



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Wednesday, April 25, 2018

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 12 - Kasimor, Vice Chair Buckingham, Nau, Dearborn, Schroeder, Wurdinger, Brown, Wilson, Dexter, VandeHey, Lobner and Martin

Excused: 1 - Detienne

3. Approval of minutes from previous meeting

[18-0561](#)

Approval of minutes from previous meeting

Attachments: [MeetingMinutes 3-28-18.pdf](#)

Commissioner Buckingham moved, seconded by Commissioner Dearborn, that the Minutes be approved. Voice Vote. Motion Carried.

4. **Public Hearings/Appearances**

[18-0562](#)

Public Participation on Agenda Items

There was no public participation on the agenda items.

5. **Action Items**

[18-0565](#)

Accept Federal Transit Administration Section 5339 Discretionary Grant funds of \$350,506

Attachments: [FCTC Grant acceptance memo 5339 - 2018.pdf](#)

Commissioner Schroeder moved, seconded by Commissioner Dearborn, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[18-0566](#) Resolution FCTC 18-01 Authorization of Grant Application for Volkswagen Mitigation Plan Grant

Attachments: [Memo to support Resolution FCTC 18-01.pdf](#)
[Resolution FCTC 18-01 for Authorization of Grant Application.pdf](#)

Aldersperson Martin moved, seconded by Commissioner Brown, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items

[18-0563](#) Election of Chair and Vice-Chair, Meeting Date and Time, Designate Ron McDonald as the Contact Person for the Commission

This action item was moved to information items.

Aldersperson Lobner elected as Chairman and Commissioner Buckingham elected as Vice-Chairman. Meeting dates will be the second and fourth Wednesday of each month at 2:00 PM.

[18-0564](#) Approval of Payments

Attachments: [March 2018 Check Register.pdf](#)
[March 2018 P-Card Statement.pdf](#)

This action item was moved to information items.

Aldersperson Martin moved, seconded by Commissioner Wurdinger, that the Report Action Item be approved. Voice Vote. Motion Carried.

[18-0567](#) Financial Report

Attachments: [March 2018 FCTC Monthly Income Statement.pdf](#)
[March 2018 FCTC Monthly Income Statement PT.pdf](#)

This Presentation was presented.

[18-0568](#) Ridership and Revenue

Attachments: [2018 Ridership and Revenue.pdf](#)

This Presentation was presented.

[18-0569](#) Key Performance Indicators

Attachments: [2018 Q1 KPI.pdf](#)

This Presentation was presented.

[18-0570](#)

Pending Items

Attachments: [Pending Items.pdf](#)

This Presