coincident with the North line of Kimball Street;
Thence South 00°02'58" East 32.00 feet to the South line of Kimball Street;
Thence South 89°57'25" East 60.00 feet coincident with the South line of Kimball Street;
Thence North 00°02'58" West 32.00 feet to the North line of Kimball Street;
Thence South 89°57'25" East 45.82 feet coincident with the North line of Kimball Street to the **point of beginning.***

See also attached Exhibit "A" for illustration.

EASEMENTS

The City of Appleton their heirs, successors and or assigns (Grantee) hereby retain an easement for any and all existing utilities and also any future utilities deemed necessary or desirable by Grantee within the vacated right of way, including but not limited to,

storm sewer, drainage, sanitary sewer, watermain, gas, electric, cable and fiber- optic within the entire length and width of the above described right of way.

It is further agreed that this easement shall be a permanent easement.

It is further agreed that Grantee shall have the right to install, regrade, replace, relocate, operate, maintain, resize and repair any and all of these utilities and their associated appurtenances. It is further agreed that after installing, regrading, replacing, relocating, operating, maintaining, resizing or repairing of these utilities and their associated appurtenances Grantee shall restore unimproved surfaces such as grass, gravel and dirt on said property, as closely as possible, to the condition previously existing. Grantee shall not be required to restore or compensate for any improvements or improved surfaces such as, but not limited to, curb and gutter, hard pavements, trees, shrubs and landscaping, disturbed as a result of the maintenance activities described herein. Buildings or any other type of permanent structure shall not be placed over Grantees' facilities or in, upon or over said easement area. This easement includes the right to operate all equipment deemed necessary by Grantee to perform said activities. Grantee agrees that it shall give timely notice to the Grantor of routine maintenance work.

COMMON DESCRIPTION:

A portion of East Kimball Street, west of South Allen Street

FURTHER RESOLVED, that the City Clerk of the City of Appleton be authorized and directed to give notice required by §66.1003 of the Wisconsin Statutes.

FURTHER RESOLVED, that according to §66.1005, Wisconsin Statutes, upon vacation and discontinuance of said portion of East Kimball Street, title to the above-described area shall belong to the adjoining property owners of this vacated street area and shall acquire an ownership interest in the entire area being vacated (as deemed necessary).

City of Appleton

By: _____
Timothy M. Hanna, Mayor

By: _____
Kami Lynch, City Clerk

Date: _____

STATE OF WISCONSIN)
 : ss.
OUTAGAMIE COUNTY)

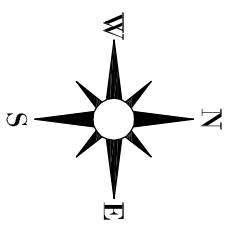
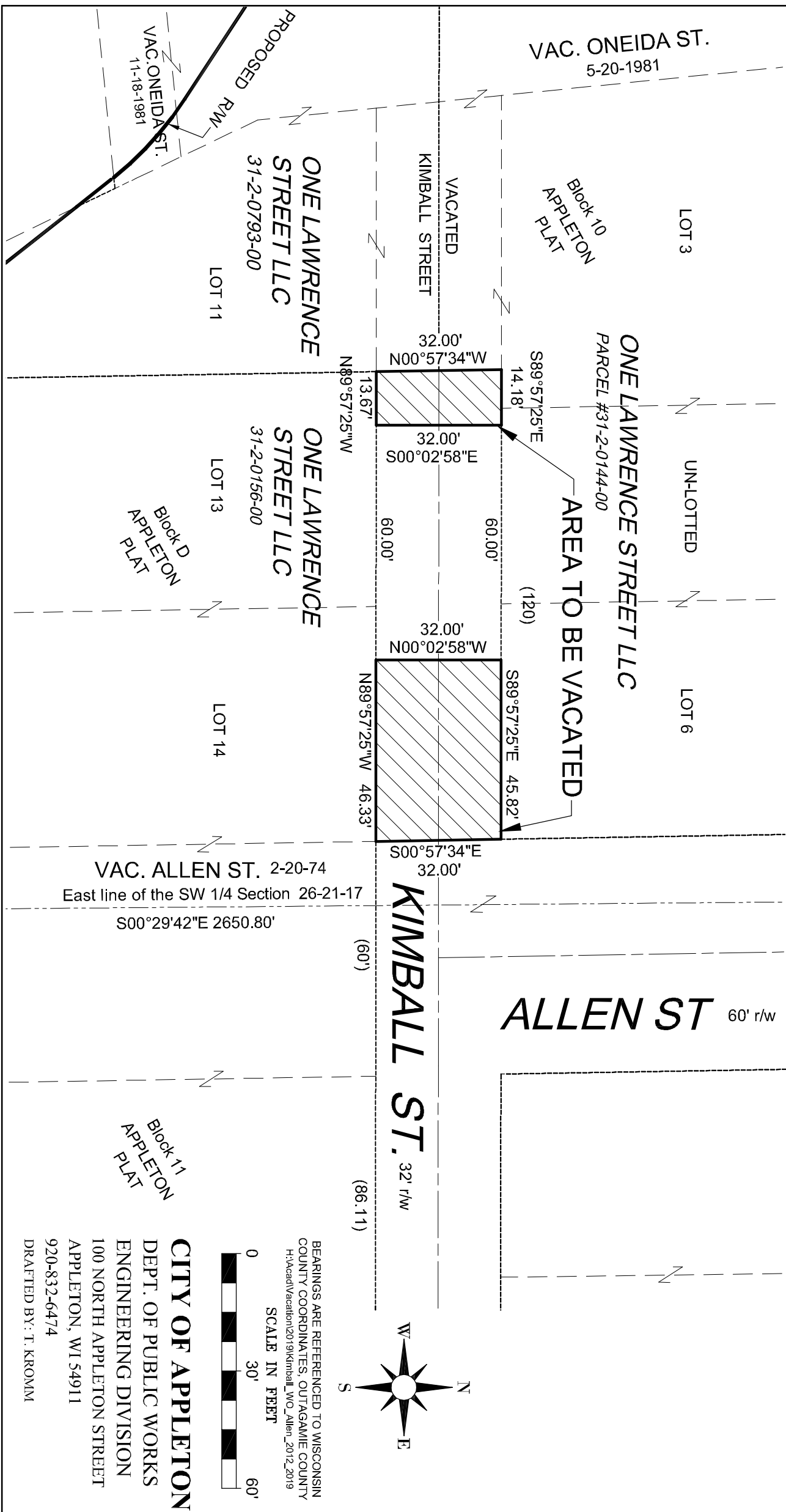
The foregoing Agreement was acknowledged before me this _____ day of May, 2019 by Timothy M. Hanna, Mayor and Kami Lynch, City Clerk.

Jamie L. Griesbach
Notary Public, State of Wisconsin
My commission expires 11/11/2021

This instrument was drafted by:
Attorney James P. Walsh
City Law: A19-0178

EXHIBIT "A"

PART OF KIMBALL STREET LYING BETWEEN BLOCK 10 AND BLOCK D, APPLETON PLAT, (AKA SECOND WARD PLAT), ALL ACCORDING TO THE RECORDED ASSESSOR'S MAP OF THE CITY OF APPLETON, BEING LOCATED IN THE SE 1/4 OF THE SW 1/4 OF SECTION 26, TOWNSHIP 21 NORTH, RANGE 17 EAST, CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN.



SCALE IN FEET

BEARINGS ARE REFERENCED TO WISCONSIN COUNTY COORDINATES, OUTAGAMIE COUNTY H:\Acad\Vacation\2019\Kimball_WC_Allen_2012_2019

CITY OF APPLETON
 DEPT. OF PUBLIC WORKS
 ENGINEERING DIVISION
 100 NORTH APPLETON STREET
 APPLETON, WI 54911
 920-832-6474
 DRAFTED BY: T. KROMM

Paula Vandehey

To: Cory Chisel
Subject: RE: Permitting process for City Signs

From: Cory Chisel <cc@refugearts.org>
Sent: Thursday, April 18, 2019 10:18 AM
To: Paula Vandehey <Paula.Vandehey@Appleton.org>
Cc: Chad M. Doran <Chad.Doran@appleton.org>; Courtney Little <courtney@refugearts.org>; Dean Gazza <Dean.Gazza@Appleton.org>; Eric Lom <Eric.Lom@Appleton.org>; Kurt Craanen <Kurt.Craanen@Appleton.org>; Tom Flick <Tom.Flick@Appleton.org>; charvath@foxcu.org
Subject: Re: Permitting process for City Signs

On behalf of Refuge Foundation For The Arts & Fox Communities Credit Union

Thank you for everyone's work on this incredible project!

Best,
Cory Chisel



505 LAWRENCE DR. DE PERE, WI 54115
920.336.8900 GREENBAVSIGNS.COM

CLIENT: FOX COMM. CREDIT UNION

LOCATION: VARIOUS

DRAWN BY: CHADIX

SALESPERSON: KELLY

DATE: 4/2/19

DESIGN #: DT5055

PAGE: 1

REVISION LOG: INTL DATE DESCRIPTION

00/00/0000

DIRECTIONAL SIGN

QUANTITY: 5 TOTAL

SIDES: S/F

FACES: WOODEN FACES SUPPLIED

MOUNTING: DIRECT EMBEDMENT

POLES: 4" SQUARE GALVANIZED METAL

INSTRUCTION: PICK UP WOODEN FACES IN APPLETON.

ASSEMBLE POLES TO FACES AND

INSTALL. SEE LOCATION PAGE

FOR PLACEMENT OF SIGNS.

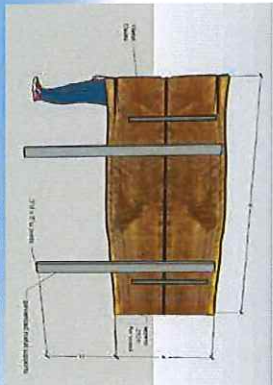
COLORS:

CUSTOMER SIGNATURE FOR DESIGN APPROVAL:

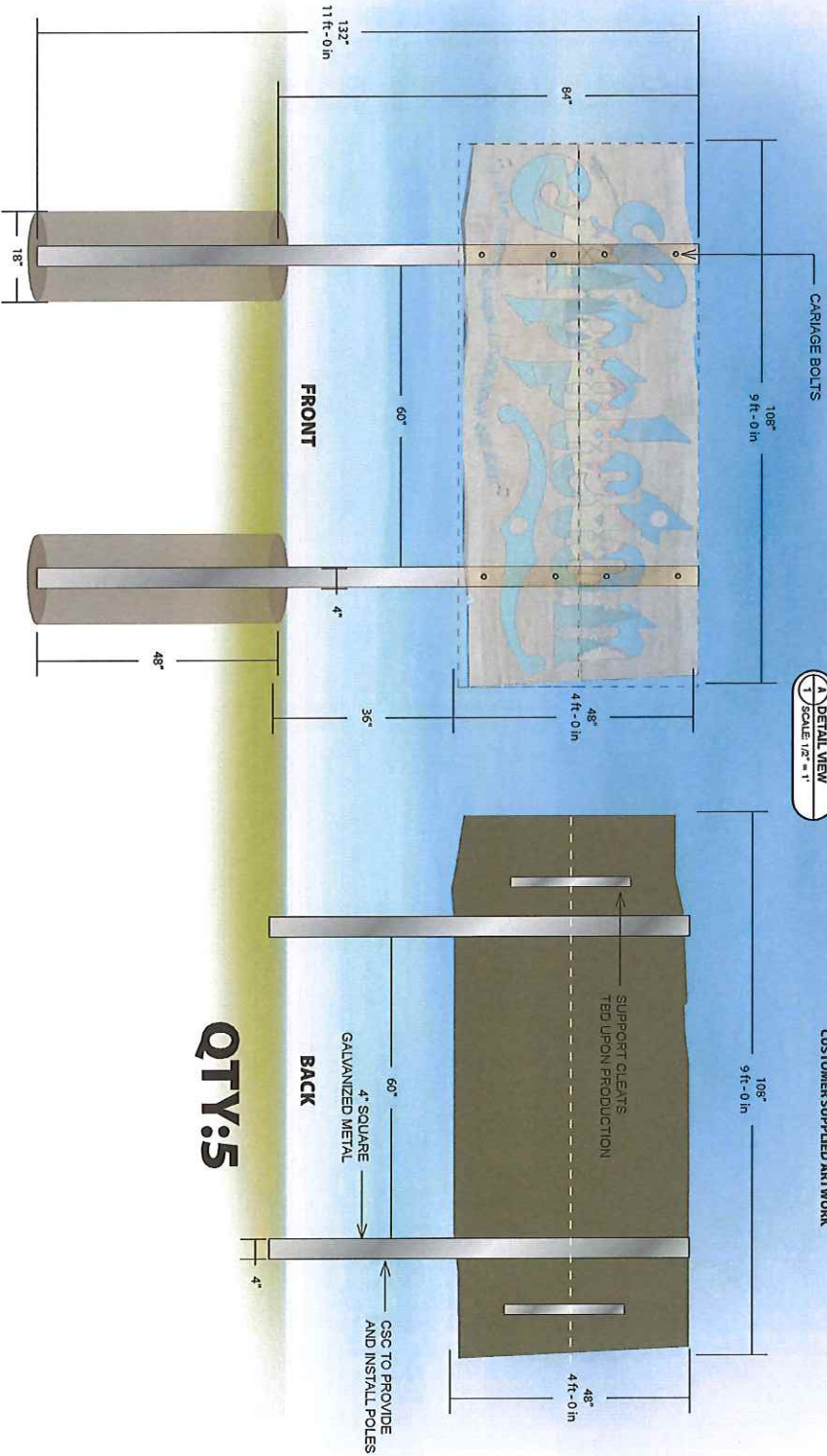
DATE



CUSTOMER SUPPLIED ARTWORK



CUSTOMER SUPPLIED ARTWORK



QTY: 5

CONCEPTUAL DRAWING ONLY - NOT FOR FABRICATION PURPOSES (SIZES ARE APPROX)

This is an original, unpublished drawing by Creative Sign Co., Inc. It is for your personal use. In conjunction with a project being planned for you by Creative Sign Co., Inc. It is not to be shown to anyone outside of your organization nor is it to be used, reproduced, copied or exhibited in any fashion. Use of this design or the salient elements of this design in any sign done by any other company, without the expressed written permission of Creative Sign Co., Inc., is forbidden by law and carries a civil forfeiture of up to 25% of the purchase price of the sign. Creative Sign will endeavor to clearly match colors, including PMS, when specified. We cannot guarantee exact matches due to varying compatibility of surface materials and paints used. All sizes and dimensions are illustrative for clients' conception of the project and are not to be understood as being exact size or exact scale.

