



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, August 5, 2020

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[20-0996](#) Common Council Meeting Minutes of July 15, 2020

Attachments: [CC Minutes 7-15-2020.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[20-0997](#) Women's Equality and 19th Amendment Centennial Celebration Day Proclamation

[20-0998](#) Previously Presented Proclamations:

- Children's Week Proclamation
- ADA Anniversary Proclamation
- Face Coverings Proclamation

Attachments: [Children's Week Proclamation.pdf](#)

[ADA Anniversary Proclamation.pdf](#)

[Face Coverings Proclamation.pdf](#)

[20-0999](#) COVID-19 Update

Attachments: [COVID -19 Council Meeting \(006\).pdf](#)

- H. PUBLIC PARTICIPATION

- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[20-0924](#) Request from Park Central for a Street Occupancy Permit for balconies to extend into the alley right-of-way 5'-8" with the minimum clearance of 14 feet at 318 W College Avenue.

Attachments: [318 W College Ave-Street Occupancy Permit.pdf](#)

Legislative History

7/20/20 Municipal Services recommended for approval
Committee

[20-0925](#) Request from Friends of Hearthstone, Inc. to Vinyl wrap the traffic control box at the corner of S. Memorial Drive and W. Prospect Avenue be approved subject to the conditions outlined by the Appleton Public Art Committee.

Attachments: [Friends of Hearthstone-Vinyl wrap traffic control box.pdf](#)

Legislative History

7/20/20 Municipal Services recommended for approval
Committee

[20-0926](#) Approve State/Municipal Agreement for the design and construction of the Olde Oneida Street Bridge over the Power Canal.

Attachments: [Agreement-Olde Oneida St Bridge.pdf](#)

Legislative History

7/20/20 Municipal Services recommended for approval
Committee

[20-0927](#) Request from Jason Bruehl, 2907 E. Rail Road, for a variance to Municipal Code 19-91(f)(3) to extend driveway 15 feet.

Attachments: [2907 E Rail Road-driveway variance.pdf](#)

Legislative History

7/20/20 Municipal Services recommended for approval
Committee

[20-0928](#) Request from The Marigold Mile to expand their Street Occupancy permit to install a 2nd sign at a 45 degree angle from the existing sign at the corner of S. Oneida Street and S. Olde Oneida Street.

Attachments: [Marigold Mild-Street Occupancy Permit.pdf](#)

Legislative History

7/20/20 Municipal Services recommended for approval
Committee

[20-0929](#) Request from Jaymie Holtz to have the \$50 Weed Administration Fee waived for 3522 N. Mariah Lane.

Attachments: [3522 N Mariah Lane-Weed Admin. Fee waived.pdf](#)

Legislative History

7/20/20 Municipal Services recommended for denial
Committee

[20-0959](#) Approve the installation of STOP signs on Boyd Court at Plank Road.

Attachments: [Boyd Plank \(uncontrolled-to-stop\) \(003\).pdf](#)

Legislative History

7/20/20 Municipal Services recommended for approval
Committee

[20-0960](#) Approve the installation of STOP signs on Esther Street at Christine Street.

Attachments: [Christine-Esther intersection.pdf](#)

Legislative History

7/20/20 Municipal Services recommended for approval
Committee

[20-0961](#) Approve the installation of YIELD signs on Woodland Avenue at Kenilworth Avenue/Woodland Court.

Attachments: [Kenilworth Woodland \(uncontrolled-to-yield\).pdf](#)

Legislative History

7/20/20 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[20-0326](#) Recommended Denial of Class "B" Beer License application for Nusara Yang d/b/a Jai Sung Mah Pool Club, located at 122 W Wisconsin Ave.

Attachments: [Jai Sung Mah Pool Club.pdf](#)

[Nusara Yang denial LtMiller.pdf](#)

Legislative History

7/22/20 Safety and Licensing recommended for approval
Committee

[20-0915](#)

Salvage Dealer License application for Mr C's Motorcycles, LLC, Janet Ristau, Applicant, located at 724 S Outagamie St, contingent upon approval from all departments.

Attachments: [Mr C's Motorcycles LLC S&L.pdf](#)

Legislative History

7/22/20 Safety and Licensing recommended for approval
Committee

[20-0916](#)

Class "B" Beer and "Class C" Wine License application for WAAM Enterprises LLC d/b/a Acoca, William J Wetzell Jr, Agent, located at 500-502 W College Ave, contingent upon approval from all departments.

Attachments: [Acoca.pdf](#)

Legislative History

7/22/20 Safety and Licensing recommended for approval
Committee

[20-0917](#)

Class "A" Beer License Change of Agent application for Kwik Trip Inc d/b/a Kwik Trip #181, Jennifer L Lundt, NEW Agent, located at 730 E Wisconsin Ave, contingent upon approval from the Police Department.

Attachments: [Jennifer L Lundt S&L.pdf](#)

Legislative History

7/22/20 Safety and Licensing recommended for approval
Committee

[20-0956](#)

Commercial Quadricycle license renewal application for The Social Station, LLC.

