



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Municipal Services Committee

Monday, July 26, 2021

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[21-1047](#) Minutes from July 12, 2021

Attachments: [Minutes from July 12, 2021.pdf](#)

4. Public Hearings/Apearances

[21-1048](#) Design Hearing for future Paving Projects:

- Bartell Drive from Prospect Avenue to Pine Street
- Morrison Street from Wisconsin Avenue to Glendale Avenue
- Summit Street from Prospect Avenue to Fourth Street.

Attachments: [Design Hearing for 2023 Paving Projects.pdf](#)

5. Action Items

[21-0872](#) Approve update to Municipal Code Section 4-141 regarding prohibited accessory buildings.

Attachments: [Municipal Code 4-141.pdf](#)

[Update-Section 4-141 Municipal Code.pdf](#)

Legislative History

6/21/21	Municipal Services Committee	recommended for approval
7/7/21	Common Council	referred to the Municipal Services Committee
7/12/21	Municipal Services Committee	held

[21-0873](#) Approve update to Municipal Code Section 4-392 related to electrical work by a home owner.

Attachments: [Municipal Code 4-392.pdf](#)

Legislative History

6/21/21	Municipal Services Committee	recommended for approval
7/7/21	Common Council	referred to the Municipal Services Committee
7/12/21	Municipal Services Committee	held

[21-1049](#) Request from AT&T for a street occupancy permit to place a cabinet in the terrace at 2018 S. Kernan Avenue.

Attachments: [AT&T- 2018 S Kernan Ave.pdf](#)

[21-1050](#) Request from AT&T for a street occupancy permit to place a cabinet in the terrace at 1407 W. Kamps Avenue.

Attachments: [AT&T-1407 W Kamps Ave.pdf](#)

[21-1052](#) Request from AT&T for a street occupancy permit to place a cabinet in the terrace at 1130 W. Commercial Street.

Attachments: [AT&T-1130 W Commercial St.pdf](#)

[21-1053](#) Request from Ruby's Pantry for a monthly street occupancy permit to close a portion of Ida Street the first Tuesday of each month from 2:00 p.m. to 7:00 p.m. adjacent to First English Lutheran Church.

Attachments: [First English Lutheran Church-St Occ Permit.pdf](#)

[21-1054](#) Approve updated InterGovernmental Agreement with the Town of Grand Chute and Outagamie County for intersection improvements at CTH OO/Oneida Street, CTH OO/Ballard Road and CTH OO/Roemer Road.

Attachments: [CTH OO-Intersection Improvements.pdf](#)

[21-1055](#) Approve Six Month Trial Period to convert existing 5 minute loading zone (5:00 p.m. to 11:00 p.m.) and taxi loading zone only (11:00 p.m. to 3:00 a.m.) to a standard 15-minute loading zone (5:00 p.m. to 3:00 a.m.) for the six parking stalls on the north side of the 400 W. College Avenue block adjacent to the Fox Cities PAC.

Attachments: [400 W College Ave-parking meters.pdf](#)

[21-1056](#) Request from Building for Kids Children's Museum for a street occupancy permit to install stickers and spray paint for a safe route to the museum. All installation and maintenance is the responsibility of the museum.

Attachments: [Building for Kids-St Occ Permit.pdf](#)

[21-1060](#) Approve proposed traffic control for Trail View Estates South Subdivision.

Attachments: [Trail View Estate South Subdivision.pdf](#)

[21-1061](#) Approve proposed traffic control for the Sixth and Seventh Additions to Emerald Valley Subdivision.

Attachments: [Subdivision traffic control-Emerald Valley.pdf](#)

[21-1064](#) Approve proposed parking restrictions related to the Bennett Street/Wisconsin Avenue enhanced pedestrian crossing.

Attachments: [Parking changes-Bennett St-Wisconsin Ave.pdf](#)

[21-1065](#) Approve proposed parking restrictions related to the Meade Street/Grant Street enhanced pedestrian crossing.

Attachments: [Parking changes-Meade St-Grant St.pdf](#)

6. Information Items

[21-1057](#) 2021 Mid-Year Performance Report.

Attachments: [2021 Mid-Year Performance Report.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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Meeting Minutes - Final Municipal Services Committee

Monday, July 12, 2021

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Aldersperson Prohaska called the meeting to order at 4:31 p.m.

2. Roll call of membership

Present: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

3. Approval of minutes from previous meeting

[21-0970](#)

Minutes from June 21, 2021

Attachments: [Meeting Minutes from June 21, 2021.pdf](#)

**Siebers moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

4. **Public Hearings/Appealances**

5. **Action Items**

[21-0863](#)

Alvin Street, from Wisconsin Avenue to Marquette Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

[21-0872](#)

Approve update to Municipal Code Section 4-141 regarding prohibited accessory buildings.

Attachments: [Municipal Code 4-141.pdf](#)

Doran moved, seconded by Prohaska, that the Report Action Item be held until July 26th meeting. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

[21-0873](#)

Approve update to Municipal Code Section 4-392 related to electrical work by a home owner.

Attachments: [Municipal Code 4-392.pdf](#)

Fenton moved, seconded by Siebers, that the Report Action Item be held until July 26th meeting. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

[21-0971](#)

Request from Appleton Downtown Inc. for a street occupancy permit to host a Sidewalk Sale on Saturday, August 7, 2021 from 10:00 am to 6:00 pm (during Mile of Music) on the College Avenue beautification strip from 600 W. College Avenue to 300 E. College Avenue.

Attachments: [ADI Sidewalk Sale during M.O.M.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

[21-0972](#)

Approve Department of Public Works Modified Operations Plan effective April 1, 2022.

Attachments: [Proposed Modified Operations Plan for DPW.pdf](#)

Doran moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

[21-0973](#)

Request from Creative Downtown Appleton Inc. for a street occupancy permit to install outdoor LED string lights on the College Avenue planter

railings, from Badger Avenue to Drew Street, for the remainder of the 2021 summer season.

Attachments: [Request from CDA to install LED lights.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

[21-0974](#)

Request from Creative Downtown Appleton Inc. for a street occupancy permit to place an on-street parklet in parking stalls STN 102 and STN 104 on the east side of the 100 N. State Street block from August 1, 2021 through September 30, 2021. This would be a pilot program in hopes of developing a full Parklet Policy for future consideration.

Attachments: [Request from CDA for a parklet pilot program.pdf](#)

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

[21-0975](#)

Approve parking restriction changes on the 300 block of N. Kalata Place. Follow-up to six month trial period.

Attachments: [Parking Restriction Change on the 300 block of N. Kalata Place.pdf](#)

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

[21-0976](#)

Approve reducing the speed limit on French Road from CTH JJ to the north City limits from 45 MPH to 35 MPH.

Attachments: [Speed Limit Change on French Road.pdf](#)

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

[21-0977](#)

Approve removal of traffic signal and installation of all-way stop control at

the intersection of Lawrence Street and Walnut Street. Follow-up to six month trial period.

Attachments: [Traffic Signal Removal Test.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

[21-0978](#)

Approve parking restriction changes on N. Jarchow Street and E. Lindbergh Street near Franklin Elementary School. Follow-up to six month trial period.

Attachments: [Parking Restriction changes near Franklin Elementary School.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

[21-0979](#)

Approve proposed traffic control for Phase 2 of the North Edgewood Estates Subdivision.

Attachments: [Proposed traffic control for Phase 2 of the North Edgewood Estates Subdivision.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

[21-0980](#)

Approve Six Month Trial Period to convert existing commercial truck loading zone to standard 15-minute loading zone for the first three parking stalls on the southside of College Avenue east of Appleton Street.

Attachments: [Six Month Trial Period to Convert Loading Zones.pdf](#)

Fenton moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

[21-0981](#)

Request from Postmaster Ryan Schultz for a street occupancy permit to relocate the USPS collection box during the Zuelke Building construction project in the Oneida Street right-of-way at 103 W. College Avenue.

Attachments: [Request to Relocate USPS Collection Box.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

6. Information Items

[21-0982](#)

Inspection Division Permit Summary Comparison Report for June, 2021.

Attachments: [Inspections Division Permit Summary Count YTD.pdf](#)

[21-0983](#)

BIRD e-scooter Report

Attachments: [BIRD E-Scooter report.pdf](#)
[Avg Daily PROW and Total Rides.pdf](#)

[21-0984](#)

Request to Over-Hire- Public Works HVAC Inspector.

Attachments: [Request to Over Hire- PW HVAC Inspector.pdf](#)

7. Adjournment

Siebers moved, seconded by Prohaska, that the be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Prohaska, Doran, Fenton and Siebers

Excused: 1 - Firkus

MUNICIPAL SERVICES COMMITTEE – July 26, 2021
Design Hearing for 2023 Paving Projects

INTRO:

Proposed 2023 paving:

Morrison Street	(Wisconsin Ave to Glendale Ave)
Bartell Drive	(Prospect Ave to Pine St)
Summit Street	(Prospect Ave to Fourth St)

All streets listed above are proposed to undergo a total reconstruction. The projects to reconstruct the above listed streets will include the removal and replacement of all existing asphalt/concrete pavement, curb and gutter, stone base, driveway aprons, and spot removal and replacement of sidewalk, if applicable, within the project limits.

The pavement rating shown is based on the City's pavement rating system with values from 1 to 100 with 100 being the worst.

MORRISON STREET – Wisconsin Ave to Glendale Ave (2550 LF) (2023 Asphalt Pavt Reconstruct)

EXISTING CONDITIONS:

- Pavement rating = 27 (avg)
- Existing right of way width = 60'
- Existing pavement width:
 - Wisconsin – Randall: 33' (boc to boc)
 - Randall – Brewster: 35' (boc to boc)
 - Brewster – Glendale: 33' (boc to boc)
- Existing Pavement
 - Asphalt over Concrete placed in 1998
 - Concrete placed in 1947
- Existing Water Main
 - 8" PVC constructed 1998
- Existing Sanitary Sewer
 - 10", 15" VIT Clay constructed 1922, 1926
 - 10" CIPP constructed 1981
 - 10", 12" PVC constructed 1994
- Existing Storm Sewer
 - 12", 15", 18" Con constructed 1929, 1951, 1956

PROPOSED IMPROVEMENTS

- **Underground utilities to be improved in 2022.**
- **New concrete curb & gutter and asphalt pavement – 33' (boc to boc)**
 - **Brewster – Glendale: Shift street 1' east to save trees along west terrace**
- **Existing parking proposed to remain unchanged**
- **22 trees in poor condition would be removed, 11 ash trees to be removed**
- **19 existing terrace trees saved by shifting street 1' to the east between Brewster & Glendale**

COST ESTIMATES AND ASSESSMENTS

- **Estimated Construction Cost = \$780,000 (Paving Project)**

FEEDBACK

- **54 Properties along project limits**
- **1 questionnaire were returned (as of Thurs July 22nd)**
 - **Feedback/Concerns:**

BARTELL DRIVE – Prospect Ave to Pine St (1160 LF) (2024 Asphalt Pavt Reconstruct)

EXISTING CONDITIONS:

- Pavement rating = 28 (avg)
- Existing right of way width = 60'
- Existing pavement width = 37'
- Existing Pavement
 - Asphalt over Concrete placed in 1995
 - Concrete placed in 1959
- Existing Water Main
 - 8" CIP constructed 1956
- Existing Sanitary Sewer
 - 8" CON constructed 1957
 - 8" PVC constructed 2019
- Existing Storm Sewer
 - 15", 18" CON constructed 1958

PROPOSED IMPROVEMENTS

- **Underground utilities to be improved in 2023.**
- **New concrete curb & gutter and asphalt pavement – 33' (back of curb to back of curb)**
- **New concrete sidewalk constructed along both sides of Bartell, within the project limits**
- **Intersection geometry at Charles St, Hickory Ct, & Riverdale Dr to be modified to reduce the amount of pavement and create more traditional T-intersection layouts**
- **Existing parking proposed to remain unchanged**
- **1 tree in poor condition would be removed**
- **8 existing terrace trees saved by proposed narrowing (3 west side/5 east side)**

COST ESTIMATES AND ASSESSMENTS

- **Estimated Construction Cost = \$350,000**

PUBLIC MEETING FEEDBACK

- **22 Properties along project limits**
- **0 questionnaire were returned (as of Thurs July 22nd)**
 - **Feedback/Concerns:**

