



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, September 20, 2017

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
 - [17-1445](#) Common Council Meeting Minutes of September 6, 2017
 - Attachments:** [CC Minutes 9-6-17.pdf](#)
- H. BUSINESS PRESENTED BY THE MAYOR
- I. PUBLIC HEARINGS
 - [17-1395](#) Public Hearing - Comprehensive Plan Amendment #1-17
 - Attachments:** [Public Hearing Notice CPA #1-17.pdf](#)
 - [17-1396](#) Public Hearing - Rezoning #5-17
 - Attachments:** [RZ #5-17 Public Hearing Notice.pdf](#)
- J. SPECIAL RESOLUTIONS
 - [17-1446](#) Resolution Authorizing a Pledge and Security Agreement for the Fox Cities Exhibition Center Project
 - Attachments:** [Resolution for Pledge and Security Agreement - City of Appleton 9-20-17.pdf](#)

[17-1447](#) Resolution Authorizing an Interest Reserve Fund Balance Guaranty for the Fox Cities Exhibition Center Project

Attachments: [Resolution for Interest Reserve Fund Balance Guaranty - City of Appleton-9-20-](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[17-1318](#) Approve the following parking changes related to the 300 block alley north of College Avenue:

*Create a 15 minute loading zone on Division Street from 9:00 a.m. to 5:00 p.m.

*Sign the alley NO STOPPING, STANDING OR PARKING from 9:00 a.m. to 5:00 p.m.

*Convert the existing two 15-minute loading zone spaces on College Avenue back to 2-hour metered parking.

Attachments: [Rye Restaurant.pdf](#)

[Parking changes-300 block alley-revised attachment.pdf](#)

[Memo-Steve Evans.pdf](#)

Legislative History

8/21/17 Municipal Services held
Committee
Item 17-1318 be held until September 11, 2017.

9/11/17 Municipal Services recommended for approval
Committee

[17-1379](#) Request from Bob DeBruin to have the \$50 Weed Administration Fee waived for parcels 6-6201-5, 6-6200-91, and 6-6202-21; and the \$160 Warrant Fee waived for parcel 6-6202-27.

Attachments: [Bob DeBruin-Weed fee waived.pdf](#)

Legislative History

9/11/17 Municipal Services recommended for denial
Committee

[17-1400](#) Approve traffic-related ordinance changes for the Richmond Street/Northland Avenue/Mason Street Safety Improvement Project.

Attachments: [Richmond St-Northland Ave-Mason St. Safety Project.pdf](#)

Legislative History

9/11/17 Municipal Services recommended for approval
Committee
17-1401-17-1403 taken together and unanimously approved.

[17-1366](#) "Class B" Beer/Liquor License - temporary change of premise description of K Corporation d/b/a Grumpy's Pub, Robert J. Kunstman, Agent, 1501 N. Richmond St., contingent upon approval from all departments.

Attachments: [Change of Description-Grumpy's Pub.pdf](#)

Legislative History

9/13/17	Safety and Licensing Committee	recommended for approval
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[17-1367](#) Class "B" Beer/"Class C" Wine License application of The Draw LLC, John C. Adams, Agent, 800 S. Lawe St., contingent upon approval from all departments.

Attachments: [The Draw application.pdf](#)

Legislative History

9/13/17	Safety and Licensing Committee	recommended for approval
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[17-1405](#) Secondhand Article License application of D'I Angel B.S.T., Sonia G. Guarisco, Applicant, 1619 W. College Ave., contingent upon approval from all departments.

Attachments: [D'I Angel B.S.T. application.pdf](#)

Legislative History

9/13/17	Safety and Licensing Committee	recommended for approval
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3. MINUTES OF THE CITY PLAN COMMISSION

[17-1221](#) Request for Comprehensive Plan 2010-2030 Future Land Use Map Amendment #1-17 for two vacant parcels located along the north side of W. Washington Street, west of N. Bennett Street and east of N. Story Street, (Tax Id #31-5-1225-00 and #31-5-1229-00) from One and Two-Family Residential land use designation to Central Business District land use designation as shown on the attached map

Attachments: [StaffReport_CompPlanAmend#1-17&Rz#5-17.pdf](#)

[Resolution_CompPlanAmend#1-17.pdf](#)

[Req. to Withdraw RZ#5-17 &CompPlanAmend #1-17 J. May 9-15-17.pdf](#)

Legislative History

8/8/17	City Plan Commission	recommended for denial
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Proceeds to Council on September 20, 2017.

