



Memorandum

To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: August 27, 2014

Re: Action: Award Appleton Memorial Park Parking Lot Repaving Project to Northeast Asphalt, Inc. for a Contract Not to Exceed \$81,882.60.

The 2014 Capital Improvement budget allocated monies for hard surface improvements to the Appleton Parks, Recreation and Facilities Management Department (APRFMD) Operations Center building entrance, park roads, parking lots, sidewalks and trails. The budget allocated \$115,000 for these projects.

Bids were opened on Wednesday, August 6, 2014, for the hard surface improvement to the APRFMD Operations Center entrances and Appleton Memorial parking lot by the Scheig Center. Only one bid was received from Northeast Asphalt for the hard surface repairs.

The bid information has been reviewed by the Rettler Corporation, design firm that prepared the plans and specifications for the hard surface improvements, and has determined the bid is acceptable.

It is the recommendation of the Appleton Parks, Recreation and Facilities Management Department to execute a contract with Northeast Asphalt for a total amount of \$81,882.60. This recommendation will appear on the Finance Committee meeting agenda as an action item on Wednesday, August 27, 2014.

Please contact me at 832-5572 or dean.gazza@appleton.org. with any questions or comments.