SUMMIT ST – Prospect St to Fourth St (690 LF) (2023 Asphalt Pavt Reconstruct)

EXISTING CONDITIONS:

- Pavement rating = 34
- Existing right of way width = 50'
- Existing pavement width = 28'
- Existing Pavement
 - Asphalt over Concrete placed in 1989
 - Concrete placed in 1928
- Existing Water Main
 - 6" CIP constructed 1927
- Existing Sanitary Sewer
 - 8" VIT Clay constructed 1927
- Existing Storm Sewer
 - 12" CON constructed 1965

PROPOSED IMPROVEMENTS

- **Underground utilities to be improved in 2022.**
- **New concrete curb & gutter and asphalt pavement – 26' (back of curb to back of curb)**
- **On-street parking along the west side of Summit St, within the project limits, would be removed**
- **5 trees in poor condition would be removed.**
- **17 existing terrace trees would be saved by narrowing the roadway by 1' on each side (8 west side/9 east side)**

COST ESTIMATES AND ASSESSMENTS

- **Estimated Construction Cost = \$220,000**

PUBLIC MEETING FEEDBACK

- **20 Properties along project limits**
- **0 questionnaire was returned (as of Thurs July 22nd)**
 - **Feedback/Concerns:**

DEPARTMENT OF PUBLIC WORKS

100 North Appleton Street

Appleton, WI 54911

Phone (920) 832-6474

Fax (920) 832-6489

TO: Municipal Services Committee

FROM: Kurt W. Craanen, Inspections Supervisor *KWC*
Paula Vandehey, Director of Public Works *PVW*

SUBJECT: Update to Section 4-141 of the Municipal Code

DATE: June 21, 2021

In order to maintain the residential character of the City's neighborhoods, staff recommends the prohibition of pole buildings and metal shipping containers for use as storage sheds. These types of storage buildings are becoming an inexpensive alternative to traditional storage shed construction. Staff believes allowing these types of buildings will have a negative impact on the City's neighborhoods.

Sec. 4-141. Garages and accessory buildings.

(a) *Unattached.* Unattached one- or 2-family accessory buildings shall be constructed on concrete slabs and shall conform to UDC and American Concrete Institute (ACI) standards. No concrete slab shall be required for accessory buildings where the structure does not exceed one hundred (100) square feet in area and the building is securely anchored. Accessory buildings less than fifty (50) square feet are exempt from permits, however must comply with all zoning ordinance standards. Unattached accessory buildings shall maintain a fire separation distance that meets UDC standards. All one- or 2-family unattached buildings with overhead doors shall have at least one exit door that is a minimum of 32" in width. The overhead door shall not be used as an exit door. Accessory buildings that are 150 square feet or larger are considered a garage for the purposes of this section.

(b) *Wall brace plans.* Wall brace plans are required for accessory buildings greater in width or length than twelve (12) feet. Wall brace plans must meet UDC standards. Exterior walls and roofs shall meet UDC standards for design, structural requirements and covering. Stairs or stairways, handrails, guardrails or elevated areas inside and outside of the accessory building shall meet UDC standards.

(c) *Attached.* Attached garages, carports and shelters that are connected to a residence shall have footings and foundations to the established frost line. Attached garages with exterior siding shall be framed to meet all general requirements. Floor drains in garages shall not connect to the foundation drain tile or a clear water sump. Attached carports and unheated shelters that are designed to compensate for movement or flexing and meet all other general requirements may be erected or installed on concrete slabs without frost walls and footings, provided that detailed drawings of design and method of construction are submitted with the permit application.

(d) *Construction time frame.* Unattached garages or accessory buildings must be completed within one (1) year from the date that the building permit is issued. Failure to complete the construction of garages and accessory buildings will require a new permit. The permit fee for additional permits will be double the original permit fee.

(e) *Garage door required.* All attached and detached garages, excluding carports, must have an operating garage door.

(f) **Prohibited Accessory Buildings.** Pole buildings and metal shipping containers are prohibited in residential zoning districts.

The Department of Public Works recommends approval of the changes to Section 4-141 of the Municipal Code of the City of Appleton.

cc: Nicholas VandeCastle

DEPARTMENT OF PUBLIC WORKS

100 North Appleton Street

Appleton, WI 54911

Phone (920) 832-6474

Fax (920) 832-6489

TO: Municipal Services Committee

FROM: Kurt W. Craanen, Inspections Supervisor
Paula Vandehey, Director of Public Works

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(b) *Wall brace plans.* Wall brace plans are required for accessory buildings greater in width or length than twelve (12) feet. Wall brace plans must meet UDC standards. Exterior walls and roofs shall meet UDC standards for design, structural requirements and covering. Stairs or stairways, handrails, guardrails or elevated areas inside and outside of the accessory building shall meet UDC standards.

(c) *Attached.* Attached garages, carports and shelters that are connected to a residence shall have footings and foundations to the established frost line. Attached garages with exterior siding shall be framed to meet all general requirements. Floor drains in garages shall not connect to the foundation drain tile or a clear water sump. Attached carports and unheated shelters that are designed to compensate for movement or flexing and meet all other general requirements may be erected or installed on concrete slabs without frost walls and footings, provided that detailed drawings of design and method of construction are submitted with the permit application.

(d) *Construction time frame.* Unattached garages or accessory buildings must be completed within one (1) year from the date that the building permit is issued. Failure to complete the construction of garages and accessory buildings will require a new permit. The permit fee for additional permits will be double the original permit fee.

(e) *Garage door required.* All attached and detached garages, excluding carports, must have an operating garage door.

(f) Prohibited Accessory Buildings.

(1) Metal Shipping Containers are prohibited in residential zoning, except as permitted in Section 23-54(i)(3) Temporary Uses and Structures.

(2) Pole Buildings greater than 200 sq. ft. are prohibited in residential zoning.

The Department of Public Works recommends approval of the changes to Section 4-141 of the Municipal Code of the City of Appleton.

cc: Nicholas VandeCastle

DEPARTMENT OF PUBLIC WORKS

100 North Appleton Street

Appleton, WI 54911

Phone (920) 832-6474

Fax (920) 832-6489

TO: Municipal Services Committee

FROM: Kurt W. Craanen, Inspections Supervisor *KWC*
Paula Vandehey, Director of Public Works *PVW*

SUBJECT: Update to Section 4-392 of the Municipal Code

DATE: June 21, 2021

Staff recommends the following changes to Section 4-392 of the Municipal Code related to electrical work. In 2018, changes were made to this section to prohibit homeowners from doing their own service changes in their homes. The proposed changes below further clarify what is required in order to install a new service, as well as solar installations, by a home owner in their own home.

Sec. 4-392. Exemptions.

As allowed under Wis. Stats. §101.862(4)(a), a residential property owner may perform electrical work in his own dwelling which he owns and occupies without a license, ~~with the exception of installing or replacing of service equipment,~~ as long as the work is being conducted in a single-family dwelling. In the case of installing or replacing service equipment in a single-family dwelling, solar photovoltaic installations or electrical work performed on a residential property which is not a single-family owner occupied dwelling, the electrical work will need to shall be performed by a licensed electrical contractor, meeting all the requirements of SPS 305.41 as amended from time to time. The owner of the property must procure a permit prior to starting any electrical work. The property owner may not procure a permit on behalf of an electrical contractor or another individual.

The Department of Public Works recommends approval of the changes to Section 4-392 of the Municipal Code of the City of Appleton.

cc: Nicholas VandeCastle



PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

Permit #: _____
 Effective Date: _____
 Expiration Date: _____
 Fee: \$40.00
 Paid (yes or no): add to excavation permit

Rev. 04-10-15

Applicant Information

Name (print): GARY LAABS Company: ATT UT#A020xyw
 Address: 221 W WASHINGTON ST Telephone: 920-735-3063 FAX: _____
APPLETON WI 54911 e-mail: GL1784@ATT.COM
 Applicant Signature: GARY LAABS Digitally signed by GARY LAABS Date: 2021.08.11 10:45:23 -05'00' Date: 6/11/2021

Occupancy Information

General Description: PLACE NEW FIBER CABINET ON COMMERCIAL FOR THE PURPOSE OF FEEDING THE
DETAILED AREA PROVIDED WITH FIBER SERVICES
 Street Address: 2018 KERNAN AVE Tax Key No.: _____
 - or -
 Street: KERNAN From: CALUMET To: COOLIDGE AVE
 Multiple Streets: _____

(Department use only)

Occupancy Type	Sub-Type	Location
<input checked="" type="checkbox"/> Permanent (\$40)	<input type="checkbox"/> Sandwich Board	<input type="checkbox"/> Sidewalk
<input type="checkbox"/> Temporary - max. 35 days (\$40)	<input type="checkbox"/> Tables / Chairs	<input type="checkbox"/> Terrace
<input type="checkbox"/> Amenity/Annual (\$40)	<input type="checkbox"/> Dumpster	<input type="checkbox"/> Roadway
<input type="checkbox"/> Blanket/Annual (\$250)	<input type="checkbox"/> POD / Container	
<input type="checkbox"/> Block Party (\$15)	<input type="checkbox"/> Obstruction / Other	

Additional Requirements

Plan/Sketch Certificate of Insurance Bond
 Other: _____

Traffic Control Requirements N/A Contact Traffic Division (832-2379) 1 business day prior to any lane closure, or 2 business days prior to a full road closure.

Type of Street:	Proposed Traffic Control:
<input type="checkbox"/> Arterial/CBD	<input type="checkbox"/> City Manual Page(s)
<input type="checkbox"/> Collector	<input type="checkbox"/> State Manual Page(s)
<input type="checkbox"/> Local	<input type="checkbox"/> Other (attach plan)

Approved by: _____ Date: _____

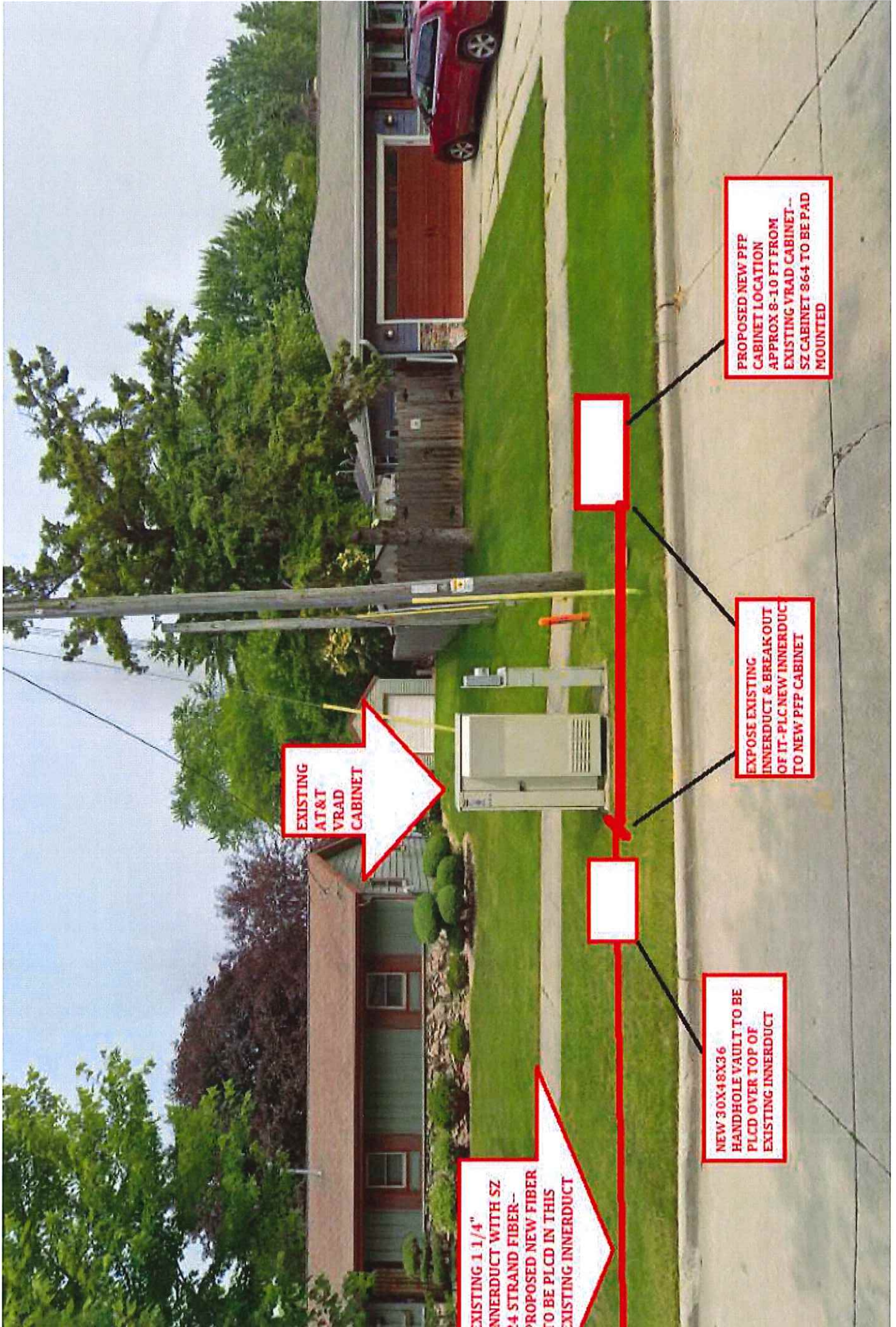
Additional Requirements: _____

- This permit approval is subject to the following conditions:**
1. Permittee is responsible to obtain any further permits that may be required as part of this occupancy.
 2. Permittee shall adhere to any plan(s) that were submitted to the City of Appleton as part of this application.
 3. This permit is subject to IMMEDIATE REVOCATION and/or issuance of a MUNICIPAL CITATION if conditions of the permit are not met.
 4. This permit is subject to IMMEDIATE REVOCATION if unfavorable traffic conditions develop during the period the occupancy is permitted.
 - 5.
 - 6.

