



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Utilities Committee

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Tuesday, September 25, 2018

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Baranowski called the Utilities Committee meeting to order at 5:00 p.m.*

2. Roll call of membership

**Present:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

3. Approval of minutes from previous meeting

[18-1303](#)

Approval of the August 21, 2018 Utilities Committee Meeting Minutes.

**Attachments:** [August 21, 2018 Utilities Committee Meeting Minutes.pdf](#)

**Reed moved, seconded by Meltzer, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

4. **Public Hearings/Appearances**

5. **Action Items**

[18-1233](#)

Request from Ms. Rebecca Kent to have stormwater reimbursement for 303 S. Victoria Street back to January 2004 instead of 6-year timeframe that Utilities Committee and Council have previously authorized.

**Attachments:** [R Kent Victoria Street Stormwater Reimbursement.pdf](#)

**Reed moved, seconded by Dvorachek, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

[18-1376](#)

Submitted by: Edward S Baranowski, District 5

Date: September 5, 2018

Referred to: Utilities Committee

Whereas, the City of Appleton's recently re-evaluated the non-pervious areas for commercial properties and,

Whereas, said re-evaluation has resulted in some adjustments to which commercial properties are being charged for Stormwater and,

Whereas the Utility does not have a policy / code to follow for any adjustments to Stormwater rates, therefore,

Be it resolved, the Utility develop a policy / code for adjustments to bills.

**Attachments:** [11-R-18 Baranowski.pdf](#)

*Motion made by Meltzer, seconded by Raasch to amend the language in Sec. 20-239 Method of appeal (e) to: The period for determining a refund pursuant to this section shall be limited to up to the customer's prior twenty-four (24) quarters of stormwater billings. Motion failed 2-3.*

**Baranowski moved, seconded by Dvorachek, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch

## 6. Information Items

[18-1304](#)

August 28, 2018 Storm Event Update.

**Attachments:** [August 28 2018 Storm Event.pdf](#)

[8-28-18 AWWTP INFLUENT FLOW TREND.pdf](#)

*This item was presented.*

[18-1305](#)

2018 Appleton Water Resources Summer Camp

**Attachments:** [2018 Summer Water Resources Camp.pdf](#)

*This item was presented.*

[18-1378](#)

Water Meter Customer Portal update.

*This item was presented.*

[18-1306](#)

Monthly Reports for July - August 2018  
- Water Main Break / Joint Leak Report

**Attachments:** [Water Main Breaks July 2018.pdf](#)  
[Water Main Breaks August 2018.pdf](#)

*This item was presented.*

## 7. Adjournment

**Dvorachek moved, seconded by Raasch, that the Utilities Committee Meeting be adjourned at 5:29 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Baranowski, Meltzer, Reed, Dvorachek and Raasch