DIRECTIONAL SIGN: OPT 1

Sue and Committee Members,

We are proposing an act to paint and design murals around storm drains located at 899 S. Fairview St. and W. Prospect Ave. in between Jefferson and Fox River Academy by the sidewalk near the art room. These murals will raise awareness for the issues involving our water use and where stormwater flows to. This was our water focus year at school and our research and projects led us to a lot of discoveries about our water resources around us. A couple of very alarming points of study dealt with plastic particles in our water and the runoff around us that creates pollution and leads to things like toxic blue-green algae. This project specifically addresses runoff and the impact humans have on this activity.

All projects have a cost and we believe that this one is worth it. The supplies we will need in order to fulfill this project comes at an approximate cost of \$300.

The proposed project has been done for years in the Madison area and has had positive results. The messages and designs have attracted people to the locations and created conversations about who did the work and the purpose for them. We have talked about this project as a class and realize that any time you paint an area it will have a visual impact on the surrounding area. These sites were chosen specifically because they are high "human" traffic areas. More natural areas were not used to avoid creating a distraction where this type of project may not fit.

We thank you in advance for your time and look forward to presenting the plan in more detail on April 22nd.

The FRA Stormwater Representative Team
Grace Koss, Eiliya Risberg, Cai Watkins
Mrs. Malm, Mr. Vander Loop



Storm Drain Mural Program



(<https://countyofdane.maps.arcgis.com/apps/MapTour/index.html?appid=2ca8a2d056d0433dbab17619dd42f509>)

Unless the streets are flooding, most of us walk right past storm drains every day and don't think twice about the underground water highway they connect to. In Dane County, these storm sewer highways often travel to local waterways without being cleaned, carrying trash, soil and other pollutants to our lakes, rivers and streams. A new Storm Drain Mural Program led by the Madison Area Municipal Stormwater Partnership, Dane County and Dane Arts Mural Arts (DAMA) is using storm drains as a canvas to educate residents about stormwater pollution through art. The goal of these colorful murals is to capture the attention of those who pass by, help them understand where the stormwater that enters their storm drain flows and get them thinking about what they can do to "Keep It Clean".

Twenty murals were painted across thirteen Dane Co. communities in 2018. Half of these murals were designed with the help of local schools and afterschool groups. The students first learned about stormwater pollution and solutions and then created designs for a mural in their community. DAMA collected the student design ideas and used them to create unique storm drain murals which students helped paint. The remaining ten murals were designed by local artists.

Check out all the designs and locations on our [Storm Drain Mural Map](https://countyofdane.maps.arcgis.com/apps/MapTour/index.html?appid=2ca8a2d056d0433dbab17619dd42f509) (<https://countyofdane.maps.arcgis.com/apps/MapTour/index.html?appid=2ca8a2d056d0433dbab17619dd42f509>).

We are no longer accepting applications for Storm Drain murals. Please check in Dec. for 2020 applications.

We are teaming up Dane Arts Mural Arts (DAMA) to add another ten storm drain murals to the landscape in 2019. Municipalities, organizations, schools or community groups located in Dane County that are interested in having a storm drain mural painted in their community are encouraged to apply. Applicants can select from two project options:

- **Option A-** Group selects two potential mural designs from the [Storm Drain Mural Design Catalogue](https://www.yogile.com/bwo01avsxre?vsc=MWU5MWMzN#51m) (<https://www.yogile.com/bwo01avsxre?vsc=MWU5MWMzN#51m>). DAMA artists will tailor the chosen design to the specifics of the approved drain location. Group will have the option to assist with the mural painting, if interested.
- **Option B -** Group provides input and ideas that DAMA uses for a new mural design specific to approved location. Group will have the option to assist with the mural painting, if interested.



All mural supplies and painting costs are covered through this program. There is no cost to the applicant or municipality. For more information or to apply check out the [Storm Drain Mural Application](#) ([/documents/2019-Storm-Drain-Mural-Application-FINAL-fillable.pdf](#)). Applications for are due February 15th, 2019.

Ripple Effects

(<https://www.facebook.com/RippleEffectsWI>) (<mailto:info@ripple-effects.com>)

Madison Area Municipal Stormwater Partnership (MAMSWaP) / Dane County Land & Water Resources Department (<https://lwr.dane-county.gov>)

Contact Us (/Contact)



"... meeting community needs ... enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric S. Lom, City Traffic Engineer
Date: May 2, 2019
Re: Appleton Street 2-Way Conversion & Bike Lane Retrofit Project

For over a decade, the City of Appleton has been working to identify opportunities to improve multi-modal mobility and traffic circulation in and around its central business district. Among those efforts was the development of the City's *Downtown Appleton Mobility Plan*, which provides a framework for future investments in the transportation system. It was unanimously approved by the Common Council in August of 2016.

Among the projects identified in the plan is the conversion of Appleton Street to two-way traffic (and the addition of bike lanes) through the downtown area, which will provide a convenient, continuous north/south route through the City. There will be multiple projects occurring concurrently to make this happen, all of which should be completed by mid-October of 2019:

- South of College Av: Construction work is currently underway to completely reconstruct Appleton Street and realign the northbound bridge over Jones Park. In order to facilitate the conversion to two-way traffic, the roadway will be configured for three lanes of traffic (one lane in each direction, plus a center left turn lane). All on-street parking on the 100S block of Appleton Street will be removed to accommodate the necessary traffic lanes.
- College Av to Packard St: In order to facilitate the conversion to two-way traffic, it will be necessary to restripe the roadway for three lanes of traffic (one lane in each direction, plus a center left turn lane). While parking is currently prohibited on about 92% of this section of Appleton Street, this project requires the removal of the remaining on-street parking (a total of 10 metered stalls) to accommodate the necessary traffic lanes (see attached diagrams for details).
- Packard St to Atlantic St: While the plan calls for the addition of bike lanes on this section of Appleton Street, no changes to on-street parking are planned.

In order to accomplish this, the following ordinance actions related to parking and traffic restrictions are required:

- 1) **Create:** "Stopping, standing and parking be prohibited on the west side of Appleton Street from Lawrence Street to Packard Street (tow zone)."
- 2) **Create:** "Stopping, standing and parking be prohibited on the east side of Appleton Street from Lawrence Street to a point 95 feet south of College Avenue (tow zone)."
- 3) **Create:** "No stopping standing or parking, except commercial vehicles loading/unloading, 6:00 a.m. to 6:00 p.m. Monday through Friday, on the east side of College Avenue from a point 50 feet south of College Avenue to a point 95 feet south of College Avenue."
- 4) **Create:** "Stopping, standing and parking be prohibited on the east side of Appleton Street from College Avenue to a point 50 feet south of College Avenue (tow zone)."
- 5) **Create:** "No stopping standing or parking, except commercial vehicles loading/unloading, 6:00 a.m. to 6:00 p.m. Monday through Friday, on the east side of College Avenue from Washington Street to a point 75 feet south of Washington Street."

- 6) **Create:** “Stopping, standing and parking be prohibited on the east side of Appleton Street from College Avenue to a point 75 feet south of Washington Street (tow zone).”
- 7) **Create:** “Stopping, standing and parking be prohibited on the north side of Lawrence Street from Oneida Street to a point 95 feet east of Appleton Street.”
- 8) **Create:** “Stopping, standing and parking be prohibited on the south side of Lawrence Street from Appleton Street to Oneida Street (tow zone).”
- 9) **Create:** “No stopping standing or parking, except commercial vehicles loading/unloading, 6:00 a.m. to 6:00 p.m. Monday through Friday, on the north side of Lawrence Street from a point 30 feet east of Appleton Street to a point 95 feet east of Appleton Street.”
- 10) **Create:** “Stopping, standing and parking be prohibited on the north side of Lawrence Street from Oneida Street to a point 95 feet east of Appleton Street (tow zone).”
- 11) **Create:** “Stopping, standing and parking be prohibited on the east side of Appleton Street from Washington Street to Packard Street (tow zone).”

- 12) Make the following changes to Section 19-43 of the Appleton Municipal Code (No Left Turn Intersections):
 - a) **Remove:** “Appleton Street at Washington Street, northbound traffic.”
 - b) **Add:** “Northbound Appleton Street at the alley located between College Avenue and Washington Street.”
 - c) **Add:** “Westbound City Center Street at Appleton Street.”
 - d) **Add:** “Eastbound alley (between College Avenue and Washington Street) at Appleton Street.”
 - e) **Add:** “Westbound traffic entering Appleton Street from the private driveway located on the east side of Appleton Street, approximately 30 feet north of Lawrence Street.”



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DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

April 29, 2019

Dear Appleton Street property owner/tenant,

For over a decade, the City of Appleton has been working to identify opportunities to improve multi-modal mobility and traffic circulation in and around its central business district. Among those efforts was the development of the City's *Downtown Appleton Mobility Plan*, which provides a framework for future investments in the transportation system. It was unanimously approved by the Common Council in August of 2016 (view it at <http://bit.ly/2GdOlZp> or by scanning the QR code below).

Among the projects identified in the plan is the conversion of Appleton Street to two-way traffic (and the addition of bike lanes) through the downtown area, which will provide a convenient, continuous north/south route through the City. There will be multiple projects occurring concurrently to make this happen, all of which should be completed by mid-October (see below, as well as the enclosed diagrams for more details).

- **South of College Av:** Work is currently underway to completely reconstruct Appleton Street and realign the northbound bridge over Jones Park. In order to facilitate the conversion to two-way traffic, the roadway will be configured for three lanes of traffic (one lane in each direction, plus a center left turn lane).
- **College Av to Packard St:** In order to facilitate the conversion to two-way traffic, it will be necessary to restripe the roadway for three lanes of traffic (one lane in each direction, plus a center left turn lane). While parking is currently prohibited on about 92% of this section of Appleton Street, the project will involve the removal of the remaining on-street parking (a total of 10 metered stalls).
- **Packard St to Atlantic St:** While the plan calls for the addition of bike lanes on this section of Appleton Street, no changes to on-street parking are planned.

This project will be discussed at the next meeting of the City's Municipal Services Committee (4:30 p.m. on Monday, May 6th, 6th floor of City Center Building, 100 N. Appleton St.). Please feel free to attend if you have questions or concerns.

In the meantime please look over the attached drawings and feel free to contact your alderperson (Bill Siebers, district1@appleton.org, 734-4204) or me (eric.lom@appleton.org, 832-3958), with any questions or feedback.