This permit is issued to the applicant upon payment of the permit fee and is expressly limited to the location and type described herein. The applicant, in exchange for receiving this permit, warrants that all street occupancies will be performed in conformity to City ordinances, standards and policies, be properly barricaded and lighted, and be performed in a safe manner. By applying for and accepting this permit, the applicant assumes full liability and/or any costs incurred by the City for corrective work required to bring the subject area into compliance with said ordinances, standards, policies and permit conditions. No occupancy shall occur prior to approval of this permit by the Department of Public Works.

The Grantee shall guarantee at their expense, the repair or replacement of pavement, sidewalk and any other facilities within the public right-of-way damaged or destroyed by the Grantee or any sub-contractor working for them. The Grantee shall assume complete and full liability and responsibility, in accordance with existing ordinances and policies, in the event of injury or damage to persons or property resulting from their facilities within the public right-of-way.

APPROVED BY: _____ DATE: _____
 (Department of Public Works)



EXISTING AT&T VRAD CABINET

EXISTING 1 1/4" INNERDUCT WITH SZ 44 STRAND FIBER-- PROPOSED NEW FIBER TO BE PLCD IN THIS EXISTING INNERDUCT

NEW 30X48X36 HANDHOLE VAULT TO BE PLCD OVER TOP OF EXISTING INNERDUCT

EXPOSE EXISTING INNERDUCT & BREAKOUT OF IT-PLC NEW INNERDUCT TO NEW PFF CABINET

PROPOSED NEW PFF CABINET LOCATION APPROX 8-10 FT FROM EXISTING VRAD CABINET-- SZ CABINET 864 TO BE PAD MOUNTED

E CALUMET ST



NEW PROPOSED PFP
CABINET LOCATION

S KERNAN AV

1425

2000

2018

5

1331

2013



PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

Permit #: _____
 Effective Date: _____
 Expiration Date: _____
 Fee: \$40.00
 Paid (yes or no): add to excavation permit
21-0517-PW

Rev. 04-10-15

Applicant Information

Name (print): GARY LAABS Company: ATT UT#A01YEM3
 Address: 221 W WASHINGTON ST Telephone: 920-735-3063 FAX: _____
APPLETON WI 54911 e-mail: GL1784@ATT.COM
 Applicant Signature: GARY LAABS Digitally signed by GARY LAABS
Date: 2021.06.11 10:45:23 -05'00' Date: 6/11/2021

Occupancy Information

General Description: PLACE NEW FIBER CABINET ON COMMERCIAL FOR THE PURPOSE OF FEEDING THE
 DETAILED AREA PROVIDED WITH FIBER SERVICES
 Street Address: 1407 W KAMPS AVE Tax Key No.: _____
 - or -
 Street: KAMPS From: DEAD END To: N DOUGLAS ST
 Multiple Streets: _____

(Department use only)

<u>Occupancy Type</u>	<u>Sub-Type</u>	<u>Location</u>
<input checked="" type="checkbox"/> Permanent (\$40)	<input type="checkbox"/> Sandwich Board	<input type="checkbox"/> Sidewalk
<input type="checkbox"/> Temporary - max. 35 days (\$40)	<input type="checkbox"/> Tables / Chairs	<input type="checkbox"/> Terrace
<input type="checkbox"/> Amenity/Annual (\$40)	<input type="checkbox"/> Dumpster	<input type="checkbox"/> Roadway
<input type="checkbox"/> Blanket/Annual (\$250)	<input type="checkbox"/> POD / Container	
<input type="checkbox"/> Block Party (\$15)	<input type="checkbox"/> Obstruction / Other	

Additional Requirements

Plan/Sketch Certificate of Insurance Bond
 Other: _____

Traffic Control Requirements N/A

Type of Street: Proposed Traffic Control:
 Arterial/CBD City Manual Page(s)
 Collector State Manual Page(s)
 Local Other (attach plan)

Contact Traffic Division (832-2379) 1 business day prior to any lane closure, or 2 business days prior to a full road closure.
 Additional Requirements: _____

Approved by: _____ Date: _____

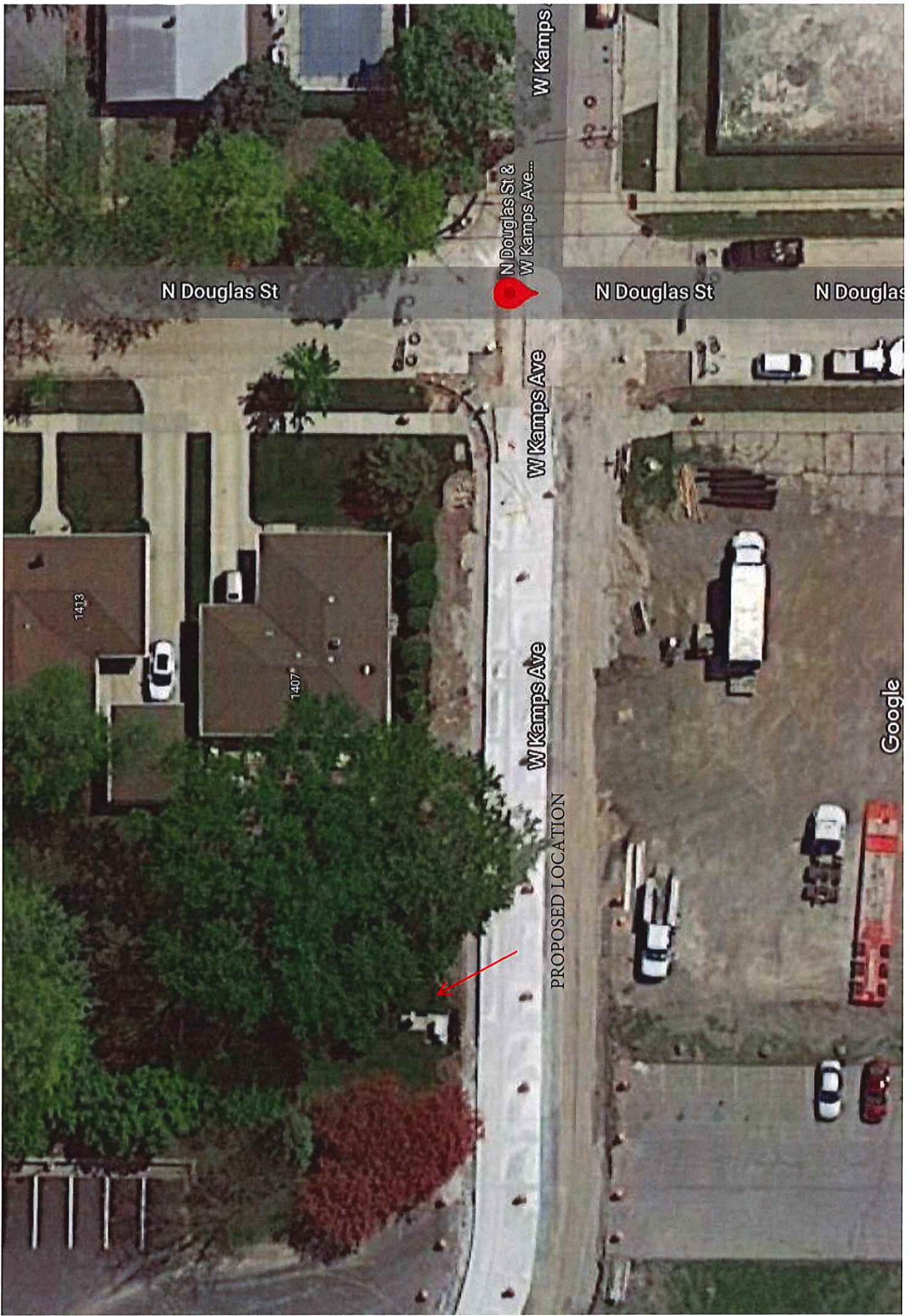
This permit approval is subject to the following conditions:

1. Permittee is responsible to obtain any further permits that may be required as part of this occupancy.
2. Permittee shall adhere to any plan(s) that were submitted to the City of Appleton as part of this application.
3. This permit is subject to IMMEDIATE REVOCATION and/or issuance of a MUNICIPAL CITATION if conditions of the permit are not met.
4. This permit is subject to IMMEDIATE REVOCATION if unfavorable traffic conditions develop during the period the occupancy is permitted.
- 5.
- 6.

This permit is issued to the applicant upon payment of the permit fee and is expressly limited to the location and type described herein. The applicant, in exchange for receiving this permit, warrants that all street occupancies will be performed in conformity to City ordinances, standards and policies, be properly barricaded and lighted, and be performed in a safe manner. By applying for and accepting this permit, the applicant assumes full liability and/or any costs incurred by the City for corrective work required to bring the subject area into compliance with said ordinances, standards, policies and permit conditions. No occupancy shall occur prior to approval of this permit by the Department of Public Works.

The Grantee shall guarantee at their expense, the repair or replacement of pavement, sidewalk and any other facilities within the public right-of-way damaged or destroyed by the Grantee or any sub-contractor working for them. The Grantee shall assume complete and full liability and responsibility, in accordance with existing ordinances and policies, in the event of injury or damage to persons or property resulting from their facilities within the public right-of-way.

APPROVED BY: _____ DATE: _____
(Department of Public Works)



N Douglas St

W Kamps

N Douglas St & W Kamps Ave...

