



# CITY OF APPLETON

## MEMORANDUM

**Date:** 09/04/24  
**To:** Municipal Services Committee  
**From:** Michael Hardy, P.E., Traffic Engineer  
**Subject:** Parking changes on Clara Street by Johnston Elementary School  
(follow-up to a 6-month evaluation)

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At the request of the AASD, the City's Traffic Section recently assessed the possibility of making a change to on-street parking along the west side of Clara Street, adjacent to Johnston Elementary School, as a means of improving traffic safety and operations related to the 4K Program. Based on our review, we initiated a six month evaluation to coincide with the remainder of the 2023-2024 school year.

The evaluation involved creating a small *10-Minute Parking* zone (7:30 a.m. to 4:30 p.m. on school days) within the existing passenger loading zone along the west side of Clara Street. With the 4K program, several of the parents will exit their vehicles and walk their kids to the school door. The new *10-Minute Parking* allows parents to legally exit the vehicle when they might otherwise be issued a citation when it's designated a Passenger Loading Zone / No Unoccupied Vehicles.

This change has had the desired effect, and we have not received any feedback from the community. Based on this, we recommend the changes be made permanent. To accomplish this, the following ordinance changes are necessary:

1. **Repeal Ord. 8-16:** "Parking be prohibited on school days from 7:30 a.m. to 4:30 p.m., except displaying handicapped license plates or Wisconsin handicapped permit, on the west side of Clara Street from a point 50 feet south of Forest Street to a point 215 south of Forest Street."
2. **Repeal Ord. 9-16:** "Parking be prohibited on school days from 7:30 a.m. to 4:30 p.m., on the west side of Clara Street from a point 215 feet south of Forest Street to a point 500 south of Forest Street."

3. **Create:** “No Parking/Passenger Loading Zone/No Unoccupied Vehicles from 7:30 a.m. to 4:30 p.m. on school days on the west side of Clara Street from a point 50 feet south of Forest Street to a point 105 feet south of Forest Street.”
4. **Create:** “Designate 10-Minute parking from 7:30 a.m. to 4:30 p.m. on school days, except displaying handicapped license plates or Wisconsin handicapped permit, on the west side of Clara Street from a point 105 feet south of Forest Street to a point 215 feet south of Forest Street.”
5. **Create:** “No Parking/Passenger Loading Zone/No Unoccupied Vehicles from 7:30 a.m. to 4:30 p.m. on school days on the west side of Clara Street from a point 215 feet south of Forest Street to a point 480 feet south of Forest Street.”