



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes - Final Fox Cities Transit Commission

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Tuesday, July 22, 2025

2:50 PM

Council Chambers, 6th Floor

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1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership

**Present:** 9 - Dexter, Chairperson Dearborn, Wurdinger, Patza, Brown, Holzschuh, Thao, Smith and Meltzer

**Excused:** 3 - Kasimor, VandeHey and Torrance

4. Approval of minutes from previous meeting

[25-0867](#)

Approval of minutes from previous meeting

**Attachments:** [MeetingMinutes 24-June-2025.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Meltzer, that the Minutes be approved. Voice Vote. Motion Carried.

5. Public Hearing/Appealances

[25-0869](#)

Public Participation on Agenda Items

*No public participation on agenda items.*

6. Action Items

[25-0871](#)

Approval of Payments

**Attachments:** [June 2025 Payments.pdf](#)

Commissioner Dexter moved, seconded by Commissioner Patza, that the payments be approved. Voice Vote. Motion Carried.

[25-0873](#)

Authorization to Execute Cooperative Agreement between Valley Transit, WisDOT, and ECWRPC

**Attachments:** [Appleton Coop Agreement Final 11July25.pdf](#)

Commissioner Meltzer moved, seconded by Commissioner Smith, that execution of the Cooperative Agreement between Valley Transit, WisDOT, and ECWRPC be recommended for approval. Voice Vote. Motion Carried.

## 7. Information Items

[25-0874](#)

Financial Report

**Attachments:** [June 2025 Income Statement.pdf](#)

The Financial Report was presented.

[25-0875](#)

Ridership Report

**Attachments:** [FCTC Monthly FR - June 2025.pdf](#)

[FCTC Monthly DR - June 2025.pdf](#)

The Ridership Report was presented.

[25-0876](#)

2nd Quarter Key Performance Indicators

**Attachments:** [Quarterly KPI - FR\\_QTR2 2025.pdf](#)

[Quarterly KPI - DR\\_QTR2 2025.pdf](#)

The 2nd Quarter KPI report was presented.

[25-0877](#)

Request for Future Agenda Items

Future agenda items were discussed.

## 8. Next Meeting Date & Time

- August 12, 2025, 2:50 PM - Cancelled

- August 26, 2025, 2:50 PM

## 9. Adjournment

A motion was made by Commissioner Brown, seconded by Commissioner Meltzer, that this meeting was adjourned. The motion carried unanimously.