N Douglas St

N Douglas

W Kamps Ave

W Kamps Ave

1413

1407

PROPOSED LOCATION

Google



1728 W Kamps Ave
Appleton, Wisconsin
Google
Street View

in Laundry
N Dou
W Kain



PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

Permit #: _____
 Effective Date: _____
 Expiration Date: _____
 Fee: \$40.00
 Paid (yes or no): add to excavation permit
21-0516-PW

Rev. 04-10-15

Applicant Information

Name (print): GARY LAABS Company: ATT UT#A01YEN0
 Address: 221 W WASHINGTON ST Telephone: 920-735-3063 FAX: _____
APPLETON WI 54911 e-mail: GL1784@ATT.COM
 Applicant Signature: GARY LAABS Digitally signed by GARY LAABS
Date: 2021.06.11 10:45:23 -0500 Date: 6/11/2021

Occupancy Information

General Description: PLACE NEW FIBER CABINET ON COMMERCIAL FOR THE PURPOSE OF FEEDING THE
 DETAILED AREA PROVIDED WITH FIBER SERVICES
 Street Address: 1130 W COMMERCIAL ST Tax Key No.: _____
 - or -
 Street: COMMERICAL From: MASON To: SUMMIT
 Multiple Streets: _____

(Department use only)

<u>Occupancy Type</u>	<u>Sub-Type</u>	<u>Location</u>
<input checked="" type="checkbox"/> Permanent (\$40)	<input type="checkbox"/> Sandwich Board	<input type="checkbox"/> Sidewalk
<input type="checkbox"/> Temporary - max. 35 days (\$40)	<input type="checkbox"/> Tables / Chairs	<input type="checkbox"/> Terrace
<input type="checkbox"/> Amenity/Annual (\$40)	<input type="checkbox"/> Dumpster	<input type="checkbox"/> Roadway
<input type="checkbox"/> Blanket/Annual (\$250)	<input type="checkbox"/> POD / Container	
<input type="checkbox"/> Block Party (\$15)	<input type="checkbox"/> Obstruction / Other	

Additional Requirements

Plan/Sketch Certificate of Insurance Bond
 Other: _____

Traffic Control Requirements N/A

Type of Street: Proposed Traffic Control: Contact Traffic Division (832-2379) 1 business day prior to any lane closure, or 2 business days prior to a full road closure.
 Arterial/CBD City Manual Page(s)
 Collector State Manual Page(s)
 Local Other (attach plan)
 Approved by: _____ Date: _____
Additional Requirements: _____

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The Grantee shall guarantee at their expense, the repair or replacement of pavement, sidewalk and any other facilities within the public right-of-way damaged or destroyed by the Grantee or any sub-contractor working for them. The Grantee shall assume complete and full liability and responsibility, in accordance with existing ordinances and policies, in the event of injury or damage to persons or property resulting from their facilities within the public right-of-way.

APPROVED BY: _____ DATE: _____
(Department of Public Works)

PPF PLACEMENT

- 1 845C
1 MW OWA ONLY INSPECTOR
- 2 822C
1 MW OWA ONLY INSPECTOR

ATT 20'5"
P.1000 (78-3048)
45-4 (1978) 1C
0

N MASON ST

STA 5+02

BKTH-1800
105' SPAN

CLEAT 576 FIBER RISER
822C
1 PLACE AND CLEAT RISER CAB

SEE PRINT#4
FOR 576 PLACEMENT

TO FIELD
TO PRETR#5

W COMMERCIAL ST

W COMMERCIAL ST

N MASON ST

STA 3+84

BKTH-1800
118' SPAN

LEAVE 120'
PLACE SNOWSHOE
P.918 (78-3047) ATT 20'8"
45-4 (1978) 1C
0

ORDER 288 FIBER ON
ONE REEL

LEAVE 120'
PLACE SNOWSHOE
P.904 (78-3046) ATT 20'8"
45-4 (1978) 1C
0

(PPA) 845C 242'
5802MR-288
AP016,781-786
H,7-12
1928M,205-216
C,25-288

(PPA) 822C 699'
5802MR-288
AP016,781-786
H,7-12
1928M,205-216
C,25-288

HH 1308M
HH-30X48X36 (2007) 845C
2.5 X 4 X 3 = 30

STA 1+73

STA 1+51

BKTH-1800
110' SPAN

FRC CHANGE ATT 21'3"
P.818 (78-2004)
45-4 (1978) 1C
0

845C
5802MR-288
242 MATERIAL ONLY
242 SVA ONLY-PLACE ITEM IN

822C
5802MR-288
699 MATERIAL ONLY
699 SVA ONLY - LASH CABLE/IN

845C
5802MR-288
242 MATERIAL ONLY
242 SVA ONLY-PLACE ITEM IN

822C
5802MR-288
699 MATERIAL ONLY
699 SVA ONLY - LASH CABLE/IN

TO CO
TO PRT#1

TO FIELD

W WINNEBAGO ST

W WINNEBAGO ST

N MASON ST

STA 0+00

BKTH-1800
110' SPAN

P.808 (78-1822)
45-4 (1978) 1C
0

(2007) 845C
5802MT-024
L607,525-528 NC
(MH4D07,5-6) <A01YEN0> X,5-6
(MH4D07,7-12) <A01YEN0> AP016,781-786
(MH4D07,13-24) <A01YEN0> 1928M,205-216

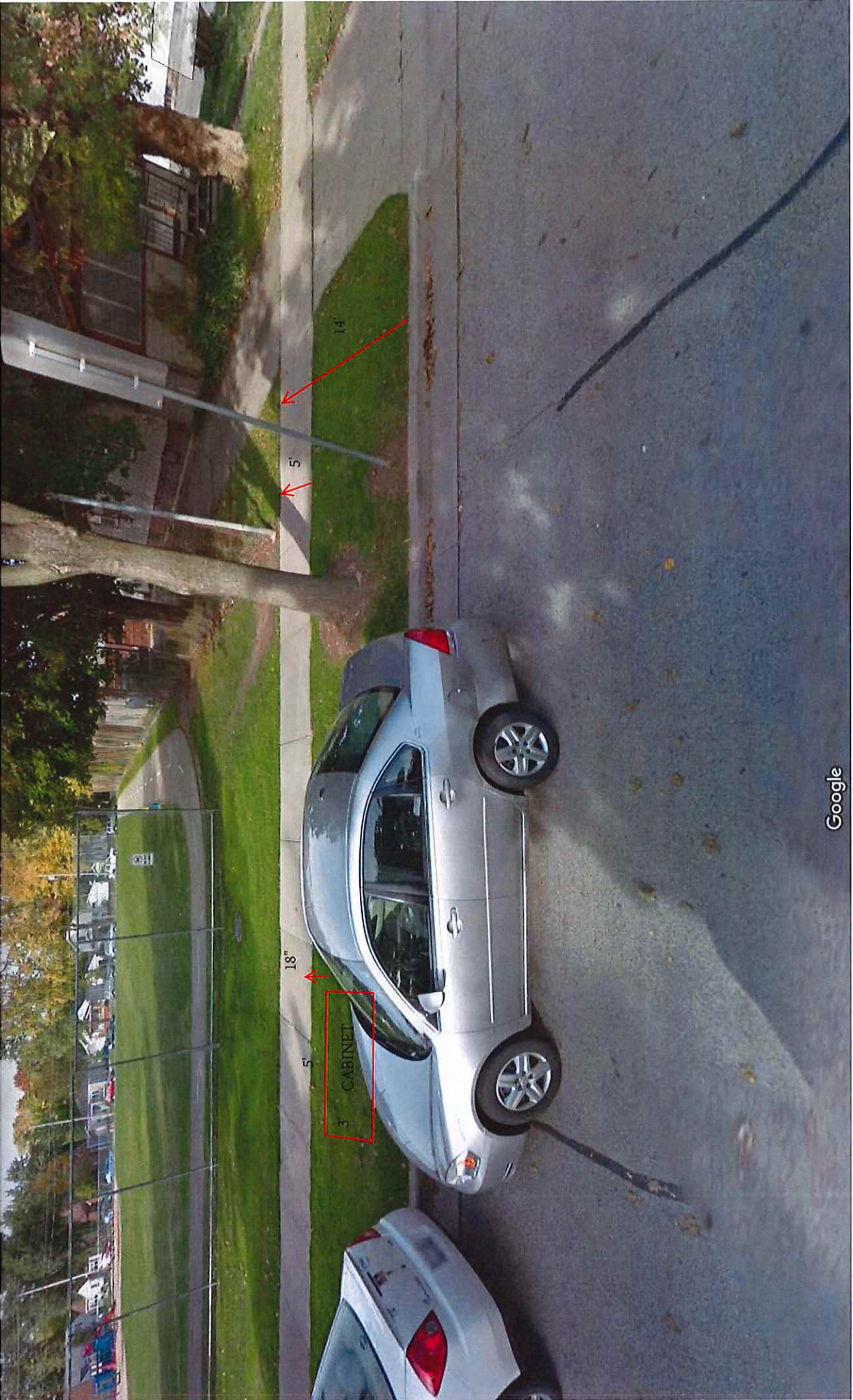
(2007) 845C 298'
5802MT24-350LP
L607,525-528
M,5-24

KV<14.4KV
APPLETON PERMIT REQ

BEFORE YOU
DIG
2 Days Prior
Call 811

UNRELATED CABLES
OMITTED FOR CLARITY

PROJECT#	A01YEN0	DATE SVC REQD	08/10/2021
DA	4161PB	GEO LOC	PP7452 applw01
PRIMARY ENGR.:	LAABS, GARY M		
ENGR. ID:	GL1784	PERMIT REQD.	Y
PHONE #:	9207353063		
		PRINT	3 OF 5





PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

Permit #: _____
 Effective Date: _____
 Expiration Date: _____
 Fee: _____
 Paid (yes or no): _____

Rev. 04-10-15

Applicant Information

Name (print): Deni Kuchler Company: First English Lutheran Church/Ruby's Pantry
 Address: 326 E. North Street Telephone: 920-733-2303 FAX: _____
Appleton, WI 54911 e-mail: dkuchler@felc.com
 Applicant Signature: *Deni Kuchler* Date: 07.12.2021

Occupancy Information

General Description: Ruby's Pantry Monthly Food Distribution. Requesting street closure from 2pm to 7pm the first Tuesday of each month starting Aug. 3. N. Ida Street closure just in front of FELC church office. See attached map for details

Street Address: _____ Tax Key No.: _____
 - or -
 Street: Ida Street From: E. North Street To: 527 N. Ida Street
 Multiple Streets: _____

(Department use only)

Occupancy Type	Sub-Type	Location
<input type="checkbox"/> Permanent (\$40)	<input type="checkbox"/> Sandwich Board	<input type="checkbox"/> Sidewalk
<input type="checkbox"/> Temporary - max. 35 days (\$40)	<input type="checkbox"/> Tables / Chairs	<input type="checkbox"/> Terrace
<input type="checkbox"/> Amenity/Annual (\$40)	<input type="checkbox"/> Dumpster	<input checked="" type="checkbox"/> Roadway
<input checked="" type="checkbox"/> Blanket/Annual (\$250)	<input type="checkbox"/> POD / Container	
<input type="checkbox"/> Block Party (\$15)	<input checked="" type="checkbox"/> Obstruction / Other	

Additional Requirements

Plan/Sketch Certificate of Insurance Bond
 Other: _____

Traffic Control Requirements N/A

Contact Traffic Division (832-2379) 1 business day prior to any lane closure, or 2 business days prior to a full road closure.

Type of Street: _____ Proposed Traffic Control: _____

Arterial/CBD City Manual Page(s)
 Collector State Manual Page(s)
 Local Other (attach plan)

Approved by: _____ Date: _____

Additional Requirements: _____

- This permit approval is subject to the following conditions:**
1. Permittee is responsible to obtain any further permits that may be required as part of this occupancy.
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The Grantee shall guarantee at their expense, the repair or replacement of pavement, sidewalk and any other facilities within the public right-of-way damaged or destroyed by the Grantee or any sub-contractor working for them. The Grantee shall assume complete and full liability and responsibility, in accordance with existing ordinances and policies, in the event of injury or damage to persons or property resulting from their facilities within the public right-of-way.

APPROVED BY: _____ DATE: _____
 (Department of Public Works)



TO:	Paula Vandehey	FROM:	Deni Kuchler
FAX:	(920) 832-6489	FAX:	Sender fax
PHONE:	(920) 832-6474	PHONE:	920-733-2303
SUBJECT:	Permit to Occupy Application	DATE:	07.12.2021

COMMENTS: Ruby's Pantry newest pop-up site will be hosted at First English Lutheran, 326 E North St, Appleton, WI 54911.

The Appleton distributions occur every first Tuesday of the month with the first distribution scheduled for Tuesday, August 3rd.

I met with Officer Mark Moderson to walk our site today and review the traffic flow. He suggested I apply for a Street Occupancy permit as we would like to request that Ida Street be closed from the corner of Ida and E. North Street to 527 N. Ida Street. Essentially the street that runs between the church building and the church parking lot. We'd request the closure to be in effect from 2pm to 7pm. Residents of N. Ida Street will still have access to their homes and driveways via Pacific Street.