Sincerely,

Eric S. Lom, P.E.
City Traffic Engineer



Appleton

OFFICE OF CITY CLERK
FILED
JAN 22 2019
APPLETON, WISCONSIN

FEES ARE NON-REFUNDABLE
License Fee - \$10.00 per event
Investigation Fee 7.00
Total Amount Paid 47.00

Date Recv'd 1/23/19
Acct. 110304322 CLCSPB
Acct. 100.2359 CLCP1F
Receipt 3556

"meeting community needs
.....enhancing quality of life"

Application for Special Class "B" License to Sell Fermented Malt Beverages at Picnics or Gatherings

The named organization applies for:

- A temporary Class "B" license to sell FERMENTED MALT BEVERAGES at picnics or similar gathering under s. 125.25(6) Wis. Stats.
- A temporary Class "B" license to sell WINE at picnics or similar gathering under s. 125.51(10) Wis. Stats. (Limit 2 permits in a 12 month period)

SECTION 1 - ORGANIZATION INFORMATION - Answer all questions completely. Please PRINT clearly

Name of Organization (Bona fide club, lodge or society, veteran's organization or fair association) **St. Thomas More Congregation - Fish Fry Committee** Date Organized **09/01/1963**

Address **1810 N. McDonald St.** City **Appleton** State **WI** Zip **54911**

Person in Charge of Event: **Simon Curt J.** Name: Last **Simon** First **Curt** Middle Initial **J.** Date of Birth **11/27/1973**

Address **3116 E. Greenleaf Dr.** City **Appleton** State **WI** Zip **54913** Person in charge phone number: **920-830-4143**

President Last **Lucas** First **Rev. James** Middle Initial **W.** Date of Birth **06/28/1968** Male Female

Address **2001 N. McDonald St.** City **Appleton** State **WI** Zip **54911**

Vice President Last **Lucas** First **Rev. James** Middle Initial **W.** Date of Birth **06/28/1968** Male Female

Address **2001 N. McDonald St.** City **Appleton** State **WI** Zip **54911**

Secretary Last **Lucas** First **Rev. James** Middle Initial **W.** Date of Birth **06/28/1968** Male Female

Address **2001 N. McDonald St.** City **Appleton** State **WI** Zip **54911**

Treasurer Last **Tremel** First **Barbara** Middle Initial **J.** Date of Birth **04/06/1959** Male Female

Address **N3518 Knight Rd.** City **New London** State **WI** Zip **54961**

SECTION 2 - EVENT INFORMATION SECTION ** See Attached Sheet for more Dates

Date(s) of Event: Beginning **3 / 8 / 19** Ending: **3 / 8 / 19** Hours **4:00** ~~PM~~ **9:00** ~~PM~~ **

Please describe the type of event you are going to have:
Fish Fry's

Do you plan to serve food at this event? No Yes If yes, contact the Appleton Health Department. (920.832.6429)

Location where beer or wine will be sold:
St. Thomas More School Building

Address **1810 N. McDonald St.** City **Appleton** State **WI** Zip **54911**

Are you requesting an "open concept" license? Yes Will minors be present? No

Describe actual location and dimensions of area to be licensed - Be precise! **Lower Level Cafeteria of St. Thomas More School** If yes, how will you prevent minors from obtaining alcoholic beverages? **The beverage area will be supervised at all times by an adult & ID will be checked.**

SECTION 3 - PENALTY SECTION

This application must be on file in the Office of the City Clerk for at least ten (10) business days prior to granting the license. If the event will last more than four (4) days, the application shall be filed 15 days prior to the granting of the license. This organization also agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages if the license is granted. The officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Signature of Officer: 

FOR OFFICE USE ONLY

Dept.	Approve	Deny	By	Reason
Police	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Miller	
Fire	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Patterson	
Health	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Minkes	
Inspection	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vonde Walle	Exits must be free from obstructions
S&L 2-13-19	Council 2-20-19	Date Issued	Exp. Date	License Number

11-01-09 Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799

St. Thomas More Church
Fish Fry Committee
1810 N. McDonald St.
Appleton, WI 54911

ADDITIONAL FISH FRY DATES

March 22, 2019 4:00 p.m. to 9:00 p.m.

April 5, 2019 4:00 p.m. to 9:00 p.m.

April 12, 2019 4:00 p.m. to 9:00 p.m.



"meeting community needs
.....enhancing quality of life"

**REQUEST for
Beer/Liquor License
Premise Amendment**

FEES ARE NON-REFUNDABLE		Date Recv'd <u>4/10/19</u>
License Fee	\$10.00/event	Acct: CLCAGP
Receipt	<u>7950 - \$10</u>	
	<u>8121 - \$20</u>	<u>-4-15-19</u>

SECTION 1 – LICENSE INFORMATION

Name of Establishment Mr Brews Taphouse

Address of Establishment 201 S Riverhead Way Ste 1100

Name of Agent Tammy Verhagen Phone Number 920-819-7177

SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:
 A drawing/diagram of the proposed area must also be submitted with this application
Amend license for three dates this summer to allow customers on the boardwalk with beer and wine.

Is this change Permanent? YES NO

If this is temporary please specify the reason for the amendment:
concerts

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:
June 15th, July 13th, September 21st

SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.
 Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: Tammy Verhagen

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				
S&L	Council	Date Issued	Exp. Date	License Number

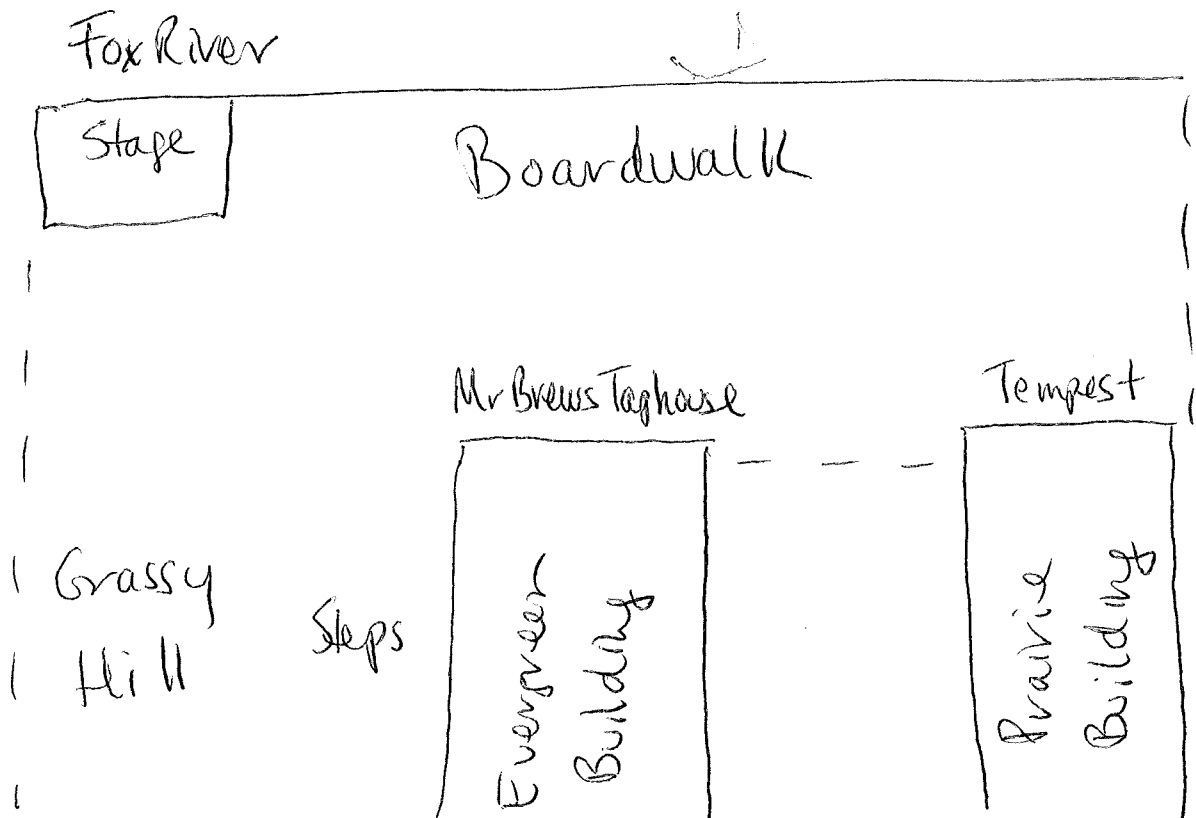
Submitted 4/10/19



Vers Venture, LLC would like to amend the description of their premises at 201 S. Riverheath Way, Suite 1100 to include the following:

- approx. 10,000 square feet of additional outdoor space
- entire boardwalk area outside of existing fenced patio
- stage
- grassy hill next to steps leading down to the boardwalk

This additional space will be used for specific events on the following dates: June 15th, July 13th, and September 21st.



SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of Appleton County of Outagamie

The undersigned duly authorized officer(s)/members/managers of Apple Hospitality Group, LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Applebee's Neighborhood Grill & Bar
(trade name)

located at 3040 East College Ave., Appleton, WI 54915

appoints Jeremy Alan Fischer
(name of appointed agent)
1610 N. McCarthy Rd. #3
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 25 Years

Place of residence last year 1810 Taft Ave C8 Oshkosh, WI 54902

For: Apple Hospitality Group, LLC
(name of corporation/organization/limited liability company)

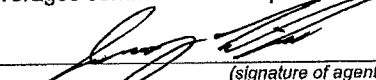
By: 
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Jeremy Alan Fischer, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 4/3/19 Agent's age _____
(signature of agent) (date)

1610 N. McCarthy Rd. #3 Date of birth _____
(home address of agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name) Fischer		(first name) Jeremy		(middle name) Alan	
Home Address (street/route) 1610 N. McCarthy Rt		Post Office Appleton	City Appleton	State WI	Zip Code 54913
Home Phone Number		Age	Date of Birth	Place of Birth Appleton, WI	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Agent of Appie Hospitality Group, LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- (a) How long have you continuously resided in Wisconsin prior to this date? 25 years
- (b) Have you resided in the City of Milwaukee continuously for one year immediately prior to this date? Yes No
- (a) Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, or laws of any other states? Yes No
- (b) Have you ever been convicted of any violations of any county or municipal ordinances? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. See attached
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 (If yes, identify.) _____
(Name of Wholesale Licensee or Permittee) (Address by City and County)

READ CAREFULLY BEFORE SIGNING: I, The undersigned, shall not willfully refuse to provide those services offered under this license, or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry; I shall not seek information as a condition of employment, or penalize any employe or discriminate in the selection of personnel for training or promotion solely on the basis of such information. I also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.


(Signature of Named Individual)

Attachment to Auxilliary Questionnaire for Original Alcohol Beverage License Application

Additional Alcohol Beverage Licenses

Apple Hospitality Group, LLC
FEIN: 39-1928009

Unit	Address	City	State	Zip	Entity	Entity FEIN
146	5100 76th Street	Greenfield	WI	53129	Apple Hospitality Group, LLC	39-1928009
147	3730 West College Ave	Appleton	WI	54911	Apple Hospitality Group, LLC	39-1928009
148	5664 N. Port Washington Road	Glendale	WI	53217	Apple Hospitality Group, LLC	39-1928009
149	4710 East Town Blvd	Madison	WI	53704	Apple Hospitality Group, LLC	39-1928009
150	660 South Whitney Way	Madison	WI	53711	Apple Hospitality Group, LLC	39-1928009
151	900 Hansen Road	Ashwaubenon	WI	54304	Apple Hospitality Group, LLC	39-1928009
160	4745 Golf Road	East Claire	WI	54701	Apple Hospitality Group, LLC	39-1928009
161	2521 South Green Bay Rd.	Racine	WI	53405	Apple Hospitality Group, LLC	39-1928009
166	2221 Stewart Ave	Wausau	WI	54401	Apple Hospitality Group, LLC	39-1928009
192	6950 75th Street	Kenosha	WI	53142	Apple Hospitality Group, LLC	39-1928009
194	1700 South Koeller Street	Oshkosh	WI	54901	Apple Hospitality Group, LLC	39-1928009
209	2420 East Mason Street	Green Bay	WI	54302	Apple Hospitality Group, LLC	39-1928009
214	4435 Calumet Ave	Manitowoc	WI	54220	Apple Hospitality Group, LLC	39-1928009
216	5609 Highway 10 East	Stevens Point	WI	54481	Apple Hospitality Group, LLC	39-1928009
225	841 West Johnson Street	Fond du Lac	WI	54935	Apple Hospitality Group, LLC	39-1928009
227	2510 West Washington St.	West Bend	WI	53095	Apple Hospitality Group, LLC	39-1928009
238	3040 East College Ave	Appleton	WI	54915	Apple Hospitality Group, LLC	39-1928009
247	526 South Taylor Drive	Sheboygan	WI	53081	Apple Hospitality Group, LLC	39-1928009
249	9364 Highway 16	Onalaska	WI	54650	Apple Hospitality Group, LLC	39-1928009
260	W180 N9469 Premiere Ln.	Meno. Falls	WI	53051	Apple Hospitality Group, LLC	39-1928009
269	1267 W. Capital Drive	Pewaukee	WI	53072	Apple Hospitality Group, LLC	39-1928009
270	7135 S. 13th Street	Oak Creek	WI	53154	Apple Hospitality Group, LLC	39-1928009
272	2410 Roosevelt Rd.	Marinette	WI	54143	Apple Hospitality Group, LLC	39-1928009
273	2114 N Central Ave	Marshfield	WI	54449	Apple Hospitality Group, LLC	39-1928009
276	2865 S. 108th St	West Allis	WI	53214	Apple Hospitality Group, LLC	39-1928009
278	340 Highway 13	Wisconsin Dells	WI	53965	Apple Hospitality Group, LLC	39-1928009
280	4311 8th Street South	Wisconsin Rapids	WI	54494	Apple Hospitality Group, LLC	39-1928009
282	115 Industrial Drive East, Suite B	Beaver Dam	WI	53916	Apple Hospitality Group, LLC	39-1928009
283	3100 Golf Road	Delafield	WI	53018	Apple Hospitality Group, LLC	39-1928009
284	270 W. Holt Avenue	Milwaukee	WI	53207	Apple Hospitality Group, LLC	39-1928009
287	1111 Westowne Drive	Neshah	WI	54956	Apple Hospitality Group, LLC	39-1928009
288	1834 Miller Park Way	West Milwaukee	WI	53214	Apple Hospitality Group, LLC	39-1928009

