



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final-revised Common Council

Wednesday, February 5, 2025

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
- [25-0033](#) Common Council Meeting Minutes of January 15, 2025
Attachments: [CC Minutes 1-15-25.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
- [25-0041](#) Confirmation of Committee Appointments
Attachments: [APA Appt Memo 2-5-2025.pdf](#)
[Sustainability & Climate Panel Appt 2-5-2025.pdf](#)
- [25-0049](#) Proclamations:
- Black History Month
- Burn Awareness Week
Attachments: [February Proclamations.pdf](#)
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[24-1616](#) Approve Hilton Appleton Paper Valley Permanent Occupancy Permit and Sign Permit

Attachments: [Hilton Occupancy Permit Application.pdf](#)
[Hilton Skywalk Parking Signs Application.pdf](#)
[Hilton Occupancy Permit Application-Condition of Approval.pdf](#)
[Hilton Skywalk Parking Signs Application-Condition of Approval.pdf](#)

Legislative History

1/6/25	Municipal Services Committee	held
1/20/25	Municipal Services Committee	recommended for approval

[25-0016](#) Request to accept Wisconsin Department of Transportation Signals and ITS Standalone Program (SISP) grant in the amount of \$576,000.

Attachments: [SISP Grant Acceptance Request_RidgeviewRichmond 01-20-2025.pdf](#)

Legislative History

1/20/25	Municipal Services Committee	recommended for approval
1/20/25	Finance Committee	recommended for approval

[25-0017](#) Approve Parking changes on Emmers Dr and Schaefer St by East High School (follow-up to a 6-month evaluation)

Attachments: [East HS Parking Changes on Emmers & Schaefer \(post eval\).pdf](#)

Legislative History

1/20/25	Municipal Services Committee	recommended for approval
---------	------------------------------	--------------------------

[25-0018](#) Approve Parking changes on Lightning Dr by Fire Station 6 (follow-up to a 6-month evaluation)

Attachments: [Station 6 Parking Changes on Lightning Dr \(post eval\).pdf](#)

Legislative History

1/20/25	Municipal Services Committee	recommended for approval
---------	------------------------------	--------------------------

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[24-1126](#)

Operator License for Kelly Arndt.

Attachments: [Kelly Arndt Application.pdf](#)
[Kelly Arndt Clerk Letter.pdf](#)
[Kelly Arndt PD Letter.pdf](#)
[Kelly Arndt Appeal Memo.pdf](#)
[UPDATE Operator License Renewal Application of Kelly Arndt.pdf](#)
[Kelly Arndt Additional Documentation.pdf](#)

Legislative History

12/11/24	Safety and Licensing Committee	held
	<i>Kelly Arndt was present and requested the item be held until the next regularly scheduled meeting on January 8, 2025.</i>	
1/8/25	Safety and Licensing Committee	held
	<i>Kelly Arndt was present and addressed the committee. The Operator License was held until the January 22nd meeting to allow the applicant to provide documentation of rehabilitation.</i>	
1/22/25	Safety and Licensing Committee	recommended for denial

[24-1496](#)

Operator License for Katherine Neubert.

Attachments: [Katherine Neubert Application.pdf](#)
[Katherine Neubert Clerk's Letter.pdf](#)
[Katherine Neubert denial letter.pdf](#)
[Operator License Application of Katherine Neubert.pdf](#)
[Katherine Neubert Additional Documentation.pdf](#)

Legislative History

1/8/25	Safety and Licensing Committee	held
	<i>Katherine Neubert was present and addressed the committee. The Operator License was held until the January 22nd meeting to allow the applicant to provide documentation of rehabilitation.</i>	
1/22/25	Safety and Licensing Committee	recommended for denial
	<i>The Motion to deny was withdrawn by Alderpersons Siebers and Fenton</i>	
1/22/25	Safety and Licensing Committee	held
	<i>The Motion to hold was withdrawn by Alderpersons Fenton and Schultz</i>	
1/22/25	Safety and Licensing Committee	recommended for approval

[25-0002](#) Cigarette, Tobacco, and Electronic Vaping Device License application for A-Z Tobacco Inc, Safwan Alboushi Aldabbagh, Agent, located at 201 W. Northland Ave Ste K.

Attachments: [A-Z Tobacco Inc.CTV.1.8.25.REDACTED.pdf](#)

Legislative History

1/22/25 Safety and Licensing Committee recommended for approval

[25-0003](#) Cigarette, Tobacco, and Electronic Vaping Device License application for Rehan Grocery LLC d/b/a Halal International Market, Siyar Abdullah, Agent, located at 2310 W. College Ave Ste D.

