



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Parks and Recreation Committee

Monday, February 12, 2024

6:15 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chair Siebers called the meeting to order at 6:20 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Siebers, Hayden, Schultz and Wolff

Excused: 1 - Alfheim

4. Approval of minutes from previous meeting

[24-0095](#)

Minutes of the January 22, 2024 Parks & Recreation Committee Meeting

Attachments: [Minutes of the 1-22-24 Meeting.pdf](#)

**Schultz moved, seconded by Hayden, that the minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Siebers, Hayden, Schultz and Wolff

Excused: 1 - Alfheim

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0162](#)

Request to award contract to AECOM for Phase II design and construction management services for Lutz Park shoreline redevelopment and trail in the amount of \$88,400 with a design contingency of \$5,000 for a total contract not to exceed \$93,400

Attachments: [2024 Lutz Park Design Phase II Memo.doc](#)
[AECOM Lutz Park Contract.pdf](#)

Schultz moved, seconded by Wolff, that the Report Action item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Siebers, Hayden, Schultz and Wolff

Excused: 1 - Alfheim

[24-0099](#)

Award the City of Appleton's "2024 Green Meadows Park Playground Equipment Project" contract to Lee Recreation in an amount not to exceed \$85,000.

Attachments: [2024 Green Meadows Park Playground Memo.docx](#)

Schultz moved, seconded by Hayden, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Siebers, Hayden, Schultz and Wolff

Excused: 1 - Alfheim

[24-0163](#)

Request Approval of Aquatic Program Fees and Charges Policy

Attachments: [Memo Aquatic Fees and Charges Policy.2024.pdf](#)
[Aquatic Programs Fees and Charge.CLEAN.2024.pdf](#)
[Aquatic Programs Fees and Charge.REDLINE.2024.pdf](#)

Hayden moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Siebers, Hayden, Schultz and Wolff

Excused: 1 - Alfheim

[24-0164](#)

Request Approval of Recreation Program Fee Waiver Policy

Attachments: [Memo Recreation Fee Waiver Policy 2024.pdf](#)
[Fee Waiver Policy.CLEAN.2024.pdf](#)
[Fee Waiver Policy.REDLINE.2024.pdf](#)

Schultz moved, seconded by Hayden, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Siebers, Hayden, Schultz and Wolff

Excused: 1 - Alfheim

[24-0165](#) Request Approval of Pool Rental, Reservation, and General Use Policy

Attachments: [Memo Pool Rental, Reservation, and General Use Policy.2024.pdf](#)
[Pool Rental, Reservation and General Use Policy.CLEAN.2024.pdf](#)
[Pool Rental, Reservation and General Use Policy.REDLINE.2024.pdf](#)

Hayden moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Siebers, Hayden, Schultz and Wolff

Excused: 1 - Alfheim

7. Information Items

[24-0166](#) Grounds 2023 Annual Report

Attachments: [Grounds 2023 Annual Report.pdf](#)

The Grounds 2023 Annual Report was presented.

[24-0167](#) Recreation 2023 Annual Report

Attachments: [Recreation 2023 Annual Report.pdf](#)

The Recreation 2023 Annual Report was presented.

[24-0168](#) Reid Golf Course 2023 Annual Report

Attachments: [Reid 2023 Annual Report.pdf](#)

The Reid Golf Course 2023 Annual Report was presented.

8. Adjournment

Wolff moved, seconded by Hayden, that the meeting be adjourned at 7:12 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Siebers, Hayden, Schultz and Wolff

Excused: 1 - Alfheim