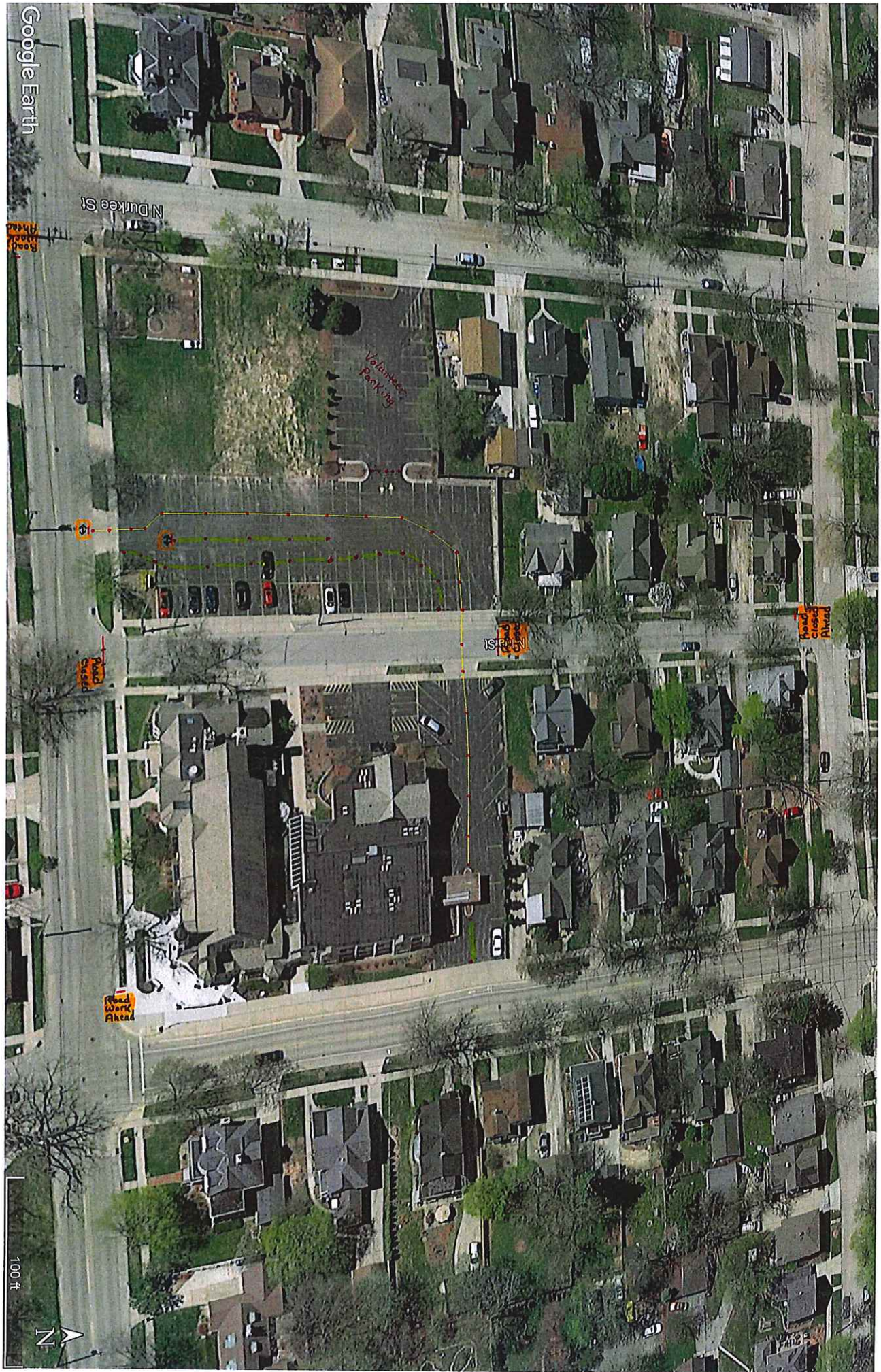
Attached is the application as well as a map outlining the traffic flow for the events. Please advise as to the cost of the permit – as I'm not sure how this would be classified in terms of an "Occupancy Type" since it's only a few hours each month.

Ruby's Pantry is a food distribution service that is for ANYONE who eats.

Ruby's Pantry gathers various food shortages, surpluses and bumper crops into generous food bundles for a low \$20 contribution.

Additional information can be found at <https://www.rubyspantry.org/location/149>

Please direct all questions to Deni Kuchler at 920-733-2303 or 920-358-0554, dkuchler@felc.com



Google Earth

N Durkee St

Volunteer Parking

IS 1515 N

Road closed Ahead

Road closed

Road Work Ahead

100 ft



CTH OO - Intersection Improvements

OUTAGAMIE COUNTY HIGHWAY DEPARTMENT

COUNTY / MUNICIPAL AGREEMENT

CTH OO - Traffic Signals at Roemer Rd, Ballard Rd, & Oneida St. Intersections
Outagamie County Project No. 581800 / 581900 / 582000

DATE: 7/19/2021

PROJECT: CTH OO Intersection Imprvmts

HIGHWAY: CTH "OO" / Northland Avenue

LIMITS: Oneida Street to Roemer Rd.

MUNICIPALITY: City of Appleton

MUNICIPALITY: Township of Grand Chute

The signatory municipalities **City of Appleton** and **Town of Grand Chute**, hereinafter called the Municipalities, through its undersigned duly authorized officers or officials, hereby requests the County of Outagamie, through its Highway Department, hereinafter called the County, to initiate and effect the highway or street improvement hereinafter described.

PROJECT DESCRIPTION:

Agreement is for engineering, right-of-way (*if needed*), and construction of various intersection improvements along the CTH "OO"/ Northland Avenue corridor. The intersections listed above are scheduled to undergo construction in order to provide traffic signal and associated geometric improvements to improve safety and accommodate future traffic volumes. Outagamie County, the City of Appleton, and Town of Grand Chute will share the design, construction and oversight costs as follows:

1a.) General assumption that one (1) approach leg of the Oneida Street intersection is under Town of Grand Chute jurisdiction; one (1) approach leg of the Oneida Street intersection is under City of Appleton jurisdiction; and two (2) approach legs of the Oneida Street intersection is under Outagamie County jurisdiction (County project 581900).

1b.) General assumption that one (1) approach leg of the CTH E / Ballard Road intersection is under City of Appleton jurisdiction; and three (3) approach legs of the CTH E / Ballard Road intersection is under Outagamie County jurisdiction (County project 581800).

1c.) General assumption that two (2) approach legs of the Roemer Road intersection is under City of Appleton jurisdiction; and two (2) approach legs of the Roemer Road intersection is under Outagamie County jurisdiction (County project 582000).

2.) Share costs of participating intersection improvement including engineering design & fees based on proportion of maintaining jurisdiction of each intersection leg;

3.) Share of all other project elements such as Storm Sewers, Sanitary Sewers/Water Mains, Lighting, Traffic Signals, Signing, Landscaping, Pavement Markings, and Bike/Pedestrian facilities in accordance with Outagamie County Administrative Rule AR 10-02.

CTH OO - Intersection Improvements

The following table is similar to the original project agreement, dated 4/30/2020, but has been updated as shown below to further define and clarify specific funding amounts based on each respective project and location. The terms and conditions of the original agreement still apply, unless otherwise identified below as ****REVISED****.

COST ESTIMATE AND PARTICIPATION							
PHASE	***** ESTIMATED COSTS *****						
	Total Estimated Cost	Outagamie County	%	City of Appleton	%	Town of Grand Chute	%
ENGINEERING:							
Design - CTH OO & Oneida	\$20,000	\$10,000	50%	\$5,000	25%	\$5,000	25%
Design - CTH OO & Ballard	\$20,000	\$15,000	75%	\$5,000	25%	\$0	0%
Design - CTH OO & Roemer	\$20,000	\$10,000	50%	\$10,000	50%	\$0	0%
TOTAL ENGINEERING	\$60,000	\$35,000		\$20,000		\$5,000	
RIGHT OF WAY:	\$0	\$0	100%	\$0	0%	\$0	0%
CONSTRUCTION: CTH OO & ONEIDA ST. INTERSECTION							
Participating Items	\$100,000	\$50,000	50%	\$25,000	25%	\$25,000	25%
C. Appleton Non-Part.	\$1	\$0	0%	\$1	100%	\$0	0%
T. Grand Chute Non-Part.	\$1	\$0	0%	\$0	0%	\$1	100%
Storm Sewer	\$20,000	\$10,000	50%	\$5,000	25%	\$5,000	25%
Traffic Signals	\$170,000	\$85,000	50%	\$42,500	25%	\$42,500	25%
Signing & Pav't Marking*	\$15,000	\$7,500	50%	\$3,750	25%	\$3,750	25%
Intersection Lighting	\$25,000	\$12,500	50%	\$6,250	25%	\$6,250	25%
<i>* Signing and pavement marking costs related to parking or restrictive parking shall be the cost of Municipality (Non-Participating)</i>							
Construction Oversight	\$15,000	\$7,500	50%	\$3,750	25%	\$3,750	25%
ONEIDA ST. TOTALS	\$345,002	\$172,500		\$86,251		\$86,251	
CONSTRUCTION: CTH OO & BALLARD RD. INTERSECTION							
Participating Items	\$265,000	\$198,750	75%	\$66,250	25%	\$0	0%
C. Appleton Non-Part.#	\$20,000	\$0	0%	\$20,000	100%	\$0	0%
<i># Assumed pavement repairs on south leg near box culvert</i>							
Storm Sewer	\$40,000	\$30,000	75%	\$10,000	25%	\$0	0%
Traffic Signals	\$225,000	\$168,750	75%	\$56,250	25%	\$0	0%
Signing & Pav't Marking*	\$20,000	\$15,000	75%	\$5,000	25%	\$0	0%
Intersection Lighting	\$35,000	\$26,250	75%	\$8,750	25%	\$0	0%
<i>* Signing and pavement marking costs related to parking or restrictive parking shall be the cost of Municipality (Non-Participating)</i>							
Construction Oversight	\$20,000	\$15,000	75%	\$5,000	25%	\$0	0%
BALLARD RD. TOTALS	\$625,000	\$453,750		\$171,250		\$0	
CONSTRUCTION: CTH OO & ROEMER RD. INTERSECTION							
Participating Items	\$200,000	\$100,000	50%	\$100,000	50%	\$0	0%
C. Appleton Non-Part.	\$1	\$0	0%	\$1	100%	\$0	0%
Storm Sewer	\$20,000	\$10,000	50%	\$10,000	50%	\$0	0%
Traffic Signals	\$140,000	\$70,000	50%	\$70,000	50%	\$0	0%
Signing & Pav't Marking*	\$15,000	\$7,500	50%	\$7,500	50%	\$0	0%
Intersection Lighting	\$30,000	\$15,000	50%	\$15,000	50%	\$0	0%
Roemer Lighting	\$25,000	\$0	0%	\$25,000	100%	\$0	0%
<i>* Signing and pavement marking costs related to parking or restrictive parking shall be the cost of Municipality (Non-Participating)</i>							
Construction Oversight	\$15,000	\$7,500	50%	\$7,500	50%	\$0	0%
ROEMER RD. TOTALS	\$445,001	\$210,000		\$235,001		\$0	
TOTAL CONSTRUCTION	\$1,415,003	\$836,250		\$492,502		\$86,251	
TOTAL PROJECT COST	\$1,475,003	\$871,250		\$512,502		\$91,251	

CTH OO - Intersection Improvements

This request for the programming, engineering design and construction of an urban highway improvement is subject to the terms and conditions that follow and is made by the undersigned under proper authority to make such requests for the designated Municipality and upon acceptance by the Highway Commissioner shall constitute an agreement between the County and the Municipality unless specifically modified or amended by supplemental written agreement between the County and the Municipality.

