



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, January 7, 2014

4:30 PM

Sixth Floor, Room 6 A/B

1. Call meeting to order

Chairperson Martin called the Utilities Committee meeting to order at 4:30 p.m.

2. Roll call of membership

Aldersperson Hill arrived at 4:32 p.m.

Aldersperson Spears arrived at 4:33 p.m.

Present: 5 - Aldersperson Jeffrey Jirschele, Aldersperson John Robin Hill, Aldersperson Joe Martin, Aldersperson Cathy Spears and Aldersperson Kyle Lobner

3. Approval of minutes from previous meeting

[14-57](#)

Approval of the December 18, 2013 Utilities Committee Meeting Minutes.

Aldersperson Jirschele moved, seconded by Aldersperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Aldersperson Jirschele, Aldersperson Martin and Aldersperson Lobner

4. Public Hearings/Appearances

5. Action Items

[14-50](#)

Award of 2014B Stormwater Consulting Services Contract to RA Smith for Wetland Delineation Services in an amount not to exceed \$10,600.

Aldersperson Spears moved, seconded by Aldersperson Hill, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Jirschele, Aldersperson Hill, Aldersperson Martin, Aldersperson Spears and Aldersperson Lobner

[14-52](#)

Award of 2014C Stormwater Consulting Services Contract for Leona Street Pond and Storm Sewer Preliminary Engineering to Brown & Caldwell in an amount not to exceed \$34,005.

Aldersperson Spears moved, seconded by Aldersperson Hill, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin, Alderperson Spears and Alderperson Lobner

[14-53](#)

Award of 2014D Stormwater Consulting Services Contract to Brown & Caldwell for Spartan Avenue Drainage Study in an amount not to exceed \$34,957.

Alderperson Lobner moved, seconded by Alderperson Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin, Alderperson Spears and Alderperson Lobner

[14-54](#)

Award of 2014E Stormwater Consulting Services Contract to Brown & Caldwell for Flood Hazard Mitigation Plan Update in an amount not to exceed \$19,964.

Alderperson Hill moved, seconded by Alderperson Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin, Alderperson Spears and Alderperson Lobner

6. Information Items

[14-43](#)

Approval of Contract to Staab Construction Corporation for Regulatory Upgrades and Process Improvements to the Appleton Water Treatment Facility in the amount of \$4,857,000 with a 15% contingency of \$728,550 and a project total not to exceed \$5,585,550.

Approve Budget adjustment of \$361,923; \$250,000 from positive budget variance from Water Distribution Capital Improvements and \$111,923 from fund balance.

This item will also be an Action Item at the Finance Committee.

Director Shaw reviewed the project.

[14-49](#)

Informational Item regarding expenditures for required ground fault cabling on the Utilities Phone Upgrade Project.

Director Fox updated the Committee on this item.

[14-75](#)

Recommendation to reject all bids for Unit Y-13, WWTP Storm Sewer Reconstruction.

This item will also be an Action Item at the Finance Committee.

Director Vandehey reviewed the project.

[14-56](#)

Monthly Reports for November 2013
- Water Distribution and Water Team Monthly Report

Reviewed without comment.

7. Adjournment

Alderson Spears moved, seconded by Alderson Hill, that the meeting be adjourned at 4:55 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Jirschele, Alderson Hill, Alderson Martin, Alderson Spears and Alderson Lobner