

Roosevelt Middle School Parking/Safety Improvements *90-Day Trial Period*

The Traffic Section was recently contacted by the Roosevelt Middle School administration regarding safety concerns on the streets surrounding the school. In response to their concerns, we observed traffic patterns during the school's pick-up and drop-off times on a number of different days this winter. We subsequently met with the school's principal and police school liaison officer and discussed potential improvements that could be made. A summary of our recommendations are outlined below.

IMPORTANT

**The recommendations below are referenced on the attached map.
(i.e. Item "F" in the list below corresponds with the **F** on the attached drawing).**

- A. Proposal: Prohibit Stopping/Standing/Parking from 7 a.m. to 4 p.m. on school days on the *south side*
Passenger loading/unloading is currently taking place on both sides of this block, which creates two problems:
- Safety issues with students darting between vehicles and across two lanes of moving traffic to get to cars that are stopped on the far side of the street. It is standard practice to disallow passenger loading on the far side of the street adjacent to the front of schools as a way of addressing this type of issue.
 - The roadway is simply too narrow to safely handle two-way traffic during the winter months due to roadway narrowing.



Figure 1 - Looking West On Brewster St from Drew St

- B. Proposal: Prohibit Stopping/Standing/Parking from 7 a.m. to 4 p.m. on school days on the *north side*
Passenger loading/unloading is currently taking place on both sides of the east end of this narrow block, which limits the safe passage of two-way traffic. The proposed changes identified in (A) will tend to exacerbate this issue. As such, the prohibition of Stopping/Standing/Parking on one side of this block is advisable to improve safety. We recommend the restriction be placed on the north side of the street, as the reduced number of driveway openings on the south side of the street will allow for the largest amount of available passenger

loading/unloading space, and because it would tend to have a smaller negative impact on safety for residents as they attempt to exit their driveways.

- C. Proposal: Prohibit Stopping/Standing/Parking from 7 a.m. to 4 p.m. on school days on the *south* side
Passenger loading/unloading is currently taking place on both sides of the west end of this narrow block, which limits the safe passage of two-way traffic, especially near/at the Drew St. intersection. The proposed changes identified in (A) will tend to exacerbate this issue. As such, the prohibition of Stopping/Standing/Parking on one side of this block is recommended to improve safety. We believe placing the restriction of the south side of the street would be preferable, as most parent drivers come from the east. Additionally, students that are dropped off would only have to cross one street, instead of two.
- D. Proposal: Prohibit Stopping/Standing/Parking from 7 a.m. to 4 p.m. on school days on the *east* side
Passenger loading/unloading is currently taking place on both sides of the north end of this block, which severely limits the safe passage of two-way traffic and essentially blocks the passage of all traffic on Drew St during pick-up and drop-off times. This is particularly problematic since Drew Street is a designated “collector” street and serves as an emergency response route for Fire Station #1. The proposed changes identified in (A) will tend to exacerbate this issue. As such, the prohibition of Stopping/Standing/Parking on the east side of this block is necessary to improve safety. The east side is preferable, as it will eliminate the need for dropped off students to cross Drew Street.
- E. Proposal: Alter the time limits on the existing Bus Loading Zone for consistency
The existing bus loading zone is in force from 7:30 a.m. to 4:30 p.m. on school days. Based on conversations with the Roosevelt Middle School administration, the hours of enforcement for the school-related parking restrictions in their area would optimally be 7:00 a.m. to 4:00 p.m.
- F. Proposal: Prohibit Stopping/Standing/Parking from 7 a.m. to 4 p.m. on school days and prohibit parking 24/7/365 on the *south* side
While there are currently no parking restrictions on this very narrow (27') block, the City's *Narrow Street Parking Policy* states that parking should be removed from one side in order to ensure public safety access. Due to its proximity to the school, it is advisable to prohibit Stopping/Standing/Parking as a means of prohibiting passenger loading/unloading activities. The south side is preferable, as some of the parking signs can likely be installed on the existing utility poles.
- G. Proposal: Change portion of existing Bus Loading Zone to a *No Stopping/Standing/Parking* zone
Due to its proximity to the Drew St/Roosevelt St intersection, it is advisable to prohibit loading/unloading activities in this area.
- H. Proposal: Change portion of existing Bus Loading Zone to Passenger Loading/Unloading Zone
The bus loading zone can be reduced in size as a result of a roughly 50% reduction in the number of buses that are serving Roosevelt MS. As such, we recommend this area be changed to a passenger loading/unloading zone (no unattended vehicles) from 7 a.m. to 4 p.m. on school days.
- I. Proposal: Limit parking to 2 hours from 7 a.m. to 4 p.m. on school days
In order to keep the area in front of the school available for pick-up and drop-off activities during the school day, we recommend this area be posted with a 2-hr time limit from 7 a.m. to 4 p.m. on school days.

Roosevelt St 32

CHANGE EXISTING BUS LOADING ZONE TO NO S/S/P 7A-4P ON SCHOOL DAYS

LEGEND

- PROPOSED "NO PARKING" ZONE
- PROPOSED NO S/S/P ZONE 7A-4P ON SCHOOL DAYS
- PROPOSED PASS LOADING ZONE 7A-4P ON SCHOOL DAYS
- PROPOSED 2-HR PARKING ZONE 7A-4P ON SCHOOL DAYS
- 36 STREET WIDTH (FT)
- F NOTE IDENTIFIER

36

CHANGE EXISTING BUS LOADING ZONE TO PASSENGER LOADING ZONE 7A-4P ON SCHOOL DAYS

34 Stall Off-Street Lot

Circle St

27

F

PROPOSED NO PARKING AT ALL TIMES
PROPOSED NO S/S/P 7A-4P ON SCHOOL DAYS

Durkee St

36

Roosevelt Middle School (~240 Students)
Kaleidoscope Academy Charter School
(~340 Students; most are dropped off)

E

I

PROPOSED 2-HR PARKING 7A-4P ON SCHOOL DAYS

PROPOSED NO S/S/P 7A-4P ON SCHOOL DAYS

DEPARTMENT OF PUBLIC WORKS
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August 16, 2014

«Owner_First_Name» «Owner_Middle_Init» «Owner_Last_Name»
«Owner_Address»
«Owner_CityState» «Owner_Zipcode»

Dear Property Owner,

In response to safety concerns raised by parents and staff at Roosevelt Middle School, the city is planning to test some on-street parking changes in your neighborhood at the start of this school year.

Last winter we observed traffic patterns during the school's pick-up and drop-off times on a number of different days. Based on this, as well as other considerations, we created a list of recommendations and potential improvements that are enclosed with this letter.

It is important to note these changes are being made for a **90-day trial period** that is scheduled to run from Sept. 2nd to approximately Nov. 28th. Through experience, we have found that this approach is often the best way to determine the effectiveness of parking/safety improvements and to address unintended problems that may arise as a result of the temporary changes.

During the trial period we ask that you to share your questions and/or concerns with us. After the study, city staff, including myself, will review the information we collect, along with your comments. Please be assured your opinion is valuable in this process and strongly considered.

After the study is complete, we will share the results with our City Council. At that time you will be notified of when those findings will be shared. You will have an opportunity to come to those meetings to voice your comments or concerns. The Council will ultimately decide if any of the proposed changes should be implemented.

Please look over the enclosed materials and feel free to share your comments or concerns by contacting me at the number above, or by emailing me at eric.lom@appleton.org.

Thank you in advance for your help and your input.

Sincerely,

Eric S. Lom, P.E.
City Traffic Engineer
eric.lom@appleton.org