Terms and Conditions

1. When Federal Funds are involved, the improvement will be subject to the applicable Federal Aid Highway Acts and Regulations of the Federal Highway Administration, U.S. Department of Transportation.
2. This is a joint agreement between the County and the Municipalities. The Municipalities will be kept informed on the project status and will have input regarding the project. This project will be administered under the County Administrative Rule 10-02.
3. If the Municipalities should withdraw the project, it will pay to the County any cost that has been incurred by the County on behalf of the project.
4. The project cost in the agreement is an estimate. The Municipalities will be invoiced periodically, and agrees to pay based on actual costs incurred. Such costs may be greater or less than the estimated amount however, the Municipalities acknowledges that costs between the time this agreement is executed and the actual time of construction can vary.
5. The County's obligation to perform under this contract shall be subject to County Board appropriation of funds sufficient to fund the County's obligations herein.
6. The County and Municipalities agree and understand that the Municipalities is reserving its rights to assess any and all costs incurred by the Municipalities for this project. The Municipalities and County hereby further agree that the Municipalities have the right to assess any of its costs upon terms deemed acceptable by the Municipalities subject to the following: In the event county property is assessed or subject to assessment the county reserves the right to object to the propriety and / or correctness of the assessment formula or methodology, however, such right to object does not extend to the municipality's ability to assess. The county's right to object includes the ability to challenge the assessment methodology or formula in circuit court and to pursue appeals of circuit court decisions.
7. Operations and Maintenance responsibilities of facilities built with this project are as follows:
Outagamie County shall maintain the following:
 - a. County Highway surface and roadway base between outside curblines
 - b. Curb & gutter along the County Trunk Highway, including median and splitter islands
 - c. Roadway signing and pavement marking
 - d. Typical county mowing for safety and brush clearing within the right-of-way
 - e. Street lighting required at signalized intersections or roundabouts for safety
 - f. Maintain records of the highway and right-of-way, and utility and access permits on County R/WThe Municipalities shall maintain the following:
 - a. Storm sewers, drainage pipes, and related stormwater appurtenances
 - b. Off-road sidewalks, multimodal facilities and crossings
 - c. Signing and pavement markings symbols for multi-modal facilities
 - d. Aesthetic grass mowing or landscaping within the right-of-way
 - e. Street lighting for sidestreet connections or pedestrian/multimodal areas
 - f. Maintenance of side streets commencing at radius return of exterior curb radii

CTH OO - Intersection Improvements

BY: _____
Dean E. Steingraber, P.E. Outagamie Co. Highway Commissioner Date

BY: _____
Signed for and on behalf of: City of Appleton Date

BY: _____
Signed for and on behalf of: Township of Grand Chute Date

County OO Traffic Signal Improvements Town of Grand Chute, City of Appleton



This project will construct minor geometric improvements and upgrade the existing traffic signal equipment and pedestrian crossings to current standards.

Date: Starting Monday, July 19th

Anticipated Completion Date: September 2021

Traffic Impacts: Single lane closures and lane restrictions will be in place beginning on Monday, July 19th along CTH OO at the Oneida Street and CTH E/Ballard Road intersections. CTH OO/Northland Avenue will close to traffic in late July for approximately four (4) weeks while the CTH E/Ballard Road traffic signals are replaced. Through traffic on northbound/southbound CTH E/Ballard Road will be maintained during the CTH OO closure.

Detour: Posted detour will utilize WIS 441, I-41, and WIS 47 during the CTH OO/Northland Avenue closure.

Local access will be maintained to all properties.

Project Contact:
Joe Zellmer, P.E.
Highway Engineer
920-832-5673
highwayemail@outagamie.org

Project updates will be available at: www.outagamie.org/highwayprojectupdates

County OO Traffic Signal Improvements Town of Grand Chute, City of Appleton



This project will construct minor geometric improvements and upgrade the existing traffic signal equipment and pedestrian crossings to current standards.

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Highway Engineer
920-832-5673
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Project updates will be available at: www.outagamie.org/highwayprojectupdates

Google Maps 411 W College Ave



Image capture: Jul 2019 © 2021 Google

Appleton, Wisconsin



Street View



Paula Vandehey

From: Oliver Zornow <ozornow@buildingforkids.org>
Sent: Tuesday, July 20, 2021 9:53 AM
To: Paula Vandehey
Subject: Safe Rout to the Building for Kids
Attachments: Safe Route Map.pdf

Paula,

I apologize again for the delay with this. The Building for Kids is excited to propose the attached Safe Route to the BFK plan. It is important to note that placement on the map is illustrative and not to scale. Actual placement will vary, but I also included a slide with details of the stencils and stickers we hope to utilize. We request some flexibility on the action words if possible in the approval. Please let me know if you need any additional information.

Thank you again for your help.

Best,



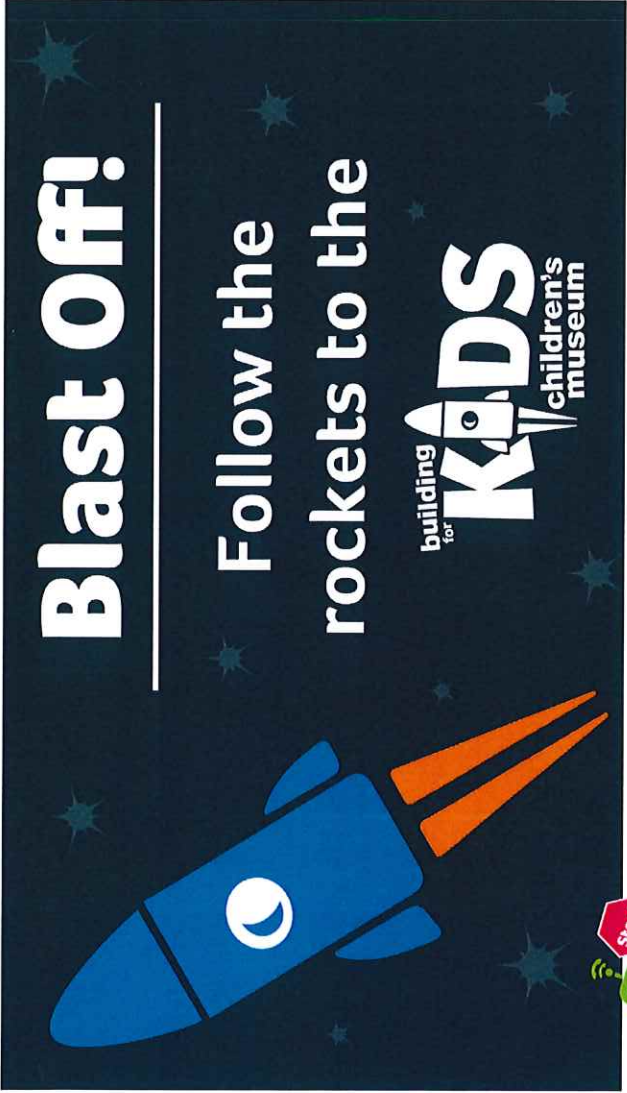
Oliver Zornow
Executive Director
920.734.3226 x 111



Empowered children. • Engaged parents. • Energized communities.

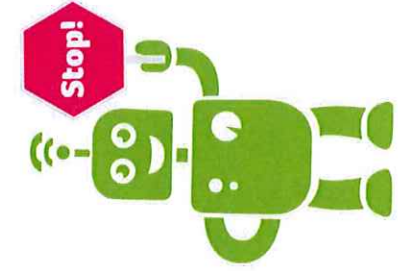
100 W. College Avenue • Appleton, WI 54911
920.734.3226 • buildingforkids.org

Attention: This message was sent from a source external to the City of Appleton. Please use caution when opening attachments or clicking links.



Be sure to stop at the robots!

