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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 12/12/2022

RE: Action: Request to sole source a contract to McMahon for bidding and construction related services needed to complete the 2023 Wastewater Hardscapes Improvement Project, for a contract fee of \$36,000 and a contingency of 10% to not exceed a total contract of \$39,600.

This memo is a request to sole source a contract to McMahon for bidding and construction related professional services for the 2023 Wastewater Hardscapes Improvement Project. As part of the 2022 Hardscapes project, McMahon included design for the 2023 Hardscapes project because of the continuity needed between the two phases of construction. In moving forward with the 2023 Wastewater Hardscapes Improvement Project, McMahon has provided a detailed proposal with a competitive project fee of \$36,000 to complete the bidding and construction related professional services.

The 2023 Capital Improvement Budget has allocated \$450,000 to replace the road in front of the B Building and in front of the F2 Building at the Appleton Wastewater Treatment Plant. Overall, the road replacement will include stormwater modeling, demolition, new base, new storm sewer, and new concrete pavement.

McMahon has as unsurpassed knowledge of the current hardscape infrastructure, current site conditions, and stormwater modeling from the three previous projects completed to date. Based upon McMahon's previous experience along with having already completing the design for the project, we are requesting sole sourcing 2023 Wastewater Hardscapes Improvement project bidding and construction related services to McMahon in the amount of \$36,000 with a contingency of 10% only to be utilized as needed. We believe that our choice of McMahon will ensure that the investment is fully maximized based on their past work and continued continuity throughout a highly complex and technical project.

RECOMMENDATION:

Award 2023 Wastewater Hardscapes Improvement Project professional services to McMahon in the amount of \$36,000 with a contingency of 10% only to be utilized as needed.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org