



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, June 22, 2021

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.

Present: 4 - Meltzer, Smith, Doran and Martin

Excused: 1 - Thao

2. Roll call of membership

Aldersperson Thao arrived at 5:04 p.m.

Present: 5 - Meltzer, Smith, Doran, Martin and Thao

3. Approval of minutes from previous meeting

[21-0858](#)

Approval of the June 8, 2021 Utilities Committee Meeting Minutes.

Attachments: [June 8, 2021 Utilities Committee Meeting Minutes.pdf](#)

Smith moved, seconded by Doran, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Martin

Excused: 1 - Thao

4. Public Hearings/Appearances

5. Action Items

[21-0859](#)

Approval to single source and award 2021G Stormwater Consulting Services contract for design of the stormwater management practices for Oneida, Lawrence, Morrison, and Durkee Streets (south of College Avenue) and the YMCA parking ramp to McMahon Associates in an amount not to exceed \$40,000.

Attachments: [2021G Bluff Site Area Stormwater Design Award Memo.pdf](#)

Smith moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Smith, Doran, Martin and Thao

[21-0860](#)

Approve wastewater rate adjustment for Holding Tank waste as prepared by Trilogy Consulting, LLC.

Attachments: [June 2021 Septage Rate Adjustment Memo.pdf](#)
[Recommended holding tank rates from Trilogy.pdf](#)

This item was administratively changed to an Action Item during the meeting.

Martin moved, seconded by Smith, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Smith, Doran, Martin and Thao

6. Information Items

[21-0795](#)

Department of Public Works Proposed Operational Changes.

Attachments: [DPW Proposed Operational Changes.pdf](#)
[Additional Info DPW Proposed Operational Changes.pdf](#)

This item was discussed.

[21-0861](#)

Monthly Reports for May 2021:
-Water Distribution and Meter Team Monthly Report

Attachments: [Water Main Breaks May 2021.pdf](#)

The report was reviewed.

7. Adjournment

Smith moved, seconded by Doran, that the Utilities Committee be adjourned at 5:24 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Smith, Doran, Martin and Thao