2' x 3' Sticker



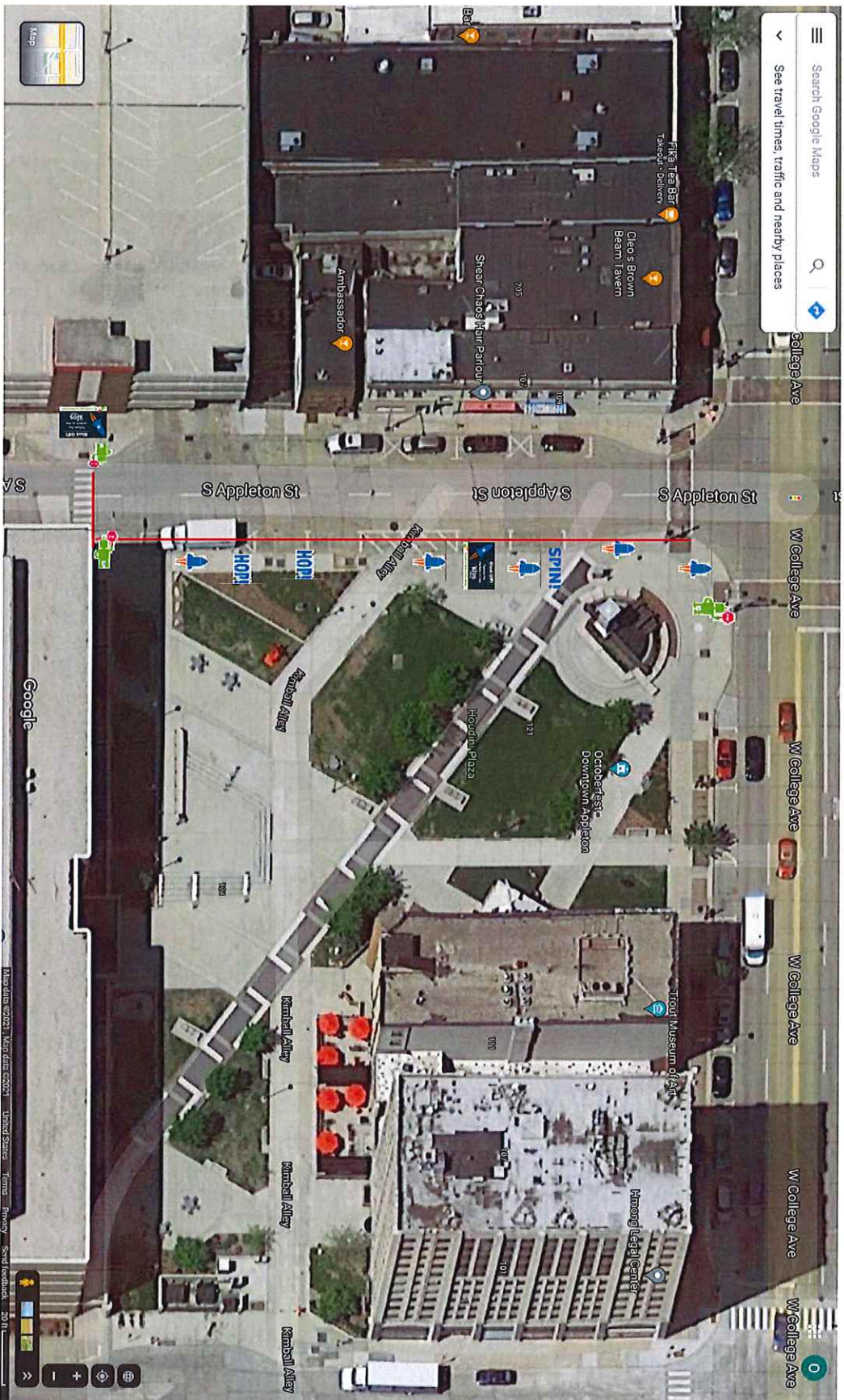
8" x 8" Sticker



8" x 8" Spray Paint

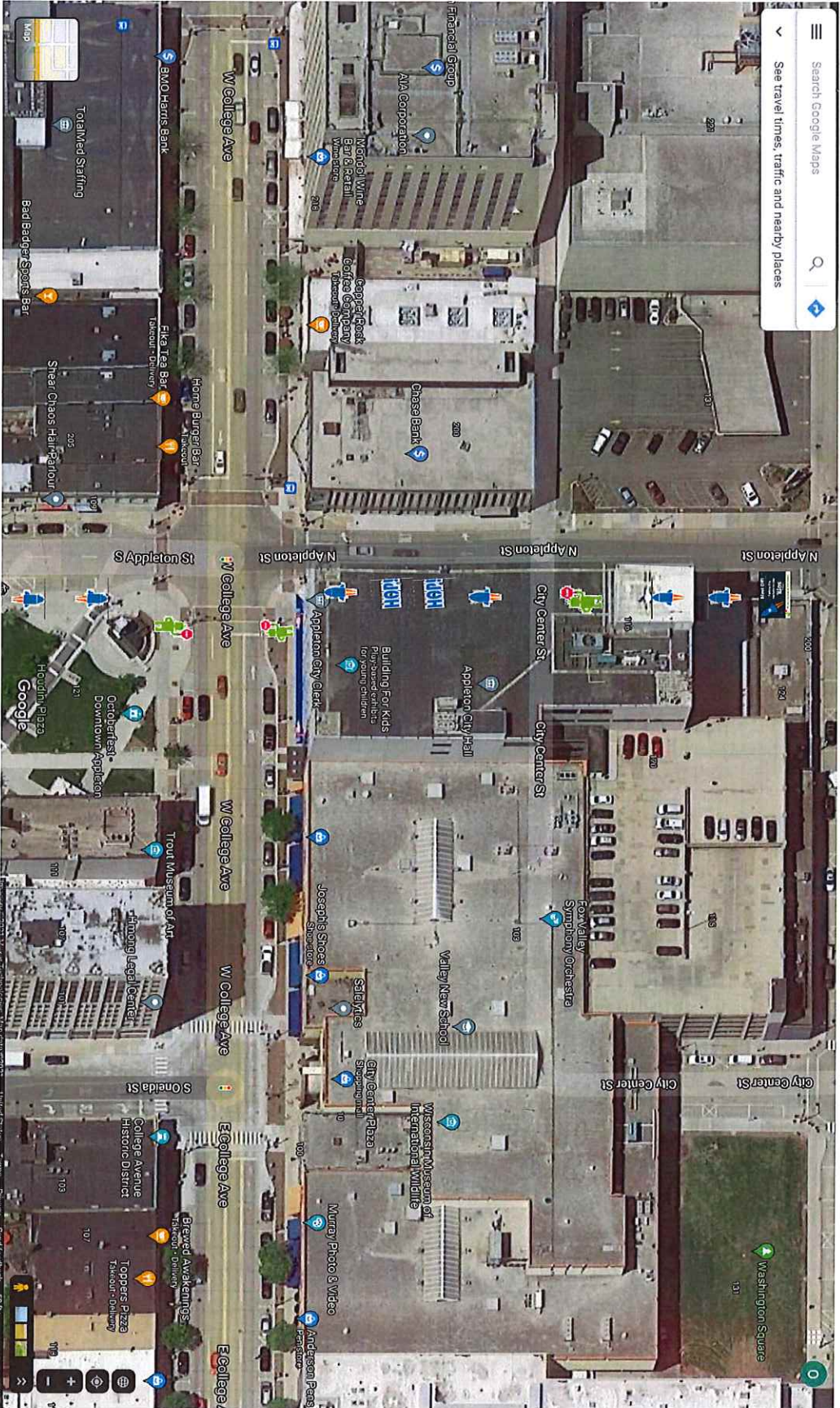
SPINI HOPI!

8" x 8" Spray Paint



Search Google Maps
See travel times, traffic and nearby places







DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric S. Lom, City Traffic Engineer
Date: June 28, 2021
Re: Trail View Estates South subdivision traffic control

The *Trail View Estates South* subdivision is currently being developed. Outlined below are the recommended traffic-related ordinance changes associated with these added roadways.

INTERSECTION CONTROL

Based on its recommended functional classification as a *Collector/Through Street*, all streets intersecting with Rubyred Drive must be controlled with Stop signs as required in Section 19-41 of the Municipal Code. To accomplish this, the following ordinance action is required:

1. **Create:** "Install stop signs on Gladiolus Place at Cherryvale Avenue."
2. **Create:** "Install stop signs on Golden Gate Drive at Cherryvale Avenue."

FUNCTIONAL CLASSIFICATION

Cherryvale Drive has been designed and constructed as a collector/through street. In order to update our records as such, the following ordinance action is required:

The following street be designated as a Through Street in Chapter 19 of the Municipal Code and be designated as a Collector on the official Arterial/Collector Street Map.

1. "Cherryvale Drive from Edgewood Drive (CTH "JJ") south to the City limits."



"... meeting community needs ... enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric S. Lom, City Traffic Engineer
Date: June 28, 2021
Re: Subdivision traffic control for the 6th & 7th additions to Emerald Valley

The 6th & 7th additions to the Emerald Valley subdivision are currently being developed. Outlined below are the recommended traffic-related ordinance changes associated with these added roadways.

INTERSECTION CONTROL

Based on its recommended functional classification as a *Collector/Through Street*, all streets intersecting with Cherryvale Avenue must be controlled with Stop signs as required in Section 19-41 of the Municipal Code. To accomplish this, the following ordinance action is required:

1. **Create:** "Install stop signs on Turquoise Lane at Providence Avenue."
2. **Create:** "Install stop signs on Sunstone Place at Providence Avenue."



"... meeting community needs ... enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: July 12, 2021
Re: Parking changes related to the Bennett St/Wisconsin Av RRFB installation project

A project to enhance the pedestrian crossing across Wisconsin Avenue at Bennett Street was included in the 2021 budget and is currently under construction, with completion expected in late July. This memo addresses the parking restrictions that are necessary to implement this Council-approved project.

The following ordinance action is required:

1. **Create:** "Parking be prohibited on the west side of Bennett Street from Wisconsin Avenue to a point 70 feet north of Wisconsin Avenue."
2. **Create:** "Parking be prohibited on the east side of Bennett Street from Wisconsin Avenue to a point 58 feet south of Wisconsin Avenue."



"... meeting community needs ... enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: July 12, 2021
Re: Parking changes related to the Meade St/Grant St RRFB installation project

A project to enhance the pedestrian crossing across Meade Street at Grant Street was included in the 2021 budget and is currently under construction, with completion expected in late July. This memo addresses the parking restrictions that are necessary to implement this Council-approved project.

The following ordinance action is required:

1. **Create:** "Parking be prohibited on the south side of Grant Street from Meade Street to a point 55 feet west of Meade Street."

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

PUBLIC WORKS DEPARTMENT

Administrative Services

Business Unit 17011

Significant 2021 Events:

Opened 5th Floor Customer Service back up to the public.

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
	Ordinance compliance	840	765	710	813	725	488
Construction permits sold							
Recovery of project costs	1,142	1,180	1,137	1,378	1,100	69	1,200
# of assessment bills prepared							
Compliance with city regulations							
# of site plans reviewed	29	32	27	25	32	11	32
Strategic Outcomes							
Consistent and current information							
Policies reviewed and updated	7	3	6	4	8	3	10
% of customers with a positive perception of Public Works	New Measure	74%	78%	82%	100%	84%	100%
Work Process Output							
Service provided							
# of agenda items prepared	207	212	222	199	180	106	200
Improvements/additions to infrastructure							
\$ of projects bid	\$19,943,755	\$11,223,161	\$26,850,076	\$19,912,695	\$25,134,021	\$16,303,395	\$18,632,555

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

PUBLIC WORKS DEPARTMENT

Concrete Reconstruction

Business Unit 17014

Significant 2021 Events:

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Condition of roadway surfaces (scale 100-0, 0 best)							
Average condition rating	18.96	18.37	18.04	18.00	18.00	18.12	19.00
Miles of street under minimum ride ability	5.91	4.47	3.95	4.00	4.00	4.19	4.50
Strategic Outcomes							
Improvement to street system							
Total miles of streets	344	345	347	349	349	349	351
Total miles in concrete	241	242	236*	244	244	237	244
% of total miles reconstructed (concrete to concrete)	0.72%	0.69%	0.40%	0.35%	0.40%	0.030%	0.38%
Work Process Outputs							
Restoration of roadway surfaces							
Miles of streets reconstructed (asphalt or concrete to concrete)	2.47	2.38	1.37	1.22	1.70	0.13	1.34
Expansion of street system							
Miles of new grade & gravel streets	0.64	0.27	1.54	1.11	1.50	0.00	1.35

* Corrected how this is calculated for consistency in both Concrete and Asphalt

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

PUBLIC WORKS DEPARTMENT

Sidewalk Construction

Business Unit 17015

Significant 2021 Events:

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Safe pedestrian walkways							
# of defective sidewalk related accidents	0	0	0	0	0	0	0
Miles of Sidewalk	450	453	454	455	456	455	458
Strategic Outcomes							
Mimimize liability							
# of insurance claims from defective sidewalks	0	0	0	0	0	0	0
Work Process Outputs							
Defective sidewalks							
Miles of green dot	6.1	3.46	4.66	6.68	2.5	0.5	3
Request for replacement							
Miles	0	0	0	0	0	0	0
Expansion of pedestrian walkways							
Miles of new sidewalks	5.17*	2.8	2.43	0.79	0.50	0.19	0.5

* Includes Eisenhower Drive, Edgewood Drive and Northland Avenue sidewalks that were installed under other Business Units.

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

PUBLIC WORKS DEPARTMENT	Business Unit 17016
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Asphalt Reconstruction

Significant 2021 Events:

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Condition of roadway surfaces (scale 100-0, 0 best)							
Average condition rating	21.11	19.59	18.52	18.51	18.00	18.51	17.50
Miles under minimum rideability	18.65	16.34	14.84	14.89	14.00	14.90	14.00
Strategic Outcomes							
Improvement to street system							
Total miles of streets in city	344	345	347	349	349	349	351
Total miles in asphalt	93	94	103*	105	93	105	93
% of total miles reconstructed	0.24%	0.490%	0.270%	0.560%	0.40%	0.190%	0.44%
Work Process Outputs							
Restoration of roadway surfaces							
Miles of streets reconstructed	0.83	1.69	0.92	1.95	1.28	0.68	1.55

* Corrected how this is calculated for consistency in both Concrete and Asphalt

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

Traffic Control and Maintenance	Business Unit 17022
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Significant 2021 Events:

Performance Data:

	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Client Benefits/Impacts							
Safe, reliable traffic control devices							
# of changes to traffic controls	11	12	20	15	16	3	20
# of changes to parking restrictions	19	51	60	29	48	4	50
% of signs replaced	2.75%	4.66%	2.06%	1.94%	2.00%	1.90%	1.50%
Intersections in the City							
# of controlled intersections	1,422	1,504	1,450	1,453	1,470	1,458	1,475
# of uncontrolled intersections	690	638	694	694	725	694	730
Strategic Outcomes							
Effective traffic control devices							
# of accidents per street mile	4.01	4.05	4.42	2.83	4.45	1.58	4.00
Efficient use of staff							
# of signals maintained for other municipalities	26	26	29	30	31	30	31
Work Process Outputs							
Service provided							
# of traffic control signs & signals repaired from knockdowns	16 Signals 199 Signs	36 Signals 56 Signs	51 Signals 62 Signs	32 Signals 125	45 Signals 65 Signs	20 Signals 66 Signs	45 Signals 65 Signs
Respond to system demands							
# of responses for traffic & parking related changes	52	58	53	57	60	20	60

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

Street Lighting		PUBLIC WORKS DEPARTMENT						Business Unit 17023
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Significant 2021 Events:

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Cost of street lighting							
Avg monthly cost of power/light	\$16.03	\$15.00	\$13.76	\$11.86	\$13.35	\$13.03	\$13.05
Strategic Outcomes							
Safety provided by street lighting							
Number of street lights in the system	8,759	8,787	8,903	8,966	9,040	8,976	9,085
City owned	1,147	1,250	1,301	1,324	1,340	1,324	1,360
Utility owned	7,612	7,537	7,602	7,642	7,700	7,652	7,725
Work Process Output							
Responses to unsafe lighting conditions							
Number of street lights repaired because of accidents, acts of nature, or equipment failures	35	36	34	34	35	8	40

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

Municipal Services Building Administration	PUBLIC WORKS DEPARTMENT	Business Unit 17031
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Significant 2021 Events:

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Assure safe working conditions							
# of in-house safety training programs conducted	35	40	28	11	35	3	35
# of equipment/vehicle accidents	33	43	37	35	28	21	28
Preventable	24	25	27	24	18	12	18
Non-preventable	9	18	10	11	9	9	9
# of employee injury accidents	17	7	14	14	6	4	6
Annual # of violations found during monthly building inspections	37	45	51	42	35	13	35
Strategic Outcomes							
Safeguard Assets							
\$ adjustments of inventory at year end	\$1,940	\$60	\$3,008	\$408	\$1,000	N/A	\$750
Turnover ratio of inventory/Annual	0.77	0.62	0.64	0.71	0.88	N/A	0.88
# of work days lost due to injuries	51	4	10	4	5	0	0
Work Process Outputs							
Efficient purchasing and inventory management							
# of purchase orders generated	517	442	449	755	490	230	777
\$ value of items issued from inventory	\$476,409	\$376,523	\$396,233	\$452,835	\$410,000	\$225,377	\$418,200
# of shipments received	7,268	6,876	7,192	7,406	6,800	3,726	7,200

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

PUBLIC WORKS DEPARTMENT	
Street Repair	Business Unit 17032

Significant 2021 Events:

