



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Municipal Services Committee

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Tuesday, December 8, 2015

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

**Excused:** 1 - Alderperson Dalton

3. Approval of minutes from previous meeting

[15-2013](#)

Minutes from November 10, 2016

**Attachments:** [Minutes from November 10, 2015.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Dannecker, that the Minutes be approved. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

**Excused:** 1 - Alderperson Dalton

4. Public Hearings/Appearances

5. Action Items

[15-2015](#)

Approve design for Calumet Street portion of the 2018 S. Oneida Street Concrete Reconstruction Project as follows:

**Calumet Street from 650' west of Oneida Street to Jefferson**

**Street:** reconstruct the roadway with concrete pavement to accommodate two thru lanes in each direction, bike lanes in each direction, left turn lanes on to Oneida Street and a right turn lane from eastbound Calumet Street on to southbound Oneida Street. Construct a 6' wide sidewalk tight to the back of curb on both sides.

**Attachments:** [Appr. design for Calumet Street.pdf](#)

Alderperson Dannecker moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by

the following vote:

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

**Excused:** 1 - Alderperson Dalton

15-2021

Approve design for Olde Oneida Street portion of the 2018 S. Oneida Street Concrete Reconstruction Project as follows:

**Olde Oneida Street from Oneida Street to E. South River Street:** reconstruct the roadway with concrete pavement to accommodate one thru lane in each direction, bike lanes in each direction and a right turn lane on to Oneida Street. Construct a 6' wide sidewalk tight to the back of curb on both sides. Construct indented parking along the south side of Olde Oneida Street between Orange Street and Lincoln Street. All other on-street parking would be removed from Olde Oneida Street.

**Attachments:** [Appr. design for Olde Oneida St & Orange St.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

**Excused:** 1 - Alderperson Dalton

15-2025

Approve design for Orange Street portion of the 2018 S. Oneida Street Concrete Reconstruction Project as follows:

**Orange Street from Olde Oneida Street to 200' south:** reconstruct the roadway with concrete pavement to a width of 36' from back of curb to back of curb. This is approximately 7' wider than existing. All widening to be done to the west. Construct a 6' wide sidewalk along the east side of the street tight to the back of curb. Allow parking on both sides of the street.

**Attachments:** [Appr. design for Olde Oneida St & Orange St.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

**Excused:** 1 - Alderperson Dalton

15-2037

Award 2016 Contract for Operation, Maintenance and Monitoring at

the closed City of Appleton Landfill to SCS Engineers in an amount not to exceed \$58,390, and authority for contract extensions through 2025.

**Attachments:**     [Award 2016 Contract for Operation.pdf](#)

Aldersperson Coenen moved, seconded by Aldersperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Croatt and Aldersperson Mann

**Excused:** 1 - Aldersperson Dalton

[15-2043](#)

Request from Angels Forever for a permanent street occupancy permit to install a 7'10" W x 8' H x 4'6" D buddha that extends into the College Avenue right-of-way 4.5 feet. Guidelines used for administrative approval is maximum projections of 4 feet.

**Attachments:**     [Angels Forever.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Croatt and Aldersperson Mann

**Excused:** 1 - Aldersperson Dalton

[15-2045](#)

Approve proposed Building Plan Release Policy.

**Attachments:**     [Proposed Policy-Release of building plans.pdf](#)

Aldersperson Dannecker moved, seconded by Aldersperson Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Croatt and Aldersperson Mann

**Excused:** 1 - Aldersperson Dalton

[15-2046](#)

Approve removal of loading zone on Drew Street by First English Lutheran Church (326 E. North Street).

**Attachments:**     [Approve Removal of Loading Zone.pdf](#)

Aldersperson Coenen moved, seconded by Aldersperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Croatt and Aldersperson Mann



Excused: 1 - Alderperson Dalton

[15-2047](#)

Approve changes to City bus loading zone on the north side of Washington Street west of Oneida Street.

**Attachments:** [Approve chgs to City bus loading zone.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

Excused: 1 - Alderperson Dalton

[15-2048](#)

Approve parking restrictions on Banta Court near John Street.

**Attachments:** [Appr. parking restr. on Banta Ct.pdf](#)

Alderperson Dannecker moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

Excused: 1 - Alderperson Dalton

[15-2049](#)

Approve school bus loading zone at 719 W. Ridgeview Drive.

