



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, December 9, 2019

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting was called to order at 6:16 pm**

2. Roll call of membership

**Present:** 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

3. Approval of minutes from previous meeting

[19-1803](#)

Minutes from the November 11, 2019 Finance Committee meeting

**Attachments:** [MeetingMinutes11-Nov-2019-09-02-07.pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

4. Public Hearings/Appearances

5. Action Items

[19-1895](#)

Request to award Wireless Phone and Data Services contract for 3 years + one optional two-year extension to U.S. Cellular Corp.

**Attachments:** [Wireless Phone and Data Service.pdf](#)

**Alderperson Lobner moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

[19-1586](#)

Request authorization to engage outside counsel for assistance with current labor negotiations

**Alderson Siebers moved, seconded by Alderson Martin, that the Report Action Item be held until the January 13, 2020 Finance Committee meeting. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1728](#)

Request to approve Land Dedication Agreement with the Evers Family LTD Partnership for Sequoia Drive. In addition, add Sequoia Drive sanitary sewer to the 2020 Budget (page 509) and Sequoia Drive watermain to the 2020 Budget (page 487) as approved projects. No additional spending authority requested.

**Attachments:** [Evers - Land Dedication Agrm - Revised 11-15-2019.pdf](#)

**Alderson Martin moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1809](#)

Request to approve Amendment to Intergovernmental Cooperation Agreement with the Village of Little Chute

**Attachments:** [Little Chute Agreement.pdf](#)

**Alderson Martin moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1865](#)

Request to approve the "2019 North Water Tower Driveway Replacement Project" contract to Northeast Asphalt, Inc. in the amount of \$25,972.50 with a contingency of \$6,000 for a project total not to exceed \$31,972.50.

**Attachments:** [2019 North Water Tower Driveway Replacement .pdf](#)

**Alderson Meltzer moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1866](#)

Request to approve amendment to the Apple Ridge Subdivision Development Agreement.

**Attachments:**     [Apple Ridge Subdivision.pdf](#)

**Alderson Martin moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

**Nay:** 1 - Alderson Lobner

[19-1868](#)

Request to approve contract amendment and Change Order No. 1 to contract 36-19 for Unit Y-19 Sewer and Water Reconstruction No. 3 for additional measured sanitary sewer and storm sewer construction quantities in the amount of \$30,000.00 resulting in a reduction in contingency from \$79,088.65 to \$51,901.28. Overall contract increases from \$1,660,861.65 to \$1,663,674.28.

**Attachments:**     [Unit Y-19 Change Order No.1.pdf](#)

**Alderson Lobner moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[19-1869](#)

Request to award City of Appleton “2019 DPW Remodel Project” contract to Milbach Construction Services, Co. in the amount of \$605,630 with a contingency of \$35,000 for a project total not to exceed \$640,630, and related 2020 Budget amendment

Facilities Management Capital Projects Fund

DPW Interior and Workstation Project	+\$390,630
Community Development/Assessors Office Remodel Project	-\$350,000
City Hall Common Space Update Project	-\$40,630

To transfer funds among projects within the 2020 Interior Finishes and Furniture CIP (2/3 Council vote required)

**Attachments:**     [2019 DPW Remodel Project with Budget transfer.pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer

[19-1870](#)

Request to award the City of Appleton “Public Works Department Furniture Remodel” contract to Nordon Business Environments in the amount of \$208,300.

**Attachments:**     [2019 DPW Furniture Sole Source.pdf](#)

**Aldersperson Lobner moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer

[19-1874](#)

Award the Lawe Street Trestle and Trail project contract to Janke General Contractors, Inc. in the amount of \$1,305,205.25 with a 10% contingency of \$130,520.53 for a project not to exceed \$1,435,725.78

**Attachments:**     [Lawe Street Trestle and Trail Project.pdf](#)

**Aldersperson Martin moved, seconded by Aldersperson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer

## 6. Information Items

[19-1804](#)

Change Order #1 to August Winter and Sons contract as part of the 2017 AWWTP Improvements Projects totaling \$1,565 resulting in a decrease in contingency from \$172,150 to \$170,585

**Attachments:**     [AWWTP Improvements Change Order No1.pdf](#)

**This change order was presented**

[19-1805](#)

Contract 29-19 was awarded to Dorner, Inc for \$2,546,184 with a contingency of \$72,057 for Prospect Avenue Sewer/Water Reconstruction #2. Change orders were approved totaling \$22,435. Final contract amount is \$2,568,619 with a contingency of \$49,622. Payment issued to date total \$2,495,412.02. Request final payment of \$12,730.92

**This contract was presented**

[19-1806](#)

Contract 31-19 was awarded to Sommers Construction for \$326,917 with a contingency of \$39,230 for WWTP Entrance Gate. Change orders were approved totaling \$16,160. Final contract amount is \$343,077. Payments issued to date total \$209,085.33. Request final payment of \$133,991.94

**This contract was presented**

[19-1807](#)

Contract 44-19 was awarded to RJM Construction, LLC for the 2019 Parks Hardscape Repairs Project - Kiwanis Park in the amount of \$29,801 with a contingency of \$8,000. One change order was issued in the amount of \$7,426. No payments have been issued. Request to issue the final contract payment of \$37,227.40

**Attachments:** [2019 Parks Hardscape Repairs - Kiwanis - Final payment.pdf](#)

**This contract was presented**

[19-1808](#)

Contract 79-19 was awarded to Highway Landscapers, Inc for the 2019 Fire Station #6 Hardscapes Phase 1 Project in the amount of \$67,342 with a contingency of \$10,000. One deduct change order was issued in the amount of \$452. Payments to date total \$63,545.50. Request to issue the final contract payment of \$3,344.50

**Attachments:** [2019 Fire Station #6 Hardscape Repairs - Final payment.pdf](#)

**This contract was presented**

[19-1863](#)

Contract 13-19 was awarded to MCC, Inc. for \$1,218,309.00 with a contingency of \$61,000.00 for Leona Street Stormwater Pond. Change orders were approved totaling \$12,000.00. Final contract amount is \$1,230,309.00 with a contingency of \$49,000.00. Payments issued to date total \$1,109,523.98. Request final payment of \$91,235.30.

**This contract was presented**

[19-1875](#)

Contract 36-18 was awarded to H & H Civil Construction, LLC for the 2018 Lower Telulah Redevelopment Project in the amount of \$628,341.00 with a contingency of \$21,662.00. Two change orders in the amount of \$19,246.05 were issued. Request to issue the final contract payment of \$5,000.00.

**Attachments:** [Lower Telulah Redevelopment Final Pymt.pdf](#)

**This contract was presented**

## 7. Adjournment

**Aldersperson Lobner moved, seconded by Aldersperson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt, Aldersperson Martin and Aldersperson Meltzer