



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Human Resources & Information Technology Committee

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Wednesday, April 25, 2018

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 3 - Konezke, Spears and Baker

**Excused:** 2 - Baranowski and Raasch

3. Approval of minutes from previous meeting

[18-0601](#)

Minutes from 4/11/18

**Attachments:** [Minutes 4-11-18.pdf](#)

**Baker moved, seconded by Spears that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 3 - Konezke, Spears and Baker

**Excused:** 2 - Baranowski and Raasch

4. Public Hearings/Appearances

5. Action Items

[18-0605](#)

Request to approve the addition of up to a Full-time Health Coach and up to a Full-time Physical Therapist to the Connecting Care Clinic Staffing with staffing levels being determined based upon customer demand.

**Attachments:** [CCC additional staff memo 4-20-18.pdf](#)  
[CCC Health Coach proposal.pdf](#)

**Baker moved, seconded by Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Konezke, Spears and Baker

**Excused:** 2 - Baranowski and Raasch

## 6. Information Items

[18-0602](#)

### ORGANIZATIONAL MATTERS

Elect a Vice-Chair

Set meeting date/time

Designate a contact person

*Contact Person: Director Matz*

*Initially schedule for Wednesday at 6:30 pm. May be subject to change.*

*Vice-Chair: Spears nominated by Konezke, second by Baker. Unanimously approved.*

**This Report Action Item was received and filed**

[18-0610](#)

Recruitment Status Report 4-20-18

**Attachments:** [RSR thru 4-20-18.pdf](#)

**This Presentation was received and filed**

## 7. Adjournment

**Spears moved, seconded by Baker, that the meeting be adjourned. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 3 - Konezke, Spears and Baker

**Excused:** 2 - Baranowski and Raasch