WHG Development Company, LLC
FEIN: 39-1968376

Unit	Address	City	State	Zip	Entity	Owner Entity FEIN
271	15505 W. Rock Ridge Rd.	New Berlin	WI	53151	WHG Development Company LLC	39-1968376

Attachment to Auxillary Questionnaire for Original Alcohol Beverage License Application

Additional Alcohol Beverage Licenses

PH Hospitality Group, LLC
 FEIN: 39-1968379

Unit	Address	City	State	Zip	Entity	Entity FEIN
13246	1924 S Orleida St.	Appleton	WI	54915	PH Hospitality Group LLC	39-1968379
13248	1022 Washington St	Manitowoc	WI	54220	PH Hospitality Group LLC	39-1968379
13250	175 W Main St	Kaukauna	WI	54130	PH Hospitality Group LLC	39-1968379
13253	1120 S Koeller Rd	Oshkosh	WI	54235	PH Hospitality Group LLC	39-1968379
13256	1012 Taylor Street	Green Bay	WI	54241	PH Hospitality Group LLC	39-1968379
13261	1080 W Fulton	Waupaca	WI	54981	PH Hospitality Group LLC	39-1968379
13262	1122 N 4th Street	Tomahawk	WI	54487	PH Hospitality Group LLC	39-1968379
13263	801 E. Spruce St. East Hwy 29	Abbotsford	WI	54405	PH Hospitality Group LLC	39-1968379
13265	417 Division St	Stevens Point	WI	54481	PH Hospitality Group LLC	39-1968379
13266	1407 N Central Ave	Marshfield	WI	54449	PH Hospitality Group LLC	39-1968379
13267	205 W. Pine Street	Eagle River	WI	54521	PH Hospitality Group LLC	39-1968379
13268	2321 Post Road	Plover	WI	54467	PH Hospitality Group LLC	39-1968379
13269	2104 Neva Road	Antigo	WI	54409	PH Hospitality Group LLC	39-1968379
13270	303 E Division Street	Neilsville	WI	54456	PH Hospitality Group LLC	39-1968379
13271	816 E Green Bay St	Shawano	WI	54166	PH Hospitality Group LLC	39-1968379
13272	305 Main Street	Clintonville	WI	54929	PH Hospitality Group LLC	39-1968379
13275	901 N Center Ave	Merrill	WI	54501	PH Hospitality Group LLC	39-1968379
13279	2730 N Meade St Ste A	Appleton	WI	54452	PH Hospitality Group LLC	39-1968379
13282	1808 University Ave	Green Bay	WI	53406	PH Hospitality Group LLC	39-1968379
14671	400 Reid Street, Unit M	De Pere	WI	54115	PH Hospitality Group LLC	39-1968379
14717	2001 Bth Street, South	Wisconsin Rapids	WI	54494	PH Hospitality Group LLC	39-1968379
23834	859 Lombardi Avenue	Green Bay	WI	54304	PH Hospitality Group LLC	39-1968379
29527	1814 Jackson Street	Oshkosh	WI	54901	PH Hospitality Group LLC	39-1968379
29556	559 S. Taylor Drive, Suite 660	Sheboygan	WI	53081	PH Hospitality Group LLC	39-1968379
29619	2205 Hall Avenue, Marinette	Marinette	WI	54143	PH Hospitality Group LLC	39-1968379
30354	965 S. Green Bay Road	Neenah	WI	54956	PH Hospitality Group LLC	39-1968379
30640	306 17th Street, Suite C	Wausau	WI	54401	PH Hospitality Group LLC	39-1968379
31020	315 S Courtney St	Rhineland	WI	54501	PH Hospitality Group LLC	39-1968379
31415	1125 Egg Harbor Road	Sturgeon Bay	WI	53221	PH Hospitality Group LLC	39-1968379
32799	2701 Schofield Avenue Ste A	Weston	WI	54476	PH Hospitality Group LLC	39-1968379
32958	N6667 Rolling Meadows Dr Ste 1	Fond du Lac	WI	54935	PH Hospitality Group LLC	39-1968379

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

Town

To the governing body of:

Village

of Appleton

County of Outagamie

City

The undersigned duly authorized officer(s)/members/managers of

Asian Thai

(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Asian Thai

(trade name)

located at 201 W Northland Ave Appleton WI 54911

appoints

Xue Chun Liu

(name of appointed agent)

714 E Florida Ave Appleton WI 54911
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 2017-2019

Place of residence last year 714 E Florida Ave Appleton WI 54911

For: Xue Chun Liu

(name of corporation/organization/limited liability company)

By: Hua Chen

(signature of Officer/Member/Manager)

And:

(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Xue Chun Liu, hereby accept this appointment as agent for the

(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Xue Chun Liu
(signature of agent)

04/21/19
(date)

Agent's age _____

714 E Florida Ave Appleton WI 54911
(home address of agent)

Date of birth _____

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____

(date)

_____ (signature of proper local official)

Title _____ (town chair, village president, police chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Liu		Xuechun			
Home Address (street/route)		Post Office	City	State	Zip Code
714 E Florida Ave		54911	Appleton	WI	54911
Home Phone Number		Age	Date of Birth	Place of Birth	
				China	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.

Xuechun Liu of Asian Thai of Appleton, Inc
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 2017 - 2019
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
<u>Rita Rinza</u>	<u>2727A N Mayfair Rd Wauwatosa</u>	<u>2016</u>	<u>2017</u>
Employer's Name	Employer's Address	Employed From	To

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)



City of Appleton

Liquor License Questionnaire

1. Name of Applicant: Luanpraseuth, Bounpheng Ping

2. Name of Business: Thai Ginger Bistro LLC

3. Address of Business: 1619 W College Ave, Suite F, Appleton, WI 54914

4. Have you or any member of your organization ever been convicted of a misdemeanor or ordinance violation? Yes _____ No X

AND/OR been convicted of a felony? Yes _____ No X

If yes to either question, please explain in detail: _____

5. List all partners, shareholders or investors. Include full name, middle initial and date of birth. Please use additional sheets if necessary.

First name	Initial	Last name	Date of Birth
Bounpheng	P	Luangpraseuth	____/____/____
____	____	____	____/____/____
____	____	____	____/____/____
____	____	____	____/____/____
____	____	____	____/____/____

6. Name of person/corporation you are buying the premises and equipment from?

Name: N/A

First name Initial Last name

Address: _____

City, State, Zip: _____

7. What was the previous name and nature of the business operating at this location?

Whimsical Charm - retail

8. Are alcohol sales an existing use in this building? Yes _____ No X
If no, When did the operation cease? about 12 months ago.

9. Are alcohol sales a new use in this building? Yes X No _____
If yes, please contact the Community Development Department at 832-6468 to obtain a Special Use Permit.

10. Is your primary business restaurant? Yes X No _____

11. Seating capacity: Inside 80 Outside Nil

12. Operating hours: 11:00 am to 10:00 pm

13. Number of floor personnel 4 Number of door checkers Nil

14. In general, state the size, design and type of the proposed establishment and the operational details.

The proposed establishment, once completed, will be a new independent, family-owned restaurant

that serves Thai food. The restaurant, still under construction, is in one of the tenant spaces of an

existing strip mall. The size of the restaurant is 50 ft x 80 ft. Beer, wine, liquor and other

non-alcoholic beverages will be served to complement the fine food prepared in the restaurant.

The alcoholic beverages will be brought to the tables or dispensed over bar counter by restaurant servers.

4/19/19
Date

[Signature]
Signature

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Operator's Licenses for 5/8/19 S & L

1. Linda M. Ahles 2516 Bishops Lane Neenah, WI 54956
2. Rajiv Amin 1306 S Oneida St Appleton, WI 54915
3. Amber L. Bryant 304 W Schindler Pl #210 Menasha, WI 54952
4. Heather L. Elias 1824 E. Amelia St Appleton, WI 54911
5. Emma M. Erickson 3525 Trilium Ln Appleton, WI 54915
6. Emily A. Fisher 1603 N Division St Appleton, WI 54911
7. Alexandria B. Hess 531 N Bateman St #2 Appleton, WI 54911
8. Christopher M. Kaluziński 218 E South Island St Appleton, WI 54915
9. Tonee C. Kassulke 931 W Spencer St Appleton, WI 54914
10. Kayla M. Kuranda 648 Elizabeth St Menasha, WI 54952
11. Stephanie M. Lamers 3019 Chainr Dr #1 Menasha, WI 54952
12. Lisa J. Linder 4026 Towne Lakes Cir #2306 Appleton, WI 54913
13. Christopher A. Lowney 3305 N Casaloma Dr Appleton, WI 54911
14. Marissa Ann Mehlhorn W2440 Hilbert St Bonduel, WI 54107
15. Merissa A. Neuman 2611 W Sunnyview Cir Appleton, WI 54914
16. John R. Pakala 211 Washington St Brillion, WI 54110
17. Issac Ramirez 212 E College Ave Appleton, WI 54911
18. Angela A. Schoepel 3921 E Applevue Dr Appleton, WI 54913
19. Alex T. Shea 1206 N Plateau St Appleton, WI 54911
20. Craig J. Skibo 1301 Rosehill Rd #5 Little Chute, WI 54140
21. Ovell Thomas 301 W Valley Rd Appleton, WI 54915
22. Andrew H. Zoellick 693 Division St Oshkosh, WI 54901

RENEWAL Operator's Licenses for 5/8/19 S & L

1. Maleva M. Butkiewicz 124 E Lake St Waupaca, WI 54981
2. Theresa B. Butler W6912 Hillview Rd Greenville, WI 54942
3. Jennifer L. Cibrario 2724 S Carpenter St Appleton, WI 54915
4. Christina C. Cole 1425 ½ W Kamps Ave Appleton, WI 54914
5. Layla D. Cowper 1306 W Cedar St Appleton, WI 54914
6. Ned Curtiss 5 Regal Terrace Appleton, WI 54915
7. Susan Dorton 112 E Wilson Ave Appleton, WI 54915
8. Kenneth Flom 2120 Marathon Ave Neenah, WI 54956
9. Jerry Ewig 1128 W Cecil St Neenah, WI 54956
10. MacKenzie J Harris 829 6th St Menasha, WI 54952
11. Rebecca A. Justiniano 1215 S Webster Ave Green Bay WI 54301
12. Alanna L. Koch 1600 TriPark Way #8 Appleton, WI 54914
13. Jason A. Krentz 3550 N French Rd #20 Appleton, WI 54913
14. Jennifer Kuehl N1060 Pebble Ridge Rd Greenville, WI 54942
15. Wayne Lauterbach 1455 Tullar Rd #6 Neenah, WI 54956
16. Meghan E.A. Leanna 314 W 12th St Kaukauna, WI 54130
17. Brian Lundgren 220 Fury Ln Neenah, WI 54956
18. Debra Montesinos 336 W Commercial St Appleton, WI 54911
19. Cassandra E. Mannebach 34 Duchess Ct Appleton, WI 54914
20. Donny E. Orozco 2025 N Richmond St Appleton, WI 54911
21. Kythryn Ann Paulik 604 15th St Menasha, WI 54952
22. Trevor J. Reader W3841 Highview Dr Appleton, WI 54913
23. Michelle Waldrop 927 Meadowview Dr Menasha, WI 54952
24. Angela Westenberger 3511 Terri Ln Appleton, WI 54914



"meeting community needs
.....enhancing quality of life"

Appleton
DOWNTOWN
incorporated

WE HAVE MOVED!
Red Lion Paper Valley
333 W. College Ave
Suite 100
Appleton, WI 54911

1920

License Fees (See Section 5) \$ ~~1500~~ - Acct 11030.4309 Date Rec'd 2/28/19
Investigation Fee - REQUIRED + \$7.00 Acct 100.2359 Receipt No. 5299
Total Amount Paid \$ 1927 - ~~1807~~ - FEES ARE NON-REFUNDABLE

FARM MARKET APPLICATION

ck# 17139
1.14.19 \$1927-

market
cell

SECTION 1 - ORGANIZATION INFORMATION - Answer all questions completely. Please PRINT clearly

Name of Organization				Appleton Downtown Inc. - Summer Farm Mkt.			
Street Address		City		State		Zip	
333 W. College Ave.		Appleton		wi		54911	
Telephone Number	Contact Person	Contact Telephone No.	Date of Birth				
920.515.3547	Dynawa Hugdahl	XXXXXXXXXXXX	XXXXXXXXXX				

SECTION 2 - EVENT INFORMATION

Location/Site where Farm Market will be held (Please be Specific)	
College Ave. - Appleton to Drew St., Houdini Plaza, Oneida - South	
List ALL dates the market will be held	
Saturdays - June 15 thru October 21e (19 wks. - no market Octoberfest)	
Number of Vendors	Estimated number of persons attending the event
750 160	5000+

