



MEMORANDUM

“...meeting community needs...enhancing quality of life.”

TO: Community and Economic Development Committee
FROM: Nikki Gerhard, Community Development Specialist
DATE: December 9, 2020
RE: 2020 Community Development Block Grant CARES Act Funding (CDBG-CV) - Second Amendment

During the October 14, 2020 CEDC meeting, alderpersons approved a proposed substantial amendment to the 2020-2024 Consolidated Plan, as well as the 2020 Annual Action Plan. This substantial amendment incorporated and allocated the special allocation of \$348,255 in Community Development Block Grant funding to be used to prevent, prepare for, and respond to COVID-19. This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) to respond to the growing effects of the public health crisis.

Since that time, City staff has been informed by HUD that the allocation of \$78,386, originally awarded to Habitat for Humanity’s Homeownership Program, was not an eligible use of the funding. Therefore, staff makes the following proposal, reallocating the \$78,386 to address instability in our community as a result of the COVID-19 health emergency. These recommendations will be considered by CEDC on December 9th and Common Council on December 16th, and will be incorporated into the CDBG 2020 Annual Action Plan as a second substantial amendment.

1. City of Appleton: Community & Economic Development Department’s Motel Voucher Program (\$78,386)

The City of Appleton’s Motel Voucher Program, approved by CEDC on July 22, 2020 and Council on August 5, 2020, is designed to ensure that individuals and families experiencing homelessness have a safe, temporary place to stay until a more permanent housing solution is identified. With colder weather upon us, and temperatures forecasted to drop below freezing, City staff is working collaboratively with local agencies to ensure additional access to shelter options. The Motel Voucher Program also includes a case management component, food, transportation, and connection to housing solutions.

The following attachments are provided for additional information for this action item.

Attached Documents:

- 1.) HUD communication email deeming Habitat for Humanity project ineligible
- 2.) 2020PY Annual Action Plan Second Substantial Amendment request

If you have any questions, please contact me at 832-6469 or nikki.gerhard@appleton.org. Thank you!