



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final-revised City Plan Commission

*Any questions about items on this meeting are to be directed
to the Community and Economic Development Department,
920-832-6468.*

Tuesday, April 23, 2019

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:02 p.m.

2. Roll call of membership

Present: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Alderperson Meltzer

Absent: 1 - Palm

Others present:

Alderperson Alex Schultz, District #9

Alderperson Christine Williams, District #10

Scott Hanneman, 141 River Drive

Pat Flanagan, Flanagan's Stop & Shop

Antoinette Powell, 401 W. Prospect Avenue

Gwen Sargeant, 2401 W. Cherokee Drive

3. Approval of minutes from previous meeting

[19-0518](#)

City Plan Minutes from 4-9-19

Attachments: [City Plan Minutes 4-9-19.pdf](#)

Rabec moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Alderperson Meltzer

Absent: 1 - Palm

4. Public Hearings/Appearances

5. Action Items

[19-0519](#)

Request to approve the dedication of land for public right-of-way for Spartan Drive and Meade Street, generally located west of N. Meade Street and south of E. Broadway Drive (part of Tax Id #31-6-6100-60), as shown on the attached maps

Attachments: [StaffReport_SpartanWestOfMeade_StreetDedication_For04-23-19.pdf](#)

Aldersperson Meltzer moved, seconded by Rabec, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Aldersperson Meltzer

Absent: 1 - Palm

[19-0520](#)

Request to approve the dedication of land for public right-of-way for the vision corner located on the east side of N. Kurey Drive and E. Broadway Drive road intersection (part of Tax Id #31-1-9310-22), as shown on the attached maps

Attachments: [StaffReport_KureyDrEastSide_VisionCornerStreetDedication_For04-23-19.pdf](#)

Uslabar moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Aldersperson Meltzer

Absent: 1 - Palm

[19-0521](#)

Request to approve the dedication of land for public right-of-way for the vision corner located on the west side of N. Kurey Drive and E. Broadway Drive road intersection (part of Tax Id #31-1-9310-27), as shown on the attached maps

Attachments: [StaffReport_KureyDrWestSide_VisionCornerStreetDedication_For04-23-19.pdf](#)

Uslabar moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Aldersperson Meltzer

Absent: 1 - Palm

[19-0556](#)

Request to approve the naming of 22 alleys located throughout the City, honoring some of Appleton's historic citizens as depicted in the attached list of names and map, so as to mitigate confusion for public safety personnel, the post office, delivery drivers and residents

Attachments: [StaffReport_Naming22Alleys_For4-23-19.pdf](#)
[EmailfromAntoinettePowellreCleggetname .pdf](#)

Mayor Hanna moved, seconded by Alderperson Meltzer, that the Report Action Item be held for 2 meetings (until the May 21, 2019 Plan Commission meeting). Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Alderperson Meltzer

Absent: 1 - Palm

[19-0573](#)

Confirm the following:

- Elect a Vice-Chair
- Designate a Contact Person

Alderperson Meltzer was elected as Vice-Chair. Director Karen Harkness will be the contact person.

Buetow nominated Alderperson Meltzer to be the Vice Chair. Uslabar seconded. No other nominations were received. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Alderperson Meltzer

Absent: 1 - Palm

6. Information Items

[19-0576](#)

Set Meeting Date and Time

The City Plan Commission will meet at 4:00 p.m. on Tuesdays the week following Council.

The Commission determined the meeting date and time will remain the Tuesdays the week following the Common Council meeting at 4:00 p.m.

7. Adjournment

Uslabar moved, seconded by Rabec, that the meeting be adjourned at 4:35 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Alderperson Meltzer

Absent: 1 - Palm