SECTION 3 - ADDITIONAL INFORMATION

	NO	YES	Action to be taken
Are you requesting any street closures?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please indicate which street and from what point to what point? Same as previously
NOTE: A permit cannot be issued for a major thoroughfare (arterial or collector streets; federal, state and county highways; bus routes) unless traffic flow can, in the opinion of the Traffic Section, be reasonably accommodated on adjacent streets.			
Are you requesting any special parking restrictions?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please contact the Appleton Police Department Operations Coordinator to discuss this request. (920.832.5500)
Will portable restrooms be used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Describe toilet facilities available to participants: Rentals - Houdini Plaza, Morrison St. and grassy area near Taste of Thai.
Will the event be held in an Appleton Park or utilize any park facilities?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please explain. What Park? Houdini Plaza Contact the Appleton Parks and Recreation to reserve this park. (920.832.5905)
Will the event be held indoors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, what building (Provide street address)
Will a tent or any other temporary structure be erected?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Appleton Fire Department will need to review your structure plans (920.832.5810)
Will food be prepared and/or served at the event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please explain: Contact the Appleton Health Department (920.832.6429)
Will alcoholic beverages be served/sold?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, contact the City Clerk to obtain a "Special Class B" license to sell/serve beer and/or wine. (920.832.6443)

SECTION 3 – ADDITIONAL INFORMATION (CONTINUED)

	NO	YES	Action to be taken
Do you have the correct level of insurance for this event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A license WILL NOT be issued without an approved Certificate of Insurance on file. For further questions you may contact the City's Risk Manager. (920.832.6300)

SPECIAL NOTE: Dumpsters and barricading of streets will NOT be provided by the City. You will be responsible to contract these services with an outside provider. For additional information, please contact the City of Appleton's Traffic Section (920.832.5580)

SECTION 4 – INSURANCE NOTICE

Insurance Coverage:

Insurance Carrier:

On file with City

Insurance Agent Name and Phone Number:

Policy Number:

Policy Period:

I confirm that I have the authority to sign and certify the information contained herein as the permittee/licensee, or duly authorized representative of the entity obtaining this permit/license. I have reviewed and understand the insurance requirements of the City of Appleton. I hereby certify that I, or the company I represent, have insurance in the amounts required to obtain this permit/license, have named the City of Appleton as an additional insured for purposes of this permit/license and have provided the name of my insurance carrier, the policy number, and policy period above. Further, I agree to maintain appropriate insurance coverage for the duration of this permit/license and to indemnify, defend and hold harmless the City of Appleton and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorneys fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant, anyone directly or indirectly employed by any of them, which may arise from the use of city right-of-way or property under this permit or license.

I certify that this application, and all information and documentation provided therein, is true and accurate.

Signature

Djwanne Hngdahl, ADI

SECTION 5 – FEE STRUCTURE

2 to 10 Vendors	\$120.00
11 or more Vendors	\$12.00 each $(150 - 100) \times \$12.00 = \600 180 160 1920 1800

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Police				
Fire				
Health				
Inspection				
Community Development				
City Sealer				

Public Works					
Parks and Rec					
Safety & Licensing date			Common Council		
Date Issued			Expiration Date		License Number

8-10-12

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799



Name: _____

PLEASE MARK THE DATES YOU WISH TO RESERVE YOUR SPACE FOR SATURDAY ATTENDANCE AT THE **2019** FARM MARKET.

June 15 _____ June 29 _____

June 22 _____

July 6 _____ July 20 _____

July 13 _____ July 27 _____

.....

August 3 _____ August 24 _____

August 10 _____ August 31 _____

August 17 _____

September 7 _____ September 21 _____

September 14 _____

Note: No Farm Market on Saturday, September 28th – Octoberfest weekend!!!

October 5 _____ October 19 _____

October 12 _____ October 26 _____

.....

Please fill out the above schedule & return ASAP! Thank You!



"meeting community needs
.....enhancing quality of life"

License Fees (See Section 5) \$ <u>120</u>	ChargeCode: CLLFAR
Investigation Fee - REQUIRED + \$7.00	ChargeCode: CLCPIF
Total Amount Paid \$ <u>127</u>	Date Rec'd <u>4, 16 19</u>
FEES ARE NON-REFUNDABLE	
	Receipt # <u>8212</u>

FARM MARKET APPLICATION

SECTION 1 - ORGANIZATION INFORMATION - Answer all questions completely. Please PRINT clearly

Name of Organization <u>Long Cheng Market place</u>			
Street Address <u>1804 S. Lawe Street</u>		City <u>Appleton</u>	State <u>WI</u>
Telephone Number <u>920.428.6484</u>		Contact Person <u>Maiyoua Thao</u>	Zip <u>54915</u>
Contact Telephone No. XXXXXXXXXX		Date of Birth XXXXXXXXXX	

SECTION 2 - EVENT INFORMATION

Location/Site where Farm Market will be held (Please be Specific) <u>1804 S. Lawe Street Appleton - parking lot</u>	
List ALL dates the market will be held <u>mid June - October Wed - Thurs</u>	
Number of Vendors <u>10</u>	Estimated number of persons attending the event <u>50</u>

SECTION 3 - ADDITIONAL INFORMATION

	NO	YES	Action to be taken
Are you requesting any street closures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please indicate which street and from what point to what point?
NOTE: A permit cannot be issued for a major thoroughfare (arterial or collector streets; federal, state and county highways; bus routes) unless traffic flow can, in the opinion of the Traffic Section, be reasonably accommodated on adjacent streets.			
Are you requesting any special parking restrictions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please contact the Appleton Police Department Operations Coordinator to discuss this request. (920.832.5500)
Will portable restrooms be used?	<input type="checkbox"/>	<input type="checkbox"/>	Describe toilet facilities available to participants:
Is this event on private property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please contact Community Development at (920-832-6468)
Will the event be held in an Appleton Park or utilize any park facilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please explain. What Park? Contact the Appleton Parks and Recreation to reserve this park. (920.832.5905)
Will the event be held indoors?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, what building (Provide street address) <u>1804 S. Lawe St.</u>
Will a tent or any other temporary structure be erected?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The Appleton Fire Department will need to review your structure plans (920.832.5810)
Will food be prepared and/or served at the event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please explain: Contact the Appleton Health Department (920.832.6429)

Will alcoholic beverages be served/sold?	✓	If Yes, contact the City Clerk to obtain a "Special Class B" license to sell/serve beer and/or wine. (920.832.6443)
--	---	---

SECTION 3 – ADDITIONAL INFORMATION (CONTINUED)

	NO	YES	Action to be taken
Do you have the correct level of insurance for this event?		✓	A license WILL NOT be issued without an approved Certificate of Insurance on file. For further questions you may contact the City's Risk Manager. (920.832.6300)

SPECIAL NOTE: Dumpsters and barricading of streets will NOT be provided by the City. You will be responsible to contract these services with an outside provider. For additional information, please contact the City of Appleton's Traffic Section (920.832.5580)

SECTION 4 – INSURANCE NOTICE

Insurance Coverage:

Insurance Carrier: Secura insurance companies

Insurance Agent Name and Phone Number: Ruth Vonwald 262-697-7250

Policy Number: 20-CP-003256875-8/000

Policy Period: 9/1/18-9/1/19

I confirm that I have the authority to sign and certify the information contained herein as the permittee/licensee, or duly authorized representative of the entity obtaining this permit/license. I have reviewed and understand the insurance requirements of the City of Appleton. I hereby certify that I, or the company I represent, have insurance in the amounts required to obtain this permit/license, have named the City of Appleton as an additional insured for purposes of this permit/license and have provided the name of my insurance carrier, the policy number, and policy period above. Further, I agree to maintain appropriate insurance coverage for the duration of this permit/license and to indemnify, defend and hold harmless the City of Appleton and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorneys fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant, anyone directly or indirectly employed by any of them, which may arise from the use of city right-of-way or property under this permit or license.

I certify that this application, and all information and documentation provided therein, is true and accurate.

Signature Kellie [Signature]

SECTION 5 – FEE STRUCTURE

2 to 10 Vendors	10	\$120.00
11 or more Vendors		\$12.00 each (_____ X \$12.00) =

Date sent for approvals = 4/25/19

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Police				
Fire				
Health				
Inspection				
Community				

Development				
City Sealer				
Public Works				
Parks and Rec				
Safety & Licensing date			Common Council	
Date Issued			Expiration Date	
			License Number	

1/18/19

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799



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.....enhancing quality of life"

License Fees (See Section 5) \$	<u>480</u>	Acct # 1030.4309	Date Rec'd	<u>4,15,19</u>
Investigation Fee - REQUIRED +	<u>\$7.00</u>	Acct # 100.2359	Receipt No.	<u>8118</u>
Total Amount Paid	<u>\$487</u>	CLLFAX CLLPIF FEEES ARE NON-REFUNDABLE		

FARM MARKET APPLICATION

SECTION 1 - ORGANIZATION INFORMATION - Answer all questions completely. Please PRINT clearly			
Name of Organization Festival Foods			
Street Address 1200 W. Northland Ave.		City Appleton	State WI
Zip 54942		Telephone Number 920-968-2212	Contact Person Kyle Nelson
Contact Telephone No. XXXXXXXXXX		Date of Birth XXXXXXXXXX	
SECTION 2 - EVENT INFORMATION			
Location/Site where Farm Market will be held (Please be Specific) South West Corner of parking lot along Northland Ave. at 1200 W. Northland Ave.			
List ALL dates the market will be held Wednesdays- June 5,12,19,26, July 3,10,17,24 August 7,14,21,28, September 4,11,18,25, October 2,9,16,23,30			
Number of Vendors 40		Estimated number of persons attending the event 500	
SECTION 3 - ADDITIONAL INFORMATION			
	NO	YES	Action to be taken
Are you requesting any street closures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please indicate which street and from what point to what point?
NOTE: A permit cannot be issued for a major thoroughfare (arterial or collector streets; federal, state and county highways; bus routes) unless traffic flow can, in the opinion of the Traffic Section, be reasonably accommodated on adjacent streets.			
Are you requesting any special parking restrictions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please contact the Appleton Police Department Operations Coordinator to discuss this request. (920.832.5500)
Will portable restrooms be used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Describe toilet facilities available to participants:
Will the event be held in an Appleton Park or utilize any park facilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, please explain. What Park? Contact the Appleton Parks and Recreation to reserve this park. (920.832.5905)
Will the event be held indoors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, what building (Provide street address)
Will a tent or any other temporary structure be erected?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Appleton Fire Department will need to review your structure plans (920.832.5810)
Will food be prepared and/or served at the event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, please explain: Contact the Appleton Health Department (920.832.6429)
Will alcoholic beverages be served/sold?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, contact the City Clerk to obtain a "Special Class B" license to sell/serve beer and/or wine. (920.832.6443)

SECTION 3 – ADDITIONAL INFORMATION (CONTINUED)

	NO	YES	Action to be taken
Do you have the correct level of insurance for this event?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A license WILL NOT be issued without an approved Certificate of Insurance on file. For further questions you may contact the City's Risk Manager. (920.832.6300)

SPECIAL NOTE: Dumpsters and barricading of streets will NOT be provided by the City. You will be responsible to contract these services with an outside provider. For additional information, please contact the City of Appleton's Traffic Section (920.832.5580)

SECTION 4 – INSURANCE NOTICE

Insurance Coverage:

Insurance Carrier: Zurich American Insurance Company

Insurance Agent Name and Phone Number: Arthur J. Gallagher Risk Management Services, Inc. 952-358-7500

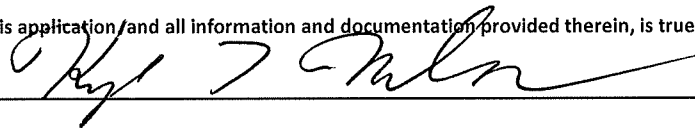
Policy Number: GLO9801393 01

Policy Period: 01/01/2019 Through 03/01/2020

I confirm that I have the authority to sign and certify the information contained herein as the permittee/licensee, or duly authorized representative of the entity obtaining this permit/license. I have reviewed and understand the insurance requirements of the City of Appleton. I hereby certify that I, or the company I represent, have insurance in the amounts required to obtain this permit/license, have named the City of Appleton as an additional insured for purposes of this permit/license and have provided the name of my insurance carrier, the policy number, and policy period above. Further, I agree to maintain appropriate insurance coverage for the duration of this permit/license and to indemnify, defend and hold harmless the City of Appleton and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorneys fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant, anyone directly or indirectly employed by any of them, which may arise from the use of city right-of-way or property under this permit or license.

I certify that this application and all information and documentation provided therein, is true and accurate.

Signature _____



SECTION 5 – FEE STRUCTURE

2 to 10 Vendors	\$120.00
11 or more Vendors	\$12.00 each (40 _____ X \$12.00) = \$ 480.00

Date sent for approvals: 4/17/19

FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Police				
Fire				
Health				
Inspection				
Community Development				
City Sealer				

Public Works				
Parks and Rec				
Safety & Licensing date			Common Council	
Date Issued			Expiration Date	
			License Number	

8-10-12

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Return application to: City Clerk, 100 North Appleton Street, Appleton, WI 54911-4799

Department of Public Works – Engineering Division

MEMO

TO: Utilities Committee

FROM: Paula Vandehey, Director of Public Works
Sue Olson, Staff Engineer
Pete Neuberger, Staff Engineer

DATE: May 1, 2019

RE: Approval to single source and award 2019P stormwater consulting services contract for Kernan Ravine Final Design and Construction Related Services with Brown and Caldwell in an amount not to exceed \$42,100

The Department of Public Works is requesting approval to single source and award 2019P stormwater consulting services contract for Kernan Ravine Final Design and Construction Related Services (CRS) with Brown and Caldwell (BC) in an amount not to exceed \$42,100.