Performance Data:

	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Client Benefits/Impacts							
Safety of event participants							
# of civic events supported	4	4	4	0	4	2	4
Strategic Outcomes							
Preventive maintenance							
Total miles of streets serviced	344	344	344	349	344	349	355
# of hazardous sidewalk locations repaired	124	156	99	139	100	101	100
Miles of asphalt streets resurfaced	1.8	<1.0	3.7	2.82	3	2	2
Work Process Outputs							
Repair materials							
Tons of cold patch asphalt applied	150	216	250	210	250	100	210
Cubic yards of concrete used for repair	21.25	78	336	89	150	35	150
Pounds of crack filler applied	47,250	27,000	15,750	51,750	30,000	24,168	35,000

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

Snow and Ice Control	Business Unit 17033
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Significant 2021 Events:

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Timely service provided							
# of major plowing events	13	10	18	8	12	7	12
# of minor plow/salt events	15	19	25	18	20	8	20
# of days hauling designated priority snow routes	6	11	23	13	20	9	20
Strategic Outcomes							
Efficiency of program							
# of citizen contacts	54	87	138	56	70	54	70
# of miles of sidewalks cleared by Contractor	18	18.15	18.5	18.5	18.2	18.2	5
City crews	15.3	16.6	16.7	16.1	16.6	16.6	29.8
\$ contracted to clear sidewalks	\$154,940	\$209,830	\$346,095	\$135,003	\$200,000	\$152,239	\$200,000
Work Process Outputs							
Volume of work done							
# tons of salt used	3,979	4,034	5,994	2,002	4,000	1,682	3,000
# miles of streets maintained	344	344	347	349	345	349	355
# miles of sidewalk maintained	33.30	34.77	35.20	34.60	34.80	34.80	34.80

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

Forestry Services	Business Unit 17034
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Significant 2021 Events:

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Safe, healthy and attractive urban forest							
# of trees on City Streets	30,855	30,733	30,470	30,785	31,000	31,035	31,250
Strategic Outcomes							
Satisfied community							
% of planting spaces in new subdivisions planted on annual basis	100%	100%	100%	100%	100%	100%	100%
% of customers who accept new trees on new and/or reconstructed streets	100%	100%	100%	100%	100%	100%	100%
Street tree to Arborist ratio	4,114 to 1	4,097 to 1	4,062 to 1	4,104 to 1	4,266 to 1	4,280 to 1	4,300 to 1
Diverse urban forest							
# of tree species with more than 1,000	9	9	9	9	9	9	9
Work Process Outputs							
% of trees < 6" diameter pruned annually	50%	50%	50%	50%	50%	50%	50%
Pruning cycle of trees > 6" diameter	8 years	8.5 years	9 years	9.5 years	9 years	9 years	9 years
# of Ash trees replaced	143	188	203	139	300	85	300
Total number of tree species on streets	42	42	42	42	42	42	42
Treat all City properties w/ Gypsy Moth egg mass counts of > 500 egg masses/acre	100%	100%	100%	100%	100%	100%	100%

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

PUBLIC WORKS DEPARTMENT

Business Unit 17036

Inspections/Licensing

Significant 2021 Events:

Performance Data:

	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Client Benefits/Impacts							
Customer knowledge of ordinances							
Customer generated violation reports	1,304	1,105	1,053	871	1,000	363	800
Effectiveness of plan review							
# of onsite consultations prior to plan submittal	43	106	62	37	75	18	40
Strategic Outcomes							
Availability of service							
Average Plan Review Approval	7.8 Days	7.6 Days	6.7 Days	6.9 Days	6.0 Days	6.0 Days	6.0 Days
Consistency of information							
# of policies/ordinances reviewed/updated	2/2	1/2	4/2	0/2	2/2	2/2	2/2
Work Process Outputs							
Availability of service							
# of inspections performed	8,284	7,935	7,726	7,373	8,000	4,455	7,000
# of re-inspections performed	504	525	517	358	500	145	400
# of notices issued	839	797	1,181	550	1,000	460	600
# of permits issued	3,587	3,528	3,680	3,741	3,600	2,154	3,500
# of plans reviewed	222	242	187	109	225	140	250

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

Sanitation - Administration	Business Unit 2210
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Significant 2021 Events:

Recommended changes to overflow collection for 2022 would encourage residents to reduce, reuse, and recycle bulk items

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Public information							
# of information announcements/ brochures	17	18	18	17	18	6	17
Strategic Outcomes							
Consistency of information							
# of policies reviewed	1	1	1	1	2	1	1
Quality of service							
# of contacts received	2,303	1,039	394	469	400	197	500
Work Process Outputs							
Changes in customer service							
# of policies changed	0	1	1	1	1	0	1

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

SPECIAL REVENUE FUNDS **Business Unit 2221**

Sanitation - Recycling

Significant 2021 Events:

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Convenient access to drop-off centers							
# of hrs/year yard waste sites are open	3,101	3,085	3,163	2,793	3,100	1,390	3,100
Strategic Outcomes							
Sources of additional revenue							
\$ of revenue from chipper rental	\$1,715	\$4,788	\$7,679	\$0	\$0	\$0	\$0
# of violations from Outagamie County Landfill	0	0	0	0	0	0	0
Work Process Outputs							
Material diverted from the landfill							
Diversion Rate	23.6%	23.1%	22.5%	23.0%	22.0%	22.9%	22.5%
Tons of material collected							
Residential - co-mingled	6,065	5,863	5,662	6,001	6,000	2,927	6,000
Hours chipping material	787	735	950	1,004	900	620	1,000
Yardwaste sites:							
Avg. # of users of the sites weekday (peak)	700	700	700	700	700	700	700
Avg. # of users of the sites weekend (peak)	900	1000	1000	1000	1000	1000	1000

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

Sanitation - Solid Waste Collection	SPECIAL REVENUE FUNDS	Business Unit 2223
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Significant 2021 Events:

Number of stops per day average increasing due to growth on north side of Appleton. Will continue to adjust target and actuals to increasing trend of growth
 Number of stops per day growth will drive increase of refuse tonnage collected

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Service area							
# of automated stops/day	5,149	5,153	5,157	5,172	5,165	5,179	5,180
Additional services provided							
# of special collections							
Storm	1	0	1	0	0	0	0
Move Outs	53	44	50	44	50	22	50
Bulky Overflow	26	26	26	26	26	13	26
Strategic Outcomes							
Additional revenue sources							
Cost effective service provided							
Cost/ton of overflow collections	\$157.42	\$160.00	\$205.28	\$227.75	\$235.00	\$223.94	\$230.00
Cost/ton of residential automated pickup	\$89.14	\$89.72	\$114.08	\$120.42	\$125.00	\$120.15	\$125.00
Work Process Outputs							
City cleanliness & public health benefits							
# of tons of refuse collected	19,692	19,493	19,462	20,027	20,750	9,832	20,650

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

Sanitation - Landfill Maintenance	Business Unit 2230
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Significant 2021 Events:

Surface emission testing results indicate areas needing repair before a modification to a passive venting system can be made.

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Safety of the surrounding environment							
# of private wells showing impact from landfill	0	0	0	0	0	0	0
Strategic Outcomes							
Preventive maintenance							
# of DNR non-compliance notices rec'd	0	0	0	1	0	0	0
# of maintenance projects	0	2	19	4	4	2	2
Work Process Outputs							
Regulatory compliance							
Reporting to the DNR	1	2	2	2	2	1	2
Corrective actions generated from quarterly inspections	3	22	10	3	3	0	4

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

PARKING UTILITY	Business Unit 5110
Administration	

Significant 2021 Events:

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Effective rate structure policy							
% change in operating revenue received	13.50%	-3.86%	24.93%	-52.18%	30.00%	-20.05%	1.15%
Community events supported	12	3	12	0	12	0	12
Strategic Outcomes							
Efficiency of operations							
% change in operating costs	-1.40%	11.10%	6.85%	-31.25%	5.40%	-13.98%	-12.98%
Work Process Outputs							
Expansion of customer base							
YTD avg active permit total/permit stalls	2,562 / 2,350	2,545 / 2,350	2488 / 2022	1863 / 2020	2600 / 2053	1504 / 2020	2300 / 2020
# of daily meter bags sold	2,514	1,274	3,597	3,348	1,900	990	2,500

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

Operations and Maintenance	PARKING UTILITY
Business Unit 5120	

Significant 2021 Events:

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Reliability of the system							
# of broken meters reported	77	53	30	3	25	0	25
% fixed within 24 hours	99%	100%	40%	100%	100%	n/a	100%
Strategic Outcomes							
Efficiency of staff management							
Maintenance staff size to # of metered stalls	2 / 864	2 / 848	2 / 790 **	2 / 731	2 / 790 **	2 / 790	2 / 790
Maintenance staff size to # of unmetered stalls	4 / 3,132	5 / 3,142	5 / 2,805	4 / 2,775	5 / 2,805	5 / 2,805	5 / 2,805
Structural inspections performed	0	0	3	0	0	0	0
Stalls monitored by pay machines	34	34	34	34	34	0 *	0
Work Process Outputs							
Customer services provided							
# of meter batteries changed	864	848	790	700	790	790	790
Power flushes/ramp	2	1	2	2	2	2	2
# of facility property damages reported	33	12	25	28	25	7	25
# of broken gate arms reported/repared	26	6	11	4	5	5	5

* Pay machines were eliminated in 2021. This Performance Indicator will be deleted.

** Corrected number of meter stalls. Blue Ramp meter number was reduced twice in error.

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

Enforcement	PARKING UTILITY	Business Unit 5130
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Significant 2021 Events:

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Customer Service							
Meter stall turnover							
# of citations/metered stalls/month	1.0	0.5	1.7	0.7	1.5	0.3	1.0
Strategic Outcomes							
Effectiveness as a revenue source							
Average # of days to pay tickets	62	36	43	57	45	75	40
# of notices sent	8,906	8,559	4,922	4,085	9,800	2,173	5,000
# of state suspensions sent	2,123	1,941	1,308	1,351	2,000	142	500
Work Process Outputs							
Enforcement provided - Parking Staff							
# of citations issued	12,990	13,729	14,390	7,914	10,000	5,267	10,000
# of meter violations issued	10,764	10,071	11,168	5,873	7,500	2,660	7,500
# of citations reviewed by Parking Manager	610	707	802	310	500	179	350

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

Administration	CENTRAL EQUIPMENT AGENCY	Business Unit 6110
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Significant 2021 Events:

Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Cost Effective Service							
Overhead Rate	\$75.78	\$77.14	\$81.58	\$80.68	\$82.40	\$82.40	\$82.40
Billable hours	17,773	18,906	18,178	19,541	18,100	9,887	18,100
Strategic Outcomes							
Operational requirements of users							
Size of authorized fleet/actual	413	409	413	408	399	408	408
Consistent and current information							
# of policies reviewed/revised	1	0	1	1	1	1	0
Work Process Outputs							
Customer Service							
Requests for changes to the fleet	12	9	11	3	5	7	7

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

CENTRAL EQUIPMENT AGENCY

Maintenance

Business Unit 6121

Significant 2021 Events:

Performance Data:

	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Client Benefits/Impacts							
Response to customer needs							
# of vehicles not available for use within 24 hours	120	85	108	89	65	39	70
Equipment available for operational readiness							
# of emergency breakdown hours	325	250	408	300	275	114	275
# of service calls	210	173	244	183	200	81	200
Strategic Outcomes							
Safe reliable maintenance program							
Preventive maintenance hours	9,275	11,406	9,827	11,206	9,400	5,670	9,400
Corrective downtime hours	8,497	7,500	8,351	8,336	7,800	4,218	7,800
Accidents caused by mechanical failure	0	1	0	0	0	0	0
Work Process Outputs							
Service Performed							
# of seasonal changeovers performed	135	101	129	121	125	44	125

**DEPARTMENT OF PUBLIC WORKS
YEAR END REVIEW**

All figures through June 30, 2021

Replacement Fund	CENTRAL EQUIPMENT AGENCY	Business Unit 4320
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Performance Data:

Client Benefits/Impacts	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Target 2021	Actual 2021	Target 2022
Cost effective service - # of vehicles:							
Retained an additional year	30	30	38	50	45	54	47
Replaced early	0	0	0	0	0	0	0