



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, March 17, 2021

7:00 PM

Council Chambers

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[21-0300](#) Common Council Meeting Minutes of March 3, 2021

Attachments: [CC Minutes 3-3-21.pdf](#)

G. BUSINESS PRESENTED BY THE MAYOR

[21-0307](#) Proclamation: Colorectal Cancer Awareness Month

Attachments: [Colorectal Cancer Awareness Month Proclamation.pdf](#)

[21-0308](#) COVID-19 Update

Attachments: [COVID -19 Cases 3-17-21.pdf](#)

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

[21-0255](#) Public Hearing for Rezoning #2-21 at 2501 N. Meade Street from C-2 General Commercial District to R-1B Single-Family District.

Attachments: [RZ #2-21_Notice of Public Hearing.pdf](#)

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[21-0273](#) Review Driveway Opening Policy to possibly delete requirement #5 regarding neighboring property owners.

Attachments: [Driveway Opening Policy.pdf](#)

Legislative History

3/8/21 Municipal Services recommended for approval
Committee

[21-0274](#) Approve installation of standard parking meters in Soldier Square along with Passport pay-by-phone option.

Attachments: [Soldier Square parking meters.pdf](#)

Legislative History

3/8/21 Municipal Services recommended for approval
Committee

[21-0275](#) Request from Appleton Downtown, Inc. for a street occupancy permit for "Fiber Rain" to install yarn creations on planters, wayfinding kiosks and poles on College Avenue (600 W. College to 300 E. College) from April 12, 2021 through May 31, 2021.

Attachments: [ADI-Fiber Rain.pdf](#)

Legislative History

3/8/21 Municipal Services recommended for approval
Committee

[21-0277](#) Request from Matt Miller to bag nine (9) meters on March 17, 2021 on Lawrence Street and Walnut Street for food pick-up at McGuinness Pub. This request was administratively denied based on the Downtown Parking & Meter Bag Policy. This request will not have time to go through the Council process.

Attachments: [Matt Miller request for meter bags.pdf](#)

Legislative History

3/8/21 Municipal Services recommended for approval
Committee

2. **MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

- [21-0217](#) Secondhand Mall/Flea Market License renewal application for Ye Old Goat, Meghan Keller, applicant, located at 1919 E Calumet St, contingent upon approval from all departments.

Attachments: [Ye Old Goat S&L.pdf](#)

Legislative History

3/10/21 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

- [21-0174](#) Request to approve Rezoning #2-21 to rezone 2501 N. Meade Street (Tax Id #31-6-1808-00), including all of the adjacent one-half right-of-way, as shown on the attached maps, from C-2 General Commercial District to R-1B Single-family District

Attachments: [StaffReport_2501NMeadeSt_Rezoning_For02-23-21.pdf](#)

Legislative History

2/23/21 City Plan Commission recommended for approval
Proceeds to Council on March 17, 2021.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

- [21-0278](#) Action Item: Award the City of Appleton's "2021 Appleton Pickleball Complex Design Project" Contract to JSD Professional Service, Inc. in an Amount not to Exceed \$27,000

Attachments: [2021 Pickleball Complex Memo.docx](#)

Legislative History

3/8/21 Parks and Recreation Committee recommended for approval

5. MINUTES OF THE FINANCE COMMITTEE

- [21-0252](#) Request to award Unit X-21 Sewer & Water Reconstruction No. 2 to Kruczek Construction, Inc in the amount of \$2,110,110 with a 3% contingency of \$63,303 for a project total not to exceed \$2,173,413

Attachments: [Award of Contract Unit X-21.pdf](#)

Legislative History

3/8/21 Finance Committee recommended for approval

[21-0253](#) Request to award a design and engineering services contract for the Appleton Public Library to Skidmore, Owings & Merrill in the amount of \$2,721,389 with a 5% contingency of \$136,070 for a project total not to exceed \$2,857,459, and approve the following related 2021 Budget amendment:

Facilities Management Capital Projects Fund

Capital Outlay - Library Project	+\$457,459
Proceeds of Long-Term Debt	+\$457,459

to record additional costs of design and engineering services contract (2/3 vote of Common Council required)

Attachments: [2021 Library Architect and Engineers.pdf](#)
[SOM Letter to Appleton Community 3-8-2021.pdf](#)

Legislative History

3/8/21 Finance Committee recommended for approval

[21-0254](#) Request to approve the disposal of surplus beds

Attachments: [Finance Committee Bed Donation Memo 2021 \(004\).pdf](#)
[WG&R Brighter Dreams Program.pdf](#)

Legislative History

3/8/21 Finance Committee recommended for approval

[21-0257](#) Request to approve Sixth/Seventh Additions to Emerald Valley Development Agreement

Attachments: [Emerald Valley Development Agreement.pdf](#)

Legislative History

3/8/21 Finance Committee recommended for approval

[21-0263](#) Request to award the City of Appleton's 2021 Parks Hardscapes Project - AMP Parking Lot #3 Reconstruction Project contract to Northeast Asphalt, Inc in the amount of \$289,788 with a contingency of \$50,000 for a project total not to exceed \$339,788

Attachments: [2021 AMP Parking Lot #3 Renovation.pdf](#)

Legislative History

3/8/21 Finance Committee recommended for approval

[21-0264](#) Request to award the City of Appleton's Wastewater A & S Building's HVAC Upgrades Phase 2 Project contract to EGI Mechanical, Inc in the amount of \$736,577 with a contingency of \$13,000 for a project total not to exceed \$749,577

Attachments: [2021 AWWTP S-Building HVAC Upgrdes.pdf](#)

Legislative History

3/8/21 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[21-0247](#) Request to approve the City of Appleton maintain its current selling prices for business/industrial park land and hold option fees as described in the attached documents

Attachments: [Business-Industrial Park Land Value Memo_ 3-10-21.pdf](#)

[Exhibit A-Ind Land Sales Comparison.pdf](#)

[Exhibit B-Ind Land Asking Price Comparison.pdf](#)

[Southpoint Commerce Park Map.pdf](#)

[NE Business Park Map.pdf](#)

Legislative History

3/10/21 Community & Economic Development Committee recommended for approval

[21-0248](#) Request to approve recommended funding of \$15,000 for 2021 sponsorships for Appleton Downtown Inc. (ADI) programs as outlined in the attached document

Attachments: [Memo to CEDC on ADI Sponsorships 2021.pdf](#)

[ADI Support Proposal to City 2021.pdf](#)

Legislative History

3/10/21 Community & Economic Development Committee recommended for approval

[21-0249](#) Request to approve the Development Agreement with 318 College Ave LLC for improvements and redevelopment of the property located at 318 W. College Avenue (the Park Central Property) in Tax Increment Financing District No. 11

Attachments: [Memo to CEDC 318 W College Ave Park Central Dev Agrmt 3-10-21.pdf](#)

[318 W College Ave Park Central - Dev Agrmt - 02-24-2021.pdf](#)

Legislative History

3/10/21 Community & Economic Development Committee recommended for approval

[21-0260](#) Request to approve the REVISED 2021-2022PY Community Development Block Grant (CDBG) funding as specified in the attached community partner allocation recommendations

Attachments: [Alloc Recs Memo to CEDC Final Award 03-10-2021.pdf](#)
[Alloc Recs Memo to CEDC 11-11-20.pdf](#)
[FINAL 2021 CDBG Community Partner Recommendations 3-10-21.pdf](#)
[FINAL 2021 CDBG Simple Summary Recommendations 3-10-21.pdf](#)
[Letter From Apricity Request for Additional Funds.pdf](#)

Legislative History

3/10/21 Community & Economic Development Committee recommended for approval

7. MINUTES OF THE UTILITIES COMMITTEE

[21-0228](#) Approve 2020 Annual Stormwater Report to WDNR.

Attachments: [2020 MS4 Annual Report for UC w attachments.pdf](#)

Legislative History

3/9/21 Utilities Committee recommended for approval

[21-0238](#) Award of 2021D Stormwater Consulting Services Single Source Contract for Lightning Drive Stream Crossings and Stormwater Practices Final Design to raSmith in an amount not to exceed \$107,000.

Attachments: [2021D Lightning Final Design Contract Award Memo to raSmith 03-09-2021 FIN](#)

Legislative History

3/9/21 Utilities Committee recommended for approval

[21-0239](#) Award of Single Source Contract with NES Ecological Services for 2021 Wetland Delineation Services in an amount not to exceed \$35,639.70

Attachments: [2021E Wetland Delineations Contract Award Memo 03-09-2021 Util Cmte Final](#)

Legislative History

3/9/21 Utilities Committee recommended for approval

[21-0240](#) Award Single Source Unit K-21 Native Landscape Management Contract to Applied Ecological Services, Inc., in an amount not to exceed \$256,680.

Attachments: [K-21 contract award util memo 03-09-2021 Final.pdf](#)

Legislative History

3/9/21 Utilities Committee recommended for approval

[21-0262](#) Award Contract Amendment #1 to AECOM for the America's Water Infrastructure Act Project in the amount of \$22,788.

Attachments: [utilities memo - AWIA RRA Memo 03-03-21 \(002\).pdf](#)

Legislative History

3/9/21 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[21-0121](#) Discuss Alderperson salaries

Attachments: [Elected Alderperson official salary.pdf](#)
[alderperson comparison 2019.pdf](#)
[Alderperson Raises Deadline memo HR.IT 2-23-2021.pdf](#)
[2020 Alderperson Compensation.pdf](#)

Legislative History

1/27/21 Human Resources & Information Technology Committee held

3/10/21 Human Resources & Information Technology Committee recommended for approval
Effective April 2023 to set Alderperson salary to \$10,125.

[21-0281](#) Request to approve Valley Transit to reclassify a Road Supervisor to an Operations Supervisor

Attachments: [Request VT T.O. Change.pdf](#)
[Valley Transit TO draft 3-1-21.pdf](#)

Legislative History

3/10/21 Human Resources & Information Technology Committee recommended for approval

[21-0282](#) Request to award Heartland Business Solutions the contract to purchase and implement a new Palo Alto Firewall high availability system. The amount requested is \$86,743 with a 10% contingency for a project total of \$95,417

Attachments: [Firewall RFP Memo.pdf](#)

Legislative History

3/10/21 Human Resources & Information Technology Committee recommended for approval

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**10. MINUTES OF THE BOARD OF HEALTH**

[21-0285](#) Proposed Additions to Code Section 9-52: Operation of premises licensed for retail sales

Attachments: [Memo to BOH.pdf](#)
[Oct 2016 Edit.pdf](#)
[Proposed Revision.pdf](#)

Legislative History

3/10/21 Board of Health recommended for approval

M. CONSOLIDATED ACTION ITEMS**N. ITEMS HELD****O. ORDINANCES**

[21-0304](#) Ordinance #7-21 - Rezoning 2-21 for 2501 North Meade Street

Attachments: [Ordinances going to Council 3-17-21.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION**Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION****R. OTHER COUNCIL BUSINESS****S. ADJOURN**

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.