In February, a contract with BC was approved to evaluate options to replace the collapsed storm sewer in the ravine west of the intersection of Kernan Avenue and Dewey Street. The storm sewer is over 20 feet deep and is located in an easement crossing residential properties and underneath a garage. Staff believes that this is an emergency situation and a new pipe needs to be installed in 2019.

Since that time, staff has corresponded with the Wisconsin Department of Natural Resources (WDNR) and the US Army Corps of Engineers (ACOE) regarding the collapsed pipe and the ravine. As anticipated, a wetland delineation is required and permitting work within the ravine will be challenging, likely prohibiting construction in 2019. Also, the location of a WDNR monitored eagle's nest within the ravine will further limit construction timelines.

Concurrently, BC evaluated discharging the new storm sewer at two different locations within the ravine and also a street option. The ravine evaluations included whether to open cut or tunnel the new pipe, how to discharge a large volume of water without eroding the ravine and navigable channels and whether or not a stormwater quality pond could be incorporated into the design. Because the ravine areas were filled in the past, further evaluation of the ravine options requires several soil borings. However, there is no way to access the boring locations without likely damaging the ravine and wetlands in the process.

The street option includes installing the storm sewer in Kernan Avenue and East South River Street. This alternative provides similar hydraulic capacity, avoids a wetland delineation, avoids WDNR and ACOE permits, avoids damage from a soil boring rig, and is outside the radius of the eagle's nest that would limit construction time.

As shown on the attached drawing, the existing ravines flow from south to north and southeast to northwest, all joining at a pipe on the south side of East South River Street just upstream of the Banta Bowl. The original pipe was a large horse-collar shaped pipe on the old streambed and was slip lined in 1967 with a 60” pipe. The proposed junction of the new 48” pipe with the existing pipe will require a structural analysis and design to ensure long term stability and proper support for the street pavement.

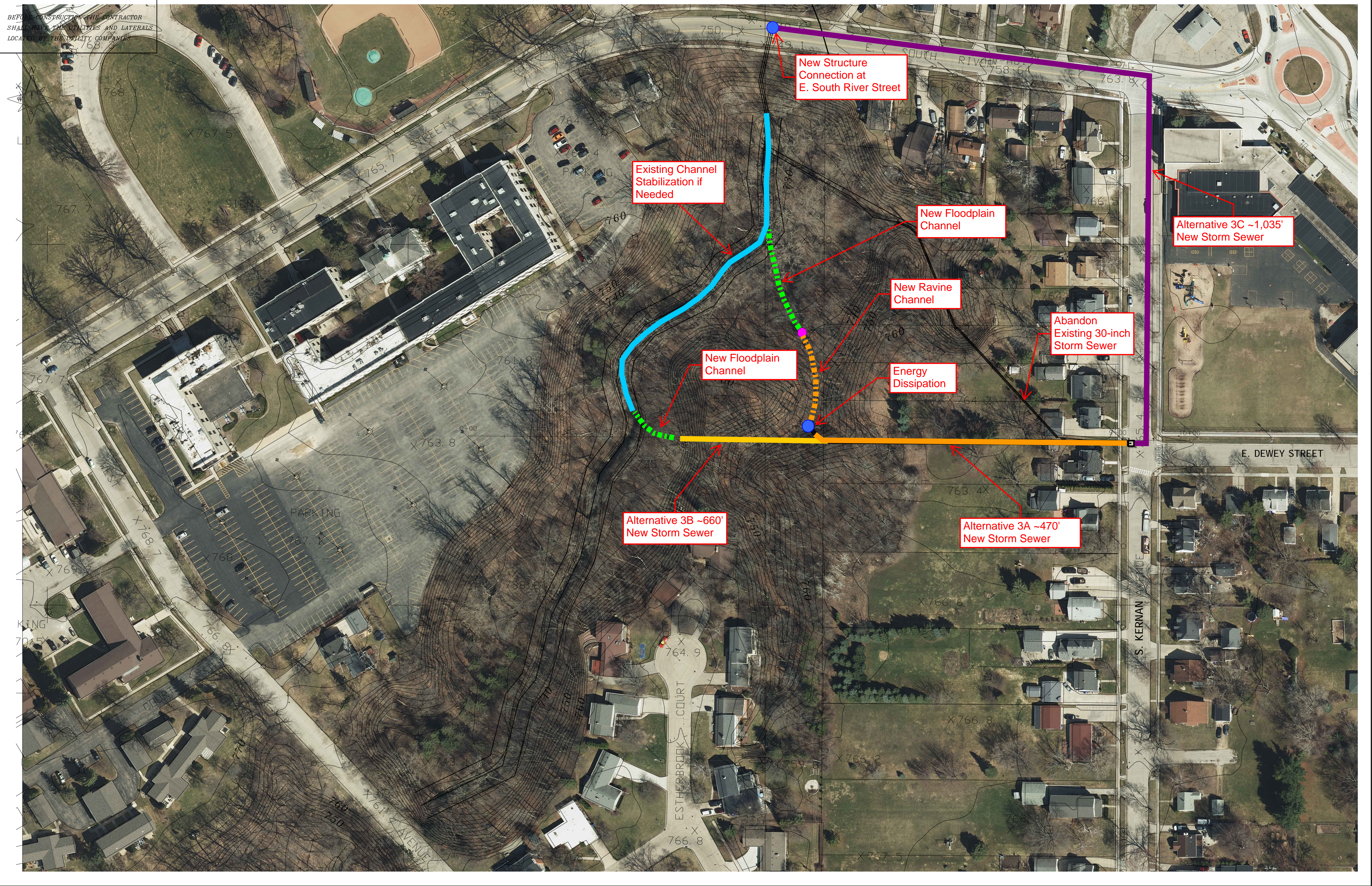
Work under this contract will include:

- Finalizing the XP-SWMM model based on the selected design
- Preparing a draft and final design memo to document alternatives, assumptions, and model results
- Preparing final drawings and specifications for the connection structure to be included with the City bid package (City is designing the rest of the project)
- Answering questions on the structure during bidding
- Reviewing shop drawings and submittals from the Contractor for the structure
- Answering questions during construction of the structure
- Contract administration and coordination meetings

The February award memo included the following language: “*With satisfactory performance by the consultant, it is anticipated that shortly after an alternative is selected, a request to contract for bidding documents and permitting will be brought to committee for approval.*” BC has performed well on the 30% Percent Design contract and staff recommends awarding them the 2019P contract for Final Design and CRS services.

Kernan Ravine Storm Sewer Repair Alternatives

BEFORE CONSTRUCTION THE CONTRACTOR SHALL HAVE THE UTILITIES AND LATERALS LOCATED BY THE UTILITY COMPANIES



New Structure Connection at E. South River Street

Existing Channel Stabilization if Needed

New Floodplain Channel

Alternative 3C ~1,035' New Storm Sewer

New Ravine Channel

Abandon Existing 30-inch Storm Sewer

New Floodplain Channel

Energy Dissipation

Alternative 3B ~660' New Storm Sewer

Alternative 3A ~470' New Storm Sewer

E. DEWEY STREET

S. KERNAN AVENUE

ESTERBROOK COURT

Department of Public Works – Engineering Division

MEMO

TO: Utilities Committee

FROM: Paula Vandehey, Director of Public Works
Sue Olson, Staff Engineer
Pete Neuberger, Staff Engineer

DATE: May 1, 2019

RE: Amend 2019K stormwater consulting services contract for development of the stormwater management plan and design for the Bluff Site Development Area with McMahan Associates in an amount not to exceed \$39,500.

The Department of Public Works is requesting approval to amend the 2019K stormwater consulting services contract for development of the stormwater management plan and design for the Bluff Site Development Area with McMahan Associates in an amount not to exceed \$39,500. If the amendment is approved, the total contract amount will be \$81,500.

Planning for the redevelopment of the downtown area south of College Avenue between Appleton Street and Durkee Street is continuing to move forward. In February, the City contracted with McMahan Associates to develop the necessary stormwater management plans for Oneida Street south of Lawrence Street, Lawrence Street from Oneida Street to Morrison Street and the new parking structure.

To ensure the City's efforts remain consistent with proposed private redevelopment, the stormwater management scope would be expanded to include additional street segments in the area, as shown on the attached drawing.

A comprehensive stormwater management plan involving all the projects in this area will likely require fewer stormwater practices than multiple individual stormwater plans and lead to less construction and maintenance costs.



The tasks under this contract include:

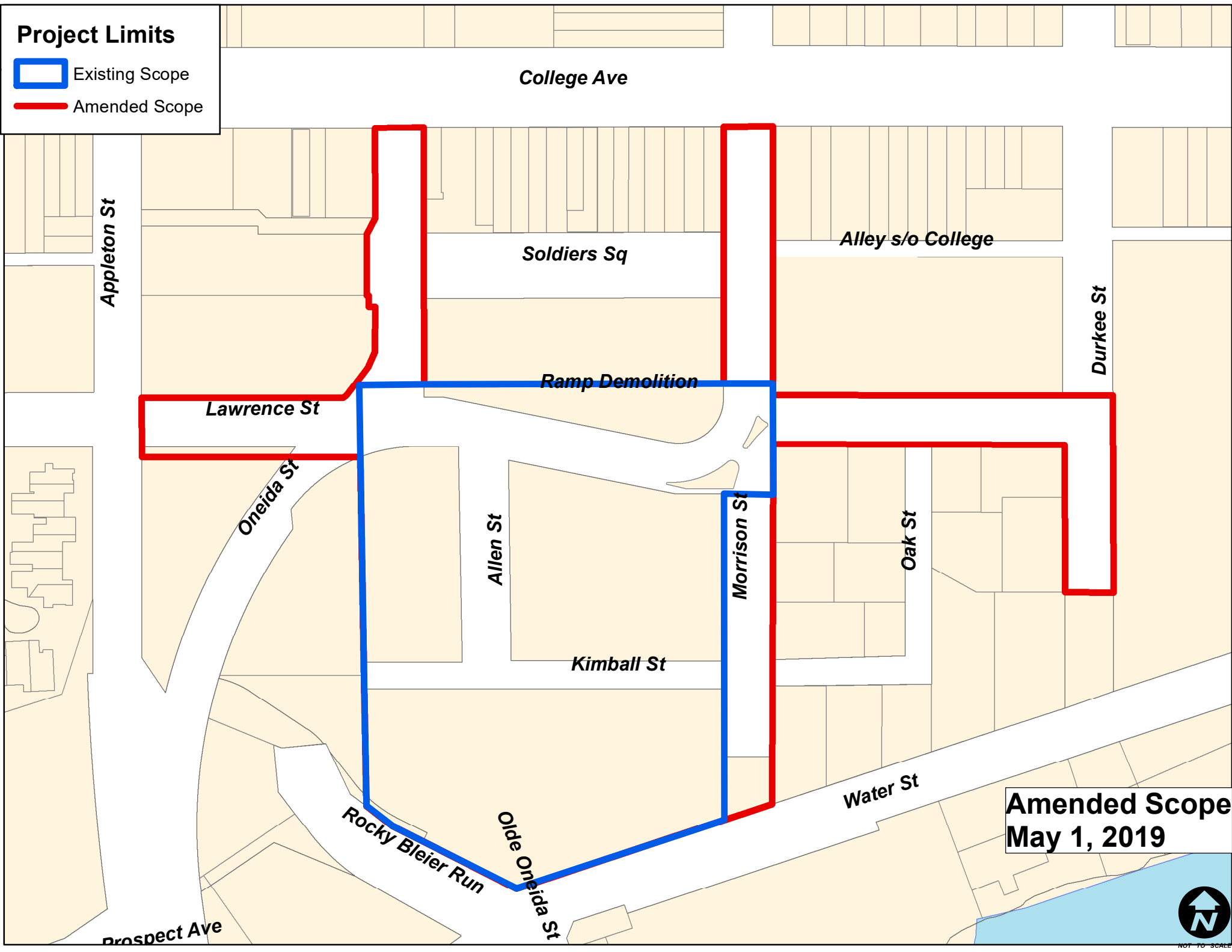
- Delineate existing and proposed drainage basins
- Develop an XPSWMM model to evaluate the storm sewer system for peak discharge and surface ponding performance
- Develop a WinSLAMM model to evaluate TSS and TP reductions for proposed stormwater quality practices
- Develop up to three (3) concepts which depict stormwater treatment, inlets, manholes, and pipes

- Evaluate construction feasibility due to other utilities
- Develop a cost allocation methodology for the stormwater practices for the various parties
- Prepare a Stormwater Management Report
- Design the selected stormwater concept
- Prepare CAD drawings of the proposed stormwater management system
- Perform inlet capacity calculations
- Prepare and Operation and Maintenance Plan for the stormwater treatment practice(s)
- Prepare an Erosion Control Plan
- Prepare a WDNR Construction Site Permit application
- Attending up to four (4) meetings

Based on the work McMahan is already contracted to do for Hoffman and their performance on this project with the City to date, staff is recommending approval of this contract amendment with McMahan Associates.

Project Limits

-  Existing Scope
-  Amended Scope



**Amended Scope
May 1, 2019**



NOT TO SCALE

Leslie Kozerski
General Manager
MT Pockets Bar and Grill
2906 E. Wisconsin Ave
Appleton, WI 54915
03/10/2019

Kurt Eggebrecht
Health Officer
Appleton Health Department
100 North Appleton Street
Appleton, WI, 54911

Dear Kurt Eggebrecht:

My name is Leslie Kozerski and I am writing to you today to request a noise variance permit for MT Pockets Bar and Grill. The permit is requested from 6/1/2019 through 9/29/2019. We would be using this permit for our Sunday afternoon patio concert series which we run from 4pm-7pm on Sundays. We are always respectful to the community with the volume and genre of music that we feature. I am the person who would be in charge and present during those times should any problems arise. It would be greatly appreciated to allow us this opportunity. If you have any questions you can reach me at the contact information below. Thank you for your time, I look forward to hearing from you.

Sincerely,

Leslie Kozerski
General Manager
MTPocketsLeslie@gmail.com

Melissa L. Suttner

From: Kate Hoffmann
Sent: Wednesday, April 10, 2019 9:09 AM
To: Melissa L. Suttner
Subject: RE: MT Pockets

I can only go back a year, and I show four noise complaints at the address. One was for an outside band, one was for loud talking outside, and two don't indicate what they were.

From: Melissa L. Suttner
Sent: Wednesday, April 10, 2019 9:00 AM
To: Kate Hoffmann <Kate.Hoffmann@Appleton.org>
Subject: MT Pockets

Hello,
We received a noise variance request from MT Pockets and Alderperson Spears would like us to check to see if there have been any noise complaints for them in the past. Can you please let me know?
Thank you!

Melissa Suttner
Administrative Assistant



Appleton Health Department
(920) 832-6499

Melissa L. Suttner

From: Kurt Eggebrecht
Sent: Wednesday, August 01, 2018 8:12 AM
To: Melissa L. Suttner
Subject: FW: MT Pockets conversation July 30, 2018

Have we ever had a noise variance request for this location?

Thanks,
Kurt

From: Karen Harkness
Sent: Tuesday, July 31, 2018 7:10 PM
To: Kurt Eggebrecht <kurt.eggebrecht@appleton.org>; Don Harp <Don.Harp@Appleton.org>; Michelle Burton <Michelle.Burton@Appleton.org>
Subject: Fwd: MT Pockets conversation July 30, 2018

I meant to forward this to you and Michelle this morning. Just want to keep you in the loop. Don and I will review the approval paper work and I will reach out to PD to get all police calls since May.

Thanks-
K

Sent from my iPhone

Begin forwarded message:

From: Lindsey Krebsbach <lk2013_08@hotmail.com>
Date: July 30, 2018 at 5:42:58 PM CDT
To: "karen.harkness@appleton.org" <karen.harkness@appleton.org>
Subject: MT Pockets conversation July 30, 2018

Hello Karen,

First and foremost, Josh and I both want to thank you for taking the time to speak with us tonight regarding the issues we have been having with MT Pockets new outdoor patio. We are very concerned with how this new addition is affecting our neighborhood and community. We live in an older community, but we also have small children running around. My fiance and I do not have children, but if we did, I would be much more nervous about having this patio in our backyard.

We currently reside at 424 N Camellia Ln, Appleton, WI 54915, directly behind MT Pockets. As I understand we are very close, we should still be able to enjoy our own backyard and time spent outdoors in summer and right now, that is not possible most weekends. I have documented some of the major issues we have seen so far this summer below in a timeline of sorts.

Saturday, July 14 - We were having a backyard barbecue on our patio and were out pretty late. On two different occasions we had people try to walk into or through our backyard. One man walked into our backyard, came up to our guests and asked if we had a lighter. The other

occasion was much later when a gentlemen walked around the bar fence, into our backyard and looked to be trying to use our backyard as a bathroom.

Sunday, July 15 - MT Pockets had a band called Luma Knotty from 4-7. This was a BAND. There were large speakers, at least a 4-5 person band including guitars, drums and a singer. We were trying to enjoy our own backyard and we couldn't even have a conversation because the music was so incredibly loud. We also saw all of the band members come behind the bar when we could then smell marijuana coming from the area they were in, on two separate occasions throughout the afternoon. Brian, the bar owner did approach us and recognized that the music was loud and made a comment about the marijuana, but did not ask the band to leave or anything.

Sunday, July 22 - There was another very loud band, including drums, guitar and a singer. We could hear the music well over the TV and all of our doors and windows shut.

Friday, July 27 - People were on the outdoor patio playing corn hole/bag toss well past 11pm, being very loud and obnoxious. They were using very vulgar language as well. My fiance called the non emergency police number around 11:15 because we were under the impression they had to have everything shut down on the patio at 11pm. We did not see the police come, but the people were out there well back 12:30am as my fiance was up until about 1am. We would not have been able to have guests sleep in our guest bedroom or have any of our windows open without hearing the noise and yelling.

Monday, July 30 - We spoke to Brian around 4:30 pm regarding the noise issue on Friday night. He was made aware of the noise and people being out there outside of operating hours. He said he would contact Michelle to see what his restrictions were because he wasn't sure if the music had to be turned off by 11pm or all people had to also be off by 11pm. He was very receptive and listened and told us he would try to come up with ways to minimize the noise.

Monday, July 30 - We spoke with Karen Harkness regarding our reservations about the patio at MT Pockets and what our rights as residents and citizens are.

I will continue to document larger occurrences as they come up. We were under the impression, after seeing the proposal Brian submitted, that the hours of operation for the patio are 11am to 11pm and the music on sundays was supposed to be kept to "acoustic" and was not going to be large bands. We cannot have people screaming and yelling using vulgar language out there every night as we work and have to be up early every morning. We know there have been other complaints against them, not sure from which neighbors, but we have heard come comments from Brian himself regarding the cops being called.

We appreciate all of your help on this matter and appreciate you listening.

Thank you,
Lindsey Krebsbach and Josh Dalebroux

Lindsey - 920-418-3815
Josh - 920-536-0235

Resolution #1-R-19
E-Cigarettes

Date: 02/06/2019

Submitted by: Alderperson Cathy Spears – District 12

Referred To: Board of Health

Whereas, e-cigarettes are known by many different names. They are sometimes called “e-cigs”, “e-hookahs”, “mods”, “vape pens”, “vapes”, “tank systems”, and “electronic nicotine delivery systems”; and

Whereas, some e-cigarettes are made to look like regular cigarettes, cigars, or pipes. Some resemble pens, USB sticks, and other everyday items; and

Whereas, e-cigarettes produce an aerosol by heating a liquid that usually contains nicotine – the addictive drug in regular cigarettes, cigars, and other tobacco products, - flavorings, and other chemicals that help to make the aerosol. Users inhale this aerosol into their lungs. Bystanders can also breathe in this aerosol when the user exhales into the air; and

Whereas, e-cigarettes can be used to deliver marijuana and other drugs; and

Whereas, the CDC Report on e-cigarettes and electronic nicotine delivery systems reports that vaping clouds contain high levels of two chemicals known to cause permanent and sometimes fatal lung disease: diacetyl and its chemical cousin, 2,3-pentanedione; and

Whereas, e-cigarettes aerosol ingredients include: nicotine, ultrafine particles, flavorings such as diacetyl; a chemical linked to lung disease, volatile organic compounds such as benzene; which is found in car exhaust and heavy metals such as nickel tin and lead; and

Whereas, diacetyl destroys the lungs’ tiniest airways, leading to scar tissue buildup which blocks airflow. Its damage is irreversible; and

Whereas, Appleton has a smoke free indoor air ordinance, outlined in 7-100, that was enacted to protect workers and the public from secondhand smoke;

Now, Therefore Be it Resolved, that the definition of “smoking” be modified to read:

“Smoking” means inhaling, exhaling, burning, or carrying any lighted, heated or ignited cigar, cigarettes, cigarillo, pipe, hookah, Electronic Smoking Device, or any plant product intended for human inhalation.

“Electronic Smoking Device” means an electronic device that can be used to deliver an inhaled dose of nicotine, or other substances, including any component part, or accessory of such a device, whether or not sold separately. “Electronic Smoking Device” includes any such device, whether manufactured, distributed, marketed, or sold

as an electronic cigarette, an electronic cigar, an electronic cigarillo, an electronic pipe, an electronic hookah, or any other product name or descriptor.

“Electronic Smoking Device Paraphernalia” means cartridges, cartomizers, e-liquid, smoke juice, tips, atomizers, Electronic Smoking Device batteries, Electronic Smoking Device chargers, and any other item specifically designed for the preparation, charging, or use of Electronic Smoking Devices.

Kurt Eggebrecht

From: Joe Martin
Sent: Tuesday, April 09, 2019 10:52 AM
To: Kurt Eggebrecht
Subject: Re: Your request

Right on, this is why I referred back

Aldersperson Joe Martin-District 4
Wards 8, 9, 10
JAM 4
cell-920.585.5593
twitter-@aldermanjoe3861
Facebook- Aldersperson Joe Martin
e-mail- Districtt4@appleton.org

“Every man is guilty of all the good he didn't do”~ Voltaire

From: Kurt Eggebrecht
Sent: Tuesday, April 9, 2019 3:48 AM
To: Joe Martin
Subject: Your request

Joe,

Thanks for your phone call conversation this morning. You made me aware that you will be unable to attend the Board of Health meeting tomorrow morning, due to health issues, but you wanted the Board members to know why you sent the clean indoor air/vaping exemption language back to the Board for discussion. You asked that I recap our conversation in the form of an email for you to review

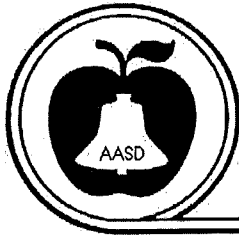
More specifically you shared with me that due to the fact that these products contain an additive substance called nicotine that is harmful to human health as well as the potentially harmful chemicals found within the flavorings of these products you wanted to support the original decision by the Board of Health to not allow any exemptions within the Ordinance language. You also expressed concerns that by providing exemptions Appleton would become an island within the surrounding communities that have already passed similar language that does not provide exemptions for vape stores.

Furthermore you mentioned this past year Appleton Common Council unanimously passed a Health in All Policy Ordinance that states” Health starts where we live, learn, work and play, and everyday decisions within the City of Appleton can promote greater health and equity. Providing no exemptions best reflects this statement.

Joe, I am e-mailing you this summary to determine if I accurately captured your thoughts. Please respond back to me if I didn't reflect your wishes stated to me or if you would like any further clarifications made.

As you have requested, I will then hand this e-mail to the Board of Health members in the morning to provide clarification of why it was sent back and what your intentions were in doing so.

Thanks,
Kurt



Appleton Area School District

122 E. College Avenue, Suite 1A • P.O. Box 2019 • Appleton, WI 54912-2019
920-832-6161 • FAX: 920-832-1725

April 29, 2019

RE: Appleton Common Council and Board of Health – Electronic Cigarettes

Electronic cigarettes have had a significant negative impact on middle and high school students in the Appleton Area School District (AASD) --- our surveys indicate that one out of every four middle and high school students is using e-cigarettes. That's 25% of our children who are risking nicotine addiction. Students report that e-cigarettes or "vapes" are easy to obtain, easy to use, easy to hide, and hard to quit. The prefrontal cortex of our children is not fully developed until 21 years old. Middle and high school students do not have the capacity to use their prefrontal cortex to "put the brakes on" in order to stop the use of addictive nicotine products once they've started.

Here are some facts to consider:

1. Nicotine changes the brain, which is why quitting is so hard.
<https://teens.drugabuse.gov/blog/post/why-nicotine-so-addictive>
2. The brain's peak period to develop addiction is adolescence.
<https://www.health.harvard.edu/blog/adolescence-a-high-risk-time-for-substance-use-disorders-2018080714402>
3. Youth are the likeliest addicts---and e-cigarette pods taste like cotton candy, which targets youth.
4. Four out of five youth who use tobacco products start with flavored tobacco.
<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC5536860/>

Many young people do not view e-cigarettes as dangerous and therefore have difficulty gauging how much nicotine they are using and how addictive it is. One e-cigarette cartridge, called a pod, has roughly the equivalent amount of nicotine as one pack of cigarettes.

<https://www.checkupnewsroom.com/juuling-new-vaping-method-exposes-teens-to-a-pack-a-day-of-cigarettes/>

The use of e-cigarettes has become normalized, and vaping is reaching every demographic of student. Students have been caught vaping in bathrooms, on buses, and in the back of classrooms.