[17-1223](#)

Request for Rezoning #5-17 for two vacant parcels located along the north side of W. Washington Street, west of N. Bennett Street and east of N. Story Street, (Tax Id #31-5-1225-00 and #31-5-1229-00), including to the centerline of the adjacent right-of-way, as shown on the attached map, from R-1C Central City Residential District to CBD Central Business District

Attachments: [StaffReport_CompPlanAmend#1-17&Rz#5-17.pdf](#)

[Req. to Withdraw RZ#5-17 &CompPlanAmend #1-17 J. May 9-15-17.pdf](#)

Legislative History

8/8/17 City Plan Commission recommended for denial
Proceeds to Council on September 20, 2017.

4. **MINUTES OF THE PARKS AND RECREATION COMMITTEE**

[17-1393](#)City of Appleton - **Resolution #15-R-17**

July 19, 2017

Submitted by: Alderperson Baker - District 9, Alderperson Meltzer - District 2,
Alderperson Dvorachek - District 15

Referred to: Mayor's Office

WHEREAS, consensus exists among the world's leading climate scientists that global warming caused by emissions of greenhouse gases from human activities is among the most significant problems facing the world today; and

WHEREAS, documented impacts of global warming include but are not limited to increased occurrences of extreme weather events, adverse impacts on ecosystems, demographic patterns and economic value chains; and

WHEREAS, responding to climate change provides communities an opportunity to access first mover advantage in a range of products, services and know-how that transitioning to a climate compatible future brings; and

WHEREAS, the Paris Agreement resulted in a commitment from all but 3 nations to take action and enact programs to limit global temperature increase to less than 2 degrees Celsius, with an expectation that this goal would be reduced to 1.5 degrees in the future;

NOW, THEREFORE, BE IT RESOLVED that the City of Appleton, Wisconsin

1. Indicates its commitment to reducing GHG emissions through future implementation of a Climate Action Plan; and
2. Join other US cities in the Climate Mayors network in adopting and supporting the goals of the Paris Agreement; and
3. Commits to exploring the potential benefits and costs of adopting policies and programs that promote the long-term goal of GHG emissions reduction while maximizing economic and social co-benefits of such action.
4. Form a Climate Change Board, to be filled by citizens of Appleton, city officials, and city staff to help set these goals and policies.

Attachments: [GTLC Report 9-11-17.docx](#)

[GTLC Sustainability Strategies \(9-11-17\).xls](#)

[Master Plan-Sustainable City \(9-11-17\).doc](#)

Legislative History

9/11/17	Parks and Recreation Committee	recommended for denial
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5. MINUTES OF THE FINANCE COMMITTEE

[17-1442](#) Anticipated award of contract to address structural repairs to six columns in the Red Ramp (bids to be opened September 18, 2017).

[17-1444](#) Request to award the 2017 CE Trail Repairs Project contract to Northeast Asphalt, Inc in the amount of \$49,480 with a contingency of 10% for a project total not to exceed \$54,428

Attachments: [2017 CE Trail Hardscape Repairs.pdf](#)

[17-1383](#) Request to approve Contract Amendment/Change Order No. 4 to contract 9-17 for Unit U-17 Sewer and Water Reconstruction No. 2 to increase for 798 L.F. of 10" sanitary sewer reconstruction and steel reinforcement ring replacement on existing 42" water main in the amount of \$105,500 resulting in no change to contingency. Overall contract increased from \$2,508,485 to \$2,613,985.

Attachments: [Unit U-17 Contract Amendment-Change Order No.4.pdf](#)

Legislative History

9/11/17 Finance Committee recommended for approval

[17-1384](#) Request to deed City owned land along Packard Street between Division Street and Superior Street (Tax Key 31-2-0677-00, 31-2-0706-00 and 31-2-0709-00) to the abutting property owners at 507 N Clark Street, 508 N Clark Street and 509 N Superior Street.