Attachments: [The Social Station- Chris Burns.pdf](#)

Legislative History

7/22/20 Safety and Licensing recommended for approval
Committee

3. **MINUTES OF THE CITY PLAN COMMISSION**
4. **MINUTES OF THE PARKS AND RECREATION COMMITTEE**
5. **MINUTES OF THE FINANCE COMMITTEE**

[20-0973](#) Request to award Unit L-20 Bridge Maintenance to Lunda Construction in the amount of \$152,045 with a 4.6% contingency of \$6,955 for a project total not to exceed \$159,000

Attachments: [Award of Contract Unit L-20.pdf](#)

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[20-0784](#) Request to waive the City's repurchase rights for Tax Id #31-1-6510-51, Lot 1 of CSM 7369, in the Northeast Business Park, allowing the transfer from Fox Valley Investment Properties, LLC to Luther Group, LLC and/or assigns; this waiver is not transferable, survivable, or assignable and the City's repurchase rights remain on the property. An additional variance request to the Declaration of Covenants and Restrictions be granted allowing access to Evergreen Drive as described in section 12 of the attached site plan review letter dated July 15, 2020.

Attachments: [NEBP Lot 1 of CSM 7369 Waiver Memo 7-22-20.pdf](#)
[Variance Request Letter Luther Group 07152020.pdf](#)
[Purchase and Sale Agreement SE Evergreen & Lightning Parcel.pdf](#)
[Site Plan #16-20_1st Review Letter 7-15-20.pdf](#)
[CSM7369.pdf](#)
[NEBP #2 Covenants.pdf](#)
[FV MOB Exterior Rendering 2020 0630.pdf](#)
[FV MOB Site Plan 2020 0630.pdf](#)

Legislative History

7/22/20	Community & Economic Development Committee	recommended for approval
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[20-0920](#) Request to approve the Coordinated Entry System Policies and Procedures Manual

Attachments: [Memo to CEDC Seeking Coord Entry Policies Approval 7-22-20.pdf](#)
[Coordinated Entry System Policies and Procedures Draft.pdf](#)

Legislative History

7/22/20	Community & Economic Development Committee	recommended for approval
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[20-0921](#) Request to approve the Motel Voucher Program Policies and Procedures

Attachments: [Memo to CEDC Seeking Motel Voucher Policies Approval 7-22-20.pdf](#)
[Motel Voucher Program Policies and Procedures Draft.pdf](#)

Legislative History

7/22/20	Community & Economic Development Committee	recommended for approval
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[20-0945](#)

****CRITICAL TIMING**** Request to approve the Offer to Purchase from Security-Luebke Roofing, Inc., and/or its assigns, to purchase the easternmost 30 feet of Lot 6, Southpoint Commerce Park Plat No. 1, comprised of approximately 12,598 square feet, at a purchase price of \$13,731.82 (\$40,000 per acre)

Attachments: [OTP Security Luebke Roofing Memo 7-22-20.pdf](#)

[Offer to Purchase Security Luebke Roofing Part of Lot 6 Southpoint 7-16-20.p](#)

[Southpoint Available Parcels11-15-19.pdf](#)

[SPCP Deed Restrictions.pdf](#)

Legislative History

7/22/20	Community & Economic Development Committee	recommended for approval
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7. MINUTES OF THE UTILITIES COMMITTEE

[20-0933](#)

Request to award three-year contract for City Service invoice printing and mailing services to Primadata LLC.

Attachments: [Memo Invoice Printing Contract.pdf](#)

Legislative History

7/21/20	Utilities Committee	recommended for approval
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[20-0935](#)

Request Approval of the Electronic Compliance Maintenance Annual Report (eCMAR) for 2019 and Request the following Resolution be presented to the Common Council for approval:

Whereas, the City of Appleton has successfully been operating a biosolids compost program in cooperation with the Outagamie Department of Solid Waste; and

Whereas, Outagamie County has committed to continue to allowing biosolids composting on over five acres of County property; and

Whereas, the City of Appleton had applied for and now has been re-issued a Wisconsin Pollution Discharge Elimination System (WPDES) permit; and

Whereas, the WPDES permit application requested and the facility was approved for a biosolids compost program and outfall; and

Whereas, the City of Appleton now meets requirements of NR 204 for biosolids storage due to the reissuance of the WPDES permit as of April 1, 2017;

Now, therefore, be it resolved by the City Council that the City of Appleton:

Article 1. Continues supporting the current biosolids compost program

Article 2. Continue planning for long term biosolids solutions, such as biosolids composting as the County site is limited to the next two years.

Attachments: [2019 eCMAR Final Council Memo .pdf](#)

[2019 eCMAR Final.pdf](#)

Legislative History

7/21/20 Utilities Committee recommended for approval

[20-0951](#)

Approve amending temporary Ordinance 94-20 extending the suspension of Sewer Service, Stormwater Utility, and Solid Waste Collection late charges to November 16, 2020 as recommended by staff.

Attachments: [Late Fee COVID-19 Waiver Memo and Proposed Amendment.pdf](#)

Legislative History

7/21/20 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[20-0974](#) Ordinance 94-20

Attachments: [AMEND094.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.