



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

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Tuesday, July 23, 2024

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee meeting to order at 4:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 3 - Meltzer, Firkus and Hayden

**Excused:** 2 - Doran and Heffernan

4. Approval of minutes from previous meeting

[24-0952](#)

Approval of the June 11, 2024 Utilities Committee Meeting minutes.

**Attachments:** [June 11, 2024 Utilities Committee Meeting Minutes.pdf](#)

**Hayden moved, seconded by Firkus, that the June 11, 2024 Utilities Committee Meeting Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Meltzer, Firkus and Hayden

**Excused:** 2 - Doran and Heffernan

5. Public Hearing/Appearances

6. Action Items

[24-0953](#)

Award Apple Hill Farms Pond 4 Outlet Pipe Repair Contract to Advance Construction, Inc. in an amount not to exceed \$28,000.

**Attachments:** [AHF Pond 4 Outlet Repairs - UC Memo Final 07-23-2024.pdf](#)  
[Contract Award Form - AHF Pond 4 Outlet Repair - Final.pdf](#)

**Hayden moved, seconded by Firkus, that the award of the Apple Hill Farms Pond 4 Outlet Pipe Repair contract to Advance Construction, Inc. in an amount not to exceed \$28,000 be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Meltzer, Firkus and Hayden

**Excused:** 2 - Doran and Heffernan

**7. Information Items**

[24-0954](#)

Monthly Reports for May and June 2024:

- Water Distribution and Meter Team Monthly Report - May
- Water Distribution and Meter Team Monthly Report - June

**Attachments:**     [5 - May 2024 Water Main Breaks.pdf](#)  
                                  [6 - June 2024 Water Main Breaks.pdf](#)

*The reports were reviewed.*

**8. Adjournment**

**Hayden moved, seconded by Firkus, that the Utilities Committee meeting be adjourned at 4:32 p.m.. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Meltzer, Firkus and Hayden

**Excused:** 2 - Doran and Heffernan