



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final City Plan Commission

Wednesday, June 25, 2025

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order by Vice Chair Fenton at 3:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 6 - Palm, Robins, Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 1 - Mayor Woodford

Others present:
Devon Pittman, Briohn Building Corp.

4. Approval of minutes from previous meeting

[25-0697](#)

City Plan Minutes from 6-11-25

Attachments: [City Plan Minutes 6-11-25.pdf](#)

**Carpenter moved, seconded by Palm, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 6 - Palm, Robins, Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 1 - Mayor Woodford

5. Public Hearing/Appealances

[25-0698](#)

Comprehensive Plan 2010-2030 Future Land Use Map Amendment #2-25 for the subject parcels generally located west of the CTH OO/USH 441 Interchange (Tax Id #31-1-5351-00, 31-1-5352-00, 31-1-5352-01, 31-1-6728-00, 31-1-6729-00, 31-1-5804-00, 31-1-5802-00, 31-1-5803-00, 31-1-5801-00, 31-1-5805-00, 31-1-5800-00, 31-1-5806-00, 31-1-5807-00 and 31-1-5808-00) from future Business/Industrial land use designation to future Commercial land use designation as shown on the attached maps and approve the attached Resolution (Associated with Action Item #25-0699)

Attachments: [PublicHearingClass2NoticeNewspaper HartwigAnnex CompPlanAmend2-25.pdf](#)
[PublicHearingNoticeNeighborhood Hartwig CompPlanAmend2-25+Rezoning6-25.pdf](#)

This public hearing was held and no one spoke.

This public hearing was held, and no one spoke on the item.

[25-0700](#)

Rezoning #6-25 for the subject parcels generally located west of the CTH OO/USH 441 Interchange (Tax Id #31-1-5351-00, 31-1-5352-00, 31-1-5352-01, 31-1-6729-00, 31-1-5804-00, 31-1-5802-00, 31-1-5803-00, 31-1-5801-00, 31-1-5805-00, 31-1-5800-00, 31-1-5806-00, 31-1-5807-00 and 31-1-5808-00), including the adjacent right-of-way, as shown on the attached maps, from M-1 Industrial Park District and AG Agricultural District to C-2 General Commercial District (Associated with Action Item #25-0701)

Attachments: [PublicHearingClass2NoticeNewspaper HartwigAnnex Rezoning6-25.pdf](#)
[PublicHearingNoticeNeighborhood Hartwig CompPlanAmend2-25+Rezoning6-25.pdf](#)

This public hearing was held and no one spoke.

This public hearing was held, and no one spoke on the item.

6. Action Items

25-0699

Request to approve Comprehensive Plan 2010-2030 Future Land Use Map Amendment #2-25 for the subject parcels generally located west of the CTH OO/USH 441 Interchange (Tax Id #31-1-5351-00, 31-1-5352-00, 31-1-5352-01, 31-1-6728-00, 31-1-6729-00, 31-1-5804-00, 31-1-5802-00, 31-1-5803-00, 31-1-5801-00, 31-1-5805-00, 31-1-5800-00, 31-1-5806-00, 31-1-5807-00 and 31-1-5808-00) from future Business/Industrial land use designation to future Commercial land use designation as shown on the attached maps and approve the attached Resolution

Attachments: [StaffMemo Hartwig CompPlan+Rezoning For06-25-25.pdf](#)

Proceeds to Council on August 6, 2025.

Carpenter moved, seconded by Robins, that Comprehensive Plan 2010-2030 Future Land Use Map Amendment #2-25 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Palm, Robins, Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 1 - Mayor Woodford

25-0701

Request to approve Rezoning #6-25 for the subject parcels generally located west of the CTH OO/USH 441 Interchange (Tax Id #31-1-5351-00, 31-1-5352-00, 31-1-5352-01, 31-1-6729-00, 31-1-5804-00, 31-1-5802-00, 31-1-5803-00, 31-1-5801-00, 31-1-5805-00, 31-1-5800-00, 31-1-5806-00, 31-1-5807-00 and 31-1-5808-00), including the adjacent right-of-way, as shown on the attached maps, from M-1 Industrial Park District and AG Agricultural District to C-2 General Commercial District

Attachments: [StaffMemo Hartwig CompPlan+Rezoning For06-25-25.pdf](#)

Proceeds to Council on August 6, 2025.

Carpenter moved, seconded by Palm, that Rezoning #6-25 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Palm, Robins, Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 1 - Mayor Woodford

[25-0702](#)

Request to approve Certified Survey Map #9-25, which crosses a plat boundary, to divide the parcels into 3 proposed lots and 1 outlot, generally located west of the CTH OO/USH 441 Interchange (Tax Id #31-1-5351-00, 31-1-5352-00, 31-1-5352-01, 31-1-6728-00, 31-1-6729-00, 31-1-5804-00, 31-1-5802-00, 31-1-5803-00, 31-1-5801-00, 31-1-5805-00, 31-1-5800-00, 31-1-5806-00, 31-1-5807-00 and 31-1-5808-00) and to approve the City's release of their interest in the public utility easement subject to the conditions in the attached staff memo and as shown on the attached maps

Attachments: [StaffMemo_Hartwig_CSM_For06-25-25.pdf](#)

Proceeds to Council on August 6, 2025.

Robins moved, seconded by Palm, that Certified Survey Map #9-25 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Palm, Robins, Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 1 - Mayor Woodford

7. Information Items

8. Adjournment

Neuberger moved, seconded by Palm, that the meeting be adjourned at 3:42 p.m. Roll Call. Motion carried by the following vote:

Aye: 6 - Palm, Robins, Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 1 - Mayor Woodford