



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, April 26, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order by Chair Croatt at 5:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

4. Approval of minutes from previous meeting

[23-0409](#)

Safety & Licensing Committee minutes from 4/12/2023

Attachments: [S&L Minutes 4-12-23.pdf](#)

Schultz moved, seconded by Van Zeeland, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

5. **Public Hearing/Appearances**

6. **Action Items**

[23-0461](#)

Alcohol License Suspension Hearing for PJW, LLC DBA: Chadwick's Bar, Jen Thomas, Agent

Attachments: [Complaint- Chadwick's 4-20-2023.pdf](#)

[Summons- Chadwick's 4-20-2023.pdf](#)

[Chadwick's Stipulation.pdf](#)

The attached stipulation was recommended for approval.

Van Zeeland moved, seconded by Wolff, that the attached Stipulation for Chadwick's be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

[23-0468](#)

Class "B" Beer and "Class B" Liquor Change of Agent application for Lawrence University of WI d/b/a Viking Room, Megan Dufrane-Groose, New Agent, located at 615 E College Ave, contingent upon approval from the Police Department.

Attachments: [Megan Dufrane-Groose S&L.pdf](#)

Schultz moved, seconded by Siebers, that the Change of Agent be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

[23-0464](#)

Temporary Class "B" Beer License application for Trout Museum of Art, Christina Turner, Person in Charge, for Art at the Park, City Park, on July 22-23, 2023, contingent upon approval from all departments.

Attachments: [Art at the Park S&L.pdf](#)

Wolff moved, seconded by Schultz, that the Temporary Class "B" License be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

[23-0406](#)

Elect Vice Chair

Alex Schultz and Katie Van Zeeland were nominated. Ald. Van Zeeland withdrew her nomination. Roll Call. Motion carried 4/0 (Schultz abstained) and Ald. Schultz was elected vice-chair.

[23-0407](#)

Set Meeting Date & Time

The members agreed to keep the meeting date and time as it currently stands at 5:30 p.m. on the 2nd & 4th Wednesdays of the month.

[23-0408](#)

Designate Contact Person

Clerk Lynch was designated as the contact person.

7. Information Items

[23-0462](#)

Police Department Report on Alcohol License Violations:
- OB's Brau Haus, Nude/Semi-Nude Entertainer: 150 pt. violation
Total Points for establishment: 150

[23-0465](#)

Special Events:

Harbor House, Your Voice Has Power, Pierce Park, April 27th 2023

ADI, Craft Beer Walk, Participating Establishments in Downtown

Appleton, May 13th 2023

WIJAM LLC- SOL Dance, Jones Park, June 3rd 2023

Appleton Flag Day Military Band Performance, Houdini Plaza, June 10th 2023

Appleton Flag Day Parade, Downtown Appleton, June 10th 2023

WIJAM LLC, Sky Dance, Jones Park, July 8th 2023

[23-0411](#)

Director's Reports

1. City Clerk

- Staffing & Renovation Update

- 2023 Board of Review Meetings

2. Fire Chief

- 2023 Firefighter Hiring Update

- Hiring Process Update

3. Police Chief

- 2023 Police Hiring Update

Attachments: [Police Hiring Update- Community Engagement Specialist.pdf](#)

8. Adjournment

Wolff moved, seconded by Schultz, that the meeting be adjourned at 6:12 p.m.

Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff