



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, October 13, 2020

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.

2. Roll call of membership

Aldersperson Smith arrived at 5:20 p.m.

Present: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

3. Approval of minutes from previous meeting

[20-1285](#)

Approval of the September 22, 2020 Utilities Committee Meeting minutes.

Attachments: [September 22, 2020 Utilities Committee Meeting minutes.pdf](#)

**Fenton moved, seconded by Prohaska, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Meltzer, Fenton, Otis and Prohaska

Excused: 1 - Smith

4. **Public Hearings/Appearances**

[20-1286](#)

Christine DeMaster and Erik Granum, Trilogy Consulting, LLC to present the Wastewater Rate Study.

Attachments: [Wastewater Rate Study Executive Summary - 20201008.pdf](#)
[Presentation - 20201013.pdf](#)

Trilogy Consulting presented the Wastewater Rate Study to Committee.

5. **Action Items**

[20-1287](#) Request to approve rate increase effective January 1, 2021 as presented in Wastewater Rate Study.

Attachments: [WW Rate Increase memo Oct 2020 FINAL.pdf](#)

Fenton moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

[20-1288](#) Approve second amendment to the 2020A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$30,000 for a total contract amount not to exceed \$65,000.

Attachments: [2020A SWM Plan Review BC Second Amendment Memo Util Cmte.pdf](#)

Smith moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

[20-1289](#) Approve second amendment to the 2020B Stormwater Management Plan Review contract with raSmith by an increase of \$25,000 for a total contract amount not to exceed \$65,000.

Attachments: [2020B SWM Plan Review raSmith Second Amendment Memo Util Cmte.pdf](#)

Smith moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith

6. Information Items

[20-1290](#) Discuss Stormwater Permit requirements for Post-Construction Stormwater Management.

Attachments: [2020 Post Construction Program Presentation October 2020.pdf](#)
[Post Construction 2020 Program to UC combined.pdf](#)

This item was discussed.

[20-1291](#) 2021 Department of Utilities Budget Review

This item was reviewed.

[20-1292](#) 2021 Department of Public Works Budget Review

This item was reviewed.

7. Adjournment

Smith moved, seconded by Prohaska, that the Utilities Committee be adjourned at 5:57 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Fenton, Otis, Prohaska and Smith