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Department of Utilities
Wastewater Treatment Plant
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TO: Chairperson Vered Meltzer and Members of the Utilities Committee

FROM: Chris Shaw, Utilities Director

DATE: April 10, 2019

RE: *Award Construction of a Receiving Station to Highway Landscapers, Inc., in the amount of \$61,497 and a 5% contingency of \$3,075 for a total cost not to exceed \$64,572*

BACKGROUND:

KL Engineering has completed engineering work providing specifications and project drawings for the construction of a new hauled waste off-loading station. The station will allow tanker trucks to discharge receiving station waste that is not bound for anaerobic digestion into the plant's east interceptor. The station will be constructed of concrete that is sloped and curbed to provide containment for leaks and spills. The drain system will have 48 inch manhole that will be chemically resistant. The concrete pad will also be protected with an epoxy coating. When construction is complete the plant roadway will be flush with the entrance to the station.

A prebid meeting was held on April 9 with four contractors in attendance. On April 16, 2019 one bid was received during the bid opening. Highway Landscapers, Inc. submitted a bid in the amount of \$61,497. I believe this bid to be of good value considering the extent of the project. In addition, Highway Landscapers, Inc, is currently under contract as a subcontractor for concrete construction work at the plant.

I am recommending a 5% contingency due to unforeseen issues that may arise with the project. In terms of schedule, the construction phase of this project should be completed within 12 weeks from approval.

RECOMMENDATION:

Award Construction of a Receiving Station to Highway Landscapers, Inc., in the amount of \$61,497 and a 5% contingency of \$3,075 for a total cost not to exceed \$64,572. If you have any questions regarding this project please contact Chris Shaw at ph: 832-5945.