



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, July 9, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm.

2. Roll call of membership

Present: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

3. Approval of minutes from previous meeting

[18-1020](#)

Finance Committee minutes of June 11, 2018 meeting

Attachments: [MeetingMinutes11-Jun-2018-07-18-21.pdf](#)

Alderperson Siebers moved, seconded by Alderperson Baranowski, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

4. **Public Hearings/Apearances**

[18-1025](#)

Dave Maccoux, CPA from Schenck, SC presentation of the 2017 Comprehensive Annual Financial Report

Attachments: [2017 Management Letter'.pdf](#)

This Appearance was presented

5. **Action Items**

[18-1026](#)

Request for approval of Resolution Authorizing the Execution and Delivery of Documents relating to the Fox Cities Sports Facility Project

Attachments: [2018 Sports Facility - Municipal Authorizing Resolution \(Appleton\).pdf](#)
[2018 Sports Facility - Cooperation Agreement 6.26.18.pdf](#)
[2018 Sports Facility - Redline Cooperation Agreement 6.26.18.pdf](#)
[2018 Sports Facility - Pledge and Security Agreement.pdf](#)
[2018 Sports Facility - Maximum Price Calc.pdf](#)
[2018 Sports Facility - Bond Term Sheet.pdf](#)
[FW Sports Facility maintenance reserve.msg](#)

Aldersperson Croatt moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-1019](#)

Request to approve Contract Amendment/Change Order No. 1 to Contract 10-18 for Unit O-18 Sanitary Sewer (CIPP) Lining for an emergency repair on the Alley south of Edgemere Drive and east of Kensington Drive in the amount of \$7,800 resulting in no change to the contract contingency. Overall contract increases from \$145,835 to \$154,535.

Attachments: [O-18 Contract Change Order #1.xls.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-1022](#)

Request to approve contract for Granicus services for next three years

Attachments: [2018 Granicus Contract Renewal 3yr.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Lobner, that the Report Action Item be held until the July 23, 2018 Finance Committee meeting. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[18-1027](#)

Request for approval of five-year renewal of banking services with JPMorgan Chase Bank, LLC

Attachments: [Finance Committee Banking Renewal 2018.pdf](#)

Alderson Croatt moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Lobner, Alderson Siebers and Alderson Croatt

Abstained: 1 - Alderson Baranowski

[18-1028](#)

Request for approval of five-year renewal of investment management services with U.S. Bank

Attachments: [Finance Committee Investment Services Renewal 2018.pdf](#)

Alderson Croatt moved, seconded by Alderson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

[18-1021](#)

The Finance Committee will go into closed session according to State Statute §19.85(1)(g) for the purpose of conferring with legal counsel regarding matters involving employees in which litigation is currently pending or likely to result.

Alderson Baranowski moved, seconded by Alderson Siebers, to convene in Closed Session. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

Alderson Baranowski moved, seconded by Alderson Siebers, to rise and report, returning into open session. Upon vote, motion carried unanimously.

Aye: 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

6. Information Items

[18-1023](#)

Contract 74-17 was awarded to Energy Control & Design for \$63,540.00 with a contingency of \$8,020.00 for Bus Garage HVAC Replacement. Payments issued to date total \$54,150.00. Request final payment of \$9,390.00.

This Presentation was received and filed

[18-1024](#)

Approve Contract Change Order No. 2 to contract 11-18 for Unit Z-18 Sewer and Water Reconstruction No. 2 to relay watermain in Monroe Street between Fremont Street and Harrison Street in the amount of \$38,500 resulting in a decrease to contingency from \$59,697 to \$21,197. No change to overall contract amount.

Attachments: [Unit Z-18.pdf](#)

This Presentation was received and filed

[18-1029](#)

The following 2018 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

Bioterrorism Grant Fund

State Grants	+\$8,917
Training	+\$8,917

to adjust the 2018 budget for additional award amount

Health - Prevention Grant Fund

State Grants	+\$7,800
Training	+\$7,800

to adjust the 2018 budget for additional award amount

This Presentation was received and filed

7. Adjournment

Alderson Baranowski moved, seconded by Alderson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski