



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, October 12, 2021

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee Meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 4 - Meltzer, Smith, Doran and Thao

Excused: 1 - Martin

3. Approval of minutes from previous meeting

[21-1376](#)

Approval of the August 24, 2021 Utilities Committee Meeting Minutes.

Attachments: [August 24, 2021 Utilities Committee Meeting Minutes.pdf](#)

**Smith moved, seconded by Thao, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Meltzer, Smith, Doran and Thao

Excused: 1 - Martin

4. **Public Hearings/Appearances**

5. **Action Items**

[21-1378](#)

Approve Wastewater Rate Increase of 4% to be effective January 1, 2022.

Attachments: [WW Rate Increase memo Oct 2021.pdf](#)
[Rate Sheet 2022.pdf](#)
[Comparison of Annual Wastewater Bills.pdf](#)

Doran moved, seconded by Thao, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Thao

Excused: 1 - Martin

[21-1379](#)

Request to Approve Change Order #1 for 2020G Stormwater Consulting Services Contract for Lightning Drive Culverts and Stormwater Practices 60% Preliminary Design with raSmith in an amount not to exceed \$20,000.

Attachments: [2020G Lightning 60% Design Contract CO1 Memo Util Cmte 10-06-2021.pdf](#)

Smith moved, seconded by Thao, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Thao

Excused: 1 - Martin

6. Information Items

[21-1377](#)

Monthly Reports for August 2021:
- Water Distribution and Meter Team Monthly Report

Attachments: [Water Main Breaks August.pdf](#)

The report was reviewed.

7. Adjournment

Smith moved, seconded by Thao, that the Utilities Committee meeting be adjourned at 5:19 p.m.. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Thao

Excused: 1 - Martin