**Attachments:** [Appr. school bus loading zone at 719 W Ridgeview.pdf](#)

Alderperson Dannecker moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

Excused: 1 - Alderperson Dalton

[15-2050](#)

Approve parking restrictions on the west side of Clara Street at Johnston Elementary School.

**Attachments:** [Appr. parking restr. on west side of Clara St.pdf](#)

Alderperson Dannecker moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

Excused: 1 - Alderperson Dalton

15-2051

Recommend to Outagamie County Highway Department to reconstruct CTH JJ from Ballard Road to Lightning Drive as follows:

**Option A (DPW staff preferred option)**

Reconstruct the existing roadway with concrete pavement having the following design components:

- Construct a raised concrete median east of Ballard Road, from the existing median to 550' east of Lightning Drive and gapped at Lightning Drive intersection (width varies from 3.3' to 18', 5.5' at most locations).
- Provide an enhanced pedestrian crosswalk of Edgewood Drive at the west side of the Appleton North High School (ANHS) entrance.
- Construct a single-lane roundabout with east, west, north, and south approaches at the Lightning Drive intersection, with right-of-way sufficient for future roundabout expansion to two lanes, if needed.
- Construct one 12-foot eastbound and one 12-foot westbound through lane (plus 2.5-foot curb and gutter)
- Construct one 4-foot eastbound and one 4-foot westbound bike lane (plus 2.5-foot curb and gutter)
- Construct one 5-foot concrete sidewalk along north right-of-way line and one 10-foot asphalt multi-use trail along south right-of-way line.
- Construct a dedicated eastbound right-turn lane at the ANHS entrance.
- Construct a dedicated westbound left-turn lane at Ballard Road.
- Construct a second through lane for westbound traffic at the approach to Ballard Road.
- Construct a second through lane for eastbound traffic from Ballard Road to the ANHS right turn lane.
- Construct approximately 600' of Lightning Drive north of Edgewood Drive with one northbound through lane, one southbound through lane, and a two-way-left-turn lane.
- Construct a stormwater pond meeting state and local stormwater management requirements northeast of the Edgewood/Lightning intersection.

**Option B (Developer preferred option)**

Reconstruct the existing roadway with concrete pavement having the same design components as Option A except to incorporate an eastbound left turn lane and associated geometric changes as shown on attached drawing.

**Attachments:** [Design for CTH JJ.pdf](#)

*Item 15-2051 was held until the January 26, 2016 meeting.*

**Aldersperson Croatt moved, seconded by Aldersperson Coenen, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Croatt and Aldersperson Mann

**Excused:** 1 - Aldersperson Dalton

#### [15-2076](#)

#17-R-15/Martin

RESOLUTION- Public Art in Street right-of-way

WHEREAS, Sec. 23-507. Signs in the right-of-way. No signs shall be placed upon any street right-of-way

WHEREAS, Public art is something that is created with imagination and skill and that is beautiful or that expresses important ideas or feelings

WHEREAS, The city has approved murals, works created by artists: paintings, sculptures, etc.

NOW THEREFORE BE IT RESOLVED, The City of Appleton Attorney's office is directed to prepare a new ordinance that would allow commercial companies and foundations to attach their names to public art. In a way that is not obtrusive or offensive in the street right-of-way.

*Item 15-2076 was referred to the Attorneys Office recommendation will be coming back to committee.*

**Aldersperson Coenen moved, seconded by Aldersperson Dannecker, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Croatt and Aldersperson Mann

**Excused:** 1 - Aldersperson Dalton

## 6. Information Items

#### [15-2029](#)

Inspections Division Permit Summary Comparison Report for November, 2015.

**Attachments:** [Insp. Div. Permit Summary Comparison Report.pdf](#)

#### [15-2031](#)

2015 Great Ideas List

**Attachments:**    [Great ideas for 2015.pdf](#)

[15-2032](#)            Future streetscape element decisions for the S. Oneida Street Reconstruction Project.

[15-2033](#)            Update on County Road AP (Midway Road) Safety Improvement Project.

[15-2035](#)            WE Energies Re-lamping Project

7.    Adjournment

**Aldersperson Coenen moved, seconded by Aldersperson Dannecker, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:**    4 -    Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Croatt and Aldersperson Mann

**Excused:**    1 -    Aldersperson Dalton