Attachments: [Halal Intl Market.CTV.1.9.25.REDACTED.pdf](#)

Legislative History

1/22/25 Safety and Licensing Committee recommended for approval

[25-0004](#) Secondhand Article Dealer License renewal application for Heid Music, Todd Heid, Agent, located at 308 E. College Ave, contingent upon approval from the Health department.

Attachments: [Heid Music.Secondhand Article Renewal.1.10.25.pdf](#)

Legislative History

1/22/25 Safety and Licensing Committee recommended for approval

[25-0005](#) Class "B" Beer and Reserve "Class B" Liquor License application for La Bodega Nightclub LLC d/b/a La Bodega Lounge, Juan Santiago-Hernandez, Agent, located at 531 W. College Ave, contingent upon approval from the Health and Inspections departments.

Attachments: [La Bodega Lounge.Alcohol.Class B Beer Reserve Liquor.12.20.24.REDACTED.pdf](#)

Legislative History

1/22/25 Safety and Licensing Committee recommended for approval

[25-0011](#) Cigarette, Tobacco, and Electronic Vaping Device License application for Top Dogz Vape Shop LLC d/b/a Top Dogz Vape Shop, Jennifer Peters, Agent, located at 208 E Wisconsin Ave, for new location.

Attachments: [Top Dogs Vape Shop.CTV.1.15.25.pdf](#)

Legislative History

1/22/25 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION
4. MINUTES OF THE PARKS AND RECREATION COMMITTEE
5. MINUTES OF THE FINANCE COMMITTEE

[25-0040](#)

Request to approve resolution for Emergency Sodium Hypochlorite Tank Replacement at Appleton Water Treatment Facility.

Attachments: [RESOLUTION AWTF HypochloriteTankReplacement FINAL.pdf](#)

[250128 Finance Memo - Emergency Hypochlorite Tank Replacement FINAL.p0046 - Tank Repair - DG Memo to Finance 01-25-2025.pdf.pdf](#)

[25-0023](#)

Request to award Sole Source Purchase of Appleton Water Treatment Facility Emergency Generator Control Equipment to Fabick Power Systems for a cost of \$653,837 with a contingency of \$46,163 for a total not to exceed \$700,000.

Attachments: [Fabick CAT Sole Source - Finance.pdf](#)

[250115_SoleSource_Fabick_Generator_Controls.pdf](#)

Legislative History

1/20/25 Finance Committee recommended for approval

[25-0020](#)

Request to approve the following 2025 Budget amendment:

CEA Capital Projects

Federal Grants	+\$134,180
Vehicles	+\$134,180

To record EECGB grant award and associated expense (2/3 vote of council required).

Attachments: [2025 Grant Budget Transfer.pdf](#)

Legislative History

1/20/25 Finance Committee recommended for approval

[25-0021](#)

Request to accept Non-State Grant Award of \$274,000 and approve the following 2025 Budget Amendment:

Facilities Capital Projects

Misc State Aids	+\$274,000
Library Project	+\$274,000

To record the grant funds and associated project expense (2/3 vote of council required).

Attachments: [NSG Request for Approval 1-8-2025.pdf](#)

Legislative History

1/20/25 Finance Committee recommended for approval

[25-0022](#)

Request to award Sole Source Contract to Groome Industrial Services for WWTP Hydroblasting service in the amount not to exceed \$30,000.

Attachments: [Groome 2025 Sole Source - Finance.pdf](#)

[250115 SoleSource Groome Hydroblasting.pdf](#)

Legislative History

1/20/25 Finance Committee recommended for approval

[25-0024](#)

Request to award Unit H-25 Lawe Street Bridge over Fox River Repairs project to Norcon Corporation in the amount of \$203,946 with a 10% contingency of \$20,394.60, for a project total not to exceed \$224,340.60.

Attachments: [H-25 Contract Award Form and Bid Tabs.pdf](#)

Legislative History

1/20/25 Finance Committee recommended for approval

6. **MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE**
7. **MINUTES OF THE UTILITIES COMMITTEE**
8. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**
9. **MINUTES OF THE FOX CITIES TRANSIT COMMISSION**
10. **MINUTES OF THE BOARD OF HEALTH**
- M. CONSOLIDATED ACTION ITEMS
- N. ITEMS HELD
- O. ORDINANCES
- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. CLOSED SESSION

[25-0042](#)

The Common Council may go into closed session according to State Statute §19.85(1)(e) (deliberating or negotiating the purchasing of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session) for the purpose of deliberating or negotiating items related to the potential investment of public funds for a development project on the city's north side. Upon conclusion of the closed session, the Common Council will then reconvene into open session.

T. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.