Attachments: [Packard St City Owned.pdf](#)

Legislative History

9/11/17 Finance Committee recommended for approval

[17-1385](#) Request to approve updates to the Energy Conservation Policy

Attachments: [2017 Policy Changes Memo.pdf](#)
[Energy Conservation Policy.pdf](#)

Legislative History

9/11/17 Finance Committee recommended for approval

[17-1386](#) Request to approve updates to the Facilities & Grounds Modification policy

Attachments: [2017 Policy Changes Memo.pdf](#)
[Facilities Grounds Modification Policy.pdf](#)

Legislative History

9/11/17 Finance Committee recommended for approval

[17-1387](#) Request to approve updates to the Furniture policy

Attachments: [2017 Policy Changes Memo.pdf](#)
[Furniture Policy.pdf](#)

Legislative History

9/11/17 Finance Committee recommended for approval

[17-1406](#) Request to approve the following 2017 Budget adjustment:

HAZMAT Grant Fund

Chemicals	+\$48,717
Federal Grants	+\$48,717

to record purchase of firefighting foam and the related grant funding.

Attachments: [Hazmat Grant for Foam.pdf](#)

Legislative History

9/11/17 Finance Committee recommended for approval

[17-1407](#) Request to approve the following 2017 Budget adjustment:

Water Utility

Infrastructure	+\$90,000
Fund Balance	- \$90,000

Wastewater Utility

Infrastructure	+\$65,000
Fund Balance	- \$65,000

to record cost of sanitary sewer and watermain through the Pathways Church property.

Attachments: [Pathways' Memo.pdf](#)
[Pathways Letter.pdf](#)
[Pathways Master Plan.pdf](#)

Legislative History

9/11/17 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[17-1371](#) City Program Funding Approval and City Proposals for 2018 CDBG Funding

Attachments: [City proposals memo to CEDC 09-13-17.pdf](#)
[CDBG Policy Adopted July 2015.pdf](#)

Legislative History

9/13/17 Community & Economic recommended for approval
 Development Committee

[17-1394](#)

Request to award Wetland Banking Feasibility Analysis to Stantec Consulting Services, Inc. in an amount not to exceed \$25,000 for Phase I (estimated \$14,950 on a time and materials basis outlined in the attached proposal dated August 30, 2017) and anticipated Phase II scope of work (to be approved by CEDC on December 13, 2017)

Attachments: [Wetland Banking Feasibility Analysis Memo 9-6-17.pdf](#)
[Wetland Bank RFP-Final.pdf](#)
[Stantec Proposal.pdf](#)

Legislative History

9/13/17 Community & Economic recommended for approval
 Development Committee

7. MINUTES OF THE UTILITIES COMMITTEE[17-1337](#)

Amend 2017C Stormwater Consulting Services Contract for Spartan Drive Culverts and Stormwater Practices Sixty Percent (60%) Design and Permitting to Brown & Caldwell in an amount not to exceed \$35,255.

Attachments: [2017C Spartan ammend for SW 1 2.pdf](#)

Legislative History

9/12/17 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION****10. MINUTES OF THE BOARD OF HEALTH****M. CONSOLIDATED ACTION ITEMS****N. ITEMS HELD**[17-1111](#)

CONSOLIDATED ACTION ITEMS:
 Municipal Services Item 17-991
 City Plan Commission Item 17-1003
 Initial Resolution Item 17-1110

Legislative History

7/19/17 Common Council held
 8/2/17 Common Council held
 8/16/17 Common Council held
 9/6/17 Common Council held

[17-991](#) Approve Discontinuance of Locust Street at the CN Railroad Crossing Number 179 919F.

Attachments: [Discontinuance of Locust St at the CN Railroad crossing.pdf](#)

Legislative History

7/10/17	Municipal Services Committee	recommended for approval
7/19/17	Common Council	held
8/2/17	Common Council	held
8/16/17	Common Council	held
9/6/17	Common Council	held

[17-1003](#) Request to approve the street discontinuance to vacate a portion of South Locust Street public right-of-way in the 100 block at the CN Railroad Crossing Number 179 919F, as shown on the attached maps and legal description, pending approval by the Municipal Services Committee, and adopt the Initial Resolution

Attachments: [StaffReport_StreetVacation_SLocustStreet.pdf](#)

Legislative History

7/11/17	City Plan Commission	recommended for approval
7/19/17	Common Council	held
8/2/17	Common Council	held
8/16/17	Common Council	held
9/6/17	Common Council	held

[17-1110](#) Initial Resolution- South Locust Street Vacation

Attachments: [Locust Street RR Xing - Initial Resolution.pdf](#)

Legislative History

7/19/17	Common Council	held
8/2/17	Common Council	held
8/16/17	Common Council	held
9/6/17	Common Council	held

O. ORDINANCES

[17-1448](#) Ordinances 60-17 to 62-17

Attachments: [Ordinances going to Council 9-20-17.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.