We know from Stan Glantz's "The Cigarette Papers" published 25 years ago that two of the initiatives that will most significantly reduce tobacco/nicotine use are:

1. Smoke-free air legislation
2. Risk perceptions and perceived acceptability of tobacco use.

<https://tobacco.ucsf.edu/people/stanton-glantz-phd>

When youth see adults smoking and using e-cigarettes, it normalizes that behavior and teaches them that it is OK to use tobacco products.

Our goal for our students is that they live in a community with both strict smoke-free air legislation and community norms that include a lack of acceptance for any tobacco use, including e-cigarettes.

Finally, we have begun to see a trend of students not only using nicotine in their e-cigarettes, but THC as well. As we address the opioid epidemic, it is important to remember that seldom do users start with heroin --- typically they start with nicotine and marijuana. This concerns us on a whole different level.

Thank you for the continued work to provide a safe and healthy community for our students.

Sincerely,

Appleton Area School District Leadership Team

Appleton Area School District
District Leadership Team

PHAB's Five Tier Accreditation Fee Schedule

Effective July 1, 2016-June 30, 2020

The Public Health Accreditation Board (PHAB) was created in 2007 to serve as the national public health accrediting body. Development of national public health department accreditation has involved, and is supported by, public health leaders and practitioners from national, Tribal, state, and local settings, as well as the Centers for Disease Control and Prevention and the Robert Wood Johnson Foundation. Learn more about PHAB or sign up for the PHAB e-newsletter by visiting www.phaboard.org.

Fee Overview

PHAB has instituted a new fee structure to manage and maintain the national accreditation process. Applicant fees are necessary for PHAB to provide quality services to both applicants for accreditation and accredited health departments. Applicants who submit an application as a Tribal, state, local, or territorial health department after June 30, 2016, must use the new fee schedule included on this sheet. Local health departments in centralized states (options 3 or 4) and in multi-jurisdictional applications should contact PHAB regarding those accreditation fees.

For more information, contact:

Mark Paepcke, MBA
Chief Administrative Officer
Phone: 703-778-4549 ext. 104
E-mail: mpaepcke@phaboard.org



*Advancing
public health
performance*

What the Fees Support

The accreditation fee your health department pays supports the assessment of your health department against nationally adopted standards and measures and provides your health department with a full suite of ongoing accreditation services:

- An assigned Accreditation Specialist to guide your department through the accreditation and reaccreditation process;
- Training of your health department's Accreditation Coordinator that includes airfare, hotel, per diem, training material, and expert trainers;
- Subscription to PHAB's online accreditation information system (e-PHAB), making the process paperless which is easier and more cost-efficient for your health department to participate in accreditation;
- A PHAB staff Completeness Review of submitted documentation prior to its review by the site visit team and feedback to the health department so that the documents that the site visitors review are complete;
- A site visit, including approximately 250 hours of comprehensive review of your health department's documentation against the national accreditation standards by a team of peer review experts;
- A site visit report with identified opportunities for improvements to help your health department better manage its activities to serve its population;
- PHAB staff review of the health department's site visit report to insure the report captures "who" the health department is, "what" they do, and "how" they do it, all against the conformity of the standards and measures;
- A thoughtful and deliberative review of the site visit report by PHAB's Accreditation Committee;
- If needed, a full Action Plan review process including review of the draft Plan by PHAB staff and the provision of technical assistance, additional peer review, and committee review of both the Action Plan and subsequent report of the Plan's implementation;
- A communications support package to use to engage and educate stakeholders on your health department's journey to accreditation and ongoing culture of quality improvement;
- Annual quality improvement guidance and support through each accreditation cycle to help continue the QI culture advanced by accreditation;
- Support in preparation for reaccreditation; and
- Exclusive contribution to a growing network of accredited health departments and best practices to enhance the evidence base for public health.

PHAB's Five Tier Accreditation Fee Schedule

Effective July 1, 2016-June 30, 2020

Fee Structure

Fees are based on the size of the jurisdictional population served by the health department. PHAB's Five Tier Accreditation Fee Schedule will be published annually.

The **Initial Accreditation Review Fee** is based on services provided by staff, peer reviewer's travel and training, the subscription to e-PHAB, and the accreditation coordinator's in-person training.

The **Annual Accreditation Services Fee** supports the ongoing process of the health department as it goes through the accreditation lifecycle and is invoiced each year, beginning one year after the Initial Accreditation Review Fee invoice. Invoices will be provided by PHAB to the applicant health department based on the category population they serve. The Annual Accreditation Services Fee also covers the reaccreditation process so the health department does not need to concern itself with additional budget dollars at the time it is eligible for reaccreditation.

Both the Initial Accreditation Review Fee and the Annual Accreditation Services Fee published in January each year is good for the period July 1st of that year through June 30th the following year. Fees are subject to review for potential annual expense adjustments to take effect on July 1st of each year. Any changes to the fee amount will be announced in January of that same year.

Payment of Fees

PHAB will work with health departments individually if a payment plan needs to be established for the Initial Accreditation Review Fee. In order to ensure that cost does not become a barrier to qualified health departments seeking and earning accreditation, PHAB will be as flexible as possible in working out ways for health departments to pay their Initial Accreditation Review Fee. Some examples would be to pay in two to three year increments or for health departments to use end of the year grant funds (with approval of grant project officer) to help pay varying amounts of the fees. PHAB is committed to providing reasonable customized payment options for health departments that need assistance.

Health Department Category	Initial Accreditation Review Fee* <i>Effective July 1, 2016-June 30, 2020</i>	Annual Accreditation Services Fee* <i>Effective July 1, 2016-June 30, 2020</i>
Category 1 <i>Health Departments with populations of 100,000 or fewer</i>	\$ 14,000	\$ 5,600
Category 2 <i>Health Departments with populations greater than 100,000 to 500,000</i>	\$ 21,000	\$ 8,400
Category 3 <i>Health Departments with populations greater than 500,000 to 1,000,000</i>	\$ 28,000	\$ 11,200
Category 4 <i>Health Departments with populations greater than 1,000,000 to 5,000,000</i>	\$ 35,000	\$ 14,000
Category 5 <i>Health Departments with populations greater than 5,000,000</i>	\$ 56,000	\$ 22,400
*Fees are subject to review for potential annual expense adjustments to take effect on July 1st of each year. Any changes to the fee amount will be announced in January of that same year.		

The submission of the application for PHAB accreditation is formal notification to PHAB of a health department's official commitment to initiate the public health department accreditation process. The application is an agreement that the applicant will abide by the current and future rules of PHAB's accreditation process to achieve and maintain accreditation status for the accreditation period. The accreditation process formally begins once a health department submits a completed application form.

Registration

Before a health department can submit an application for accreditation, it must register on e-PHAB, PHAB's electronic information system. Registration identifies the health department as a potential applicant for public health department accreditation. It is non-binding and does not commit a health department to submit an application.

On the registration form, the health department will submit the name of the person designated as the health department's Accreditation Coordinator. Registration also requires the health department to type in the PINs that were received by the health department director and the Accreditation Coordinator upon completion of the Online Orientation. When the registration has been submitted and accepted by PHAB as complete, the health department will have access to the online application form.

Application

The application must be completed and submitted to PHAB within six months of receipt of access to the online application. If the health department does not submit the application within six months, the account will expire and the health department must register again in order to pursue public health department accreditation.



The application will ask for the following information:

Some information will be pre-populated, filled in by e-PHAB from the health department's registration:

- Official name of the health department
- Health department mailing address and website
- Health department director name and contact information
- Accreditation Coordinator name and contact information
- Health Department Type (Tribal, state, local, or territorial)
- Population

Other parts of the application will need to be completed:

- Type of application (initial accreditation or reaccreditation)
- ASTHO/NACCHO ID number (optional)
- Fee calculation (based on size of population served)
- Description of the jurisdiction served by the health department (urban, rural, suburban, and/or frontier)
- Indication if the area served by the health department includes a federally recognized Tribal health department
- Annual health department budget total amount
- Number of health department employees
- Number of health department FTEs
- Governing entity description
- Appointing authority description
- Listing of public health programs that are provided directly by the health department, provided by non-governmental organizations through formal partnerships/contracts, and/or are the responsibility of another government agency
- Listing of additional health department facilities
- Description of health department unique characteristics

Required Supporting Materials

In addition to completing the above information, the application requires the following uploads:

- Letter of support from the health department's appointing authority
- Health department organizational chart
- Memorandum of Understanding (multi-jurisdictional applicants only)

Health Department Director's Formal Legal Agreement

The application includes a statement of principles by which the health department will abide, including an agreement to follow the guidelines of the PHAB accreditation program and a declaration of the accuracy of all information submitted.

This statement includes the health department director's assurance that the health department has an adopted, current (dated within the previous five years) community health assessment, community health improvement plan, and department strategic plan.

This statement includes the health department director's assurance that the health department has in place or has substantially completed an emergency operations plan, a workforce development plan, and a quality improvement plan. Additionally, the health department director will provide assurance that the health department has a performance management policy/system in place and has in place or is near completion of an organizational branding strategy.

The health department director must commit to being available to attend any or all sessions of the health department's site visit.

50-19

AN ORDINANCE AMENDING SECTION 19-5 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO THE ERECTION OF OFFICIAL TRAFFIC SIGNS AND SIGNALS.

(Municipal Services Committee 05/01/2019)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-5 of Chapter 19 of the Municipal Code of the City of Appleton, relating to the erection of official traffic signs and signals, is hereby created as follows:

DESIGNATE TWO-WAY STOP CONTROL AT:

Oneida Street/Harris Street intersection (Harris Street traffic stops)

Section 2: This Ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to erect and maintain the appropriate standard traffic signs, signals and markings, giving notice of the provisions of this Ordinance.

51-19

AN ORDINANCE AMENDING SECTION 19-5 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO THE ERECTION OF OFFICIAL TRAFFIC SIGNS AND SIGNALS.

(Municipal Services Committee 05/01/2019)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-5 of Chapter 19 of the Municipal Code of the City of Appleton, relating to the erection of official traffic signs and signals, is hereby created as follows:

DESIGNATE ALL-WAY STOP CONTROL AT:

Morrison Street/Harris Street intersection

Section 2: This Ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to erect and maintain the appropriate standard traffic signs, signals and markings, giving notice of the provisions of this Ordinance.

52-19

AN ORDINANCE AMENDING SECTION 19-86 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO PARKING RESTRICTIONS.

(Municipal Services Committee 05/01/2019)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-86 of Chapter 19 of the Municipal Code of the City of Appleton, relating to parking restrictions, is hereby created as follows. This ordinance supersedes and repeals any conflicting ordinance regarding parking in the designated area.

Parking be prohibited on the west side of Oneida Street from Harris Street to a point 35 feet north of Harris Street.

Section 2: This ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to make the necessary changes in the Parking District Map in accordance with this Ordinance.

53-19

AN ORDINANCE AMENDING SECTION 19-86 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO PARKING RESTRICTIONS.

(Municipal Services Committee 05/01/2019)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-86 of Chapter 19 of the Municipal Code of the City of Appleton, relating to parking restrictions, is hereby created as follows. This ordinance supersedes and repeals any conflicting ordinance regarding parking in the designated area.

No Parking/Passenger Loading Zone (no unoccupied vehicles; driver must remain at wheel) be designated from 7:30 a.m. to 4:30 p.m. on school days on the south side of Foster Street from a point 15 feet northeast of Willkie Street to a point 240 feet northeast of Willkie Street, as measured along the centerline of Foster Street.

Section 2: This ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to make the necessary changes in the Parking District Map in accordance with this Ordinance.

54-19

AN ORDINANCE AMENDING SECTION 19-86 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO PARKING RESTRICTIONS.

(Municipal Services Committee 05/01/2019)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-86 of Chapter 19 of the Municipal Code of the City of Appleton, relating to parking restrictions, is hereby created as follows. This ordinance supersedes and repeals any conflicting ordinance regarding parking in the designated area.

Stopping, standing and parking be prohibited from 7:30 a.m. to 4:30 p.m. on school days on the north side of Foster Street from a point 45 feet southwest of Willkie Street to a point 225 feet northeast of Willkie Street, as measured along the centerline of Foster Street.

Section 2: This ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to make the necessary changes in the Parking District Map in accordance with this Ordinance.

55-19

AN ORDINANCE AMENDING SECTION 19-86 OF CHAPTER 19 OF THE MUNICIPAL CODE OF THE CITY OF APPLETON, RELATING TO PARKING RESTRICTIONS.

(Municipal Services Committee 05/01/2019)

The Common Council of the City of Appleton does ordain as follows:

Section 1: That Section 19-86 of Chapter 19 of the Municipal Code of the City of Appleton, relating to parking restrictions, is hereby created as follows. This ordinance supersedes and repeals any conflicting ordinance regarding parking in the designated area.

Stopping, standing and parking be prohibited from 7:30 a.m. to 4:30 p.m. on school days on the east side of Willkie Street from Verbrick Street to a point 45 feet north of Foster Street.

Section 2: This ordinance shall be in full force and effect from and after its passage and publication, and upon its passage and publication, the Traffic Engineer is authorized and directed to make the necessary changes in the Parking District Map in accordance with this Ordinance.