



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, August 12, 2024

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland

4. Approval of minutes from previous meeting

[24-1062](#)

7/22/24 and 8/7/24 Finance Committee minutes

**Attachments:** [Meeting\\_Minutes072224.pdf](#)

[Meeting\\_Minutes080724.pdf](#)

Hartzheim moved, seconded by Croatt, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland

5. Public Hearing/Appearances

6. Action Items

[24-0972](#)

Resolution #8-R-24 to Require a Super Majority Vote on Wheel Tax or  
Wheel Tax Related Fee Increases

**Attachments:** [#8-R-24 Require Super Majority Vote on Wheel Tax Fee  
Changes.pdf](#)

Hartzheim moved, seconded by Croatt, that the Report Action Item be  
recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Croatt, Fenton and Hartzheim

**Nay:** 1 - Firkus

**Excused:** 1 - Van Zeeland

[24-1063](#)

Request to approve to de-obligate a portion of two existing ARPA fund allocations and re-obligate to Human Resources Strategic Planning Project

**Attachments:** [Finance Committee Memo - HR Strategic Planning ARPA.pdf](#)

**Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Firkus, Croatt and Fenton

**Nay:** 1 - Hartzheim

**Excused:** 1 - Van Zeeland

[24-1064](#)

Request to approve State/Municipal Financial Agreement for I-41/Ballard Interchange Project (2025 City Cost Share \$435,200).

**Attachments:** [I-41 Ballard SMFA Finance Memo w Attachment 08-12-2024.pdf](#)

**Croatt moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland

[24-0976](#)

Authorization to Accept Fiscal Year 2024 Federal 5339 (b) Funds for \$12,000,000 for the Whitman Facility Remodel Phase 2

**Attachments:** [FY24 Bus Grant Award for Appleton - Congratulations! email .pdf](#)

**Croatt moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland

[24-0977](#)

Authorization to Accept Fiscal Year 2024 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant for \$25,000,000 for the Downtown Appleton Regional Transit Multimodal Hub

**Attachments:** [2024 RAISE Grant Award letter.pdf](#)

**Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland

[24-1069](#)

Request to approve the following budget amendments:

**Valley Transit Fund**

|                        |               |
|------------------------|---------------|
| Federal Grants (RAISE) | +\$25,000,000 |
| Federal Grants (ARPA)  | +\$ 1,800,000 |
| Buildings              | +\$26,800,000 |

To fund Transit Center reconstruction project with grant funds (2/3 vote of Council required)

**Valley Transit Fund**

|                                |               |
|--------------------------------|---------------|
| Federal Grants (Section 5339b) | +\$15,000,000 |
| Buildings                      | +\$15,000,000 |

To fund Whitman facility remodel with grant funds (2/3 vote Council required)

**Valley Transit Fund**

|                            |              |
|----------------------------|--------------|
| Federal Grants (Cares Act) | +\$4,191,645 |
| Buildings                  | +\$4,191,645 |

To fund Whitman facility remodel with grant funds (2/3 vote of Council required)

**Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland

[24-1068](#)

The Finance Committee may go into closed session according to State Statute §19.85(1)(e) for the purposes of deliberating or negotiating an agreement and the investing of public funds regarding a public property located in the downtown district.

*Fenton/Hartzheim to go into closed session. 4-0 by roll call.*

*Meeting went into Recess*

*Meeting Reconvened*

*6:37 Motion to rise and report. 4-0*

**This Report Action Item was discussed**

**7. Information Items**

[24-1065](#)

2024 Risk Management Mid-Year Report

**Attachments:** [2024 Mid Year Risk Report.pdf](#)**This item was presented**[24-1067](#)

Contract 28-24 was awarded to MRJ INC. dba Joski Sewer, for the U-24 Lead/Galvanized Water Service Replacements in an amount not to exceed \$611,302. Two amendments were made to the contract. The first was issued to adjust the contract to reflect the Contractor's bid price of \$445,583.80. The second was issued to incorporate a change order in the amount of \$76,987.91, bringing the final contract amount to \$522,571.71. Payments to date total \$425,129.19. The final contract payment is to be issued in the amount of \$97,442.52.

**This item was presented**

## 8. Adjournment

**Fenton moved, seconded by Hartzheim, that this meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Firkus, Croatt, Fenton and Hartzheim

**Excused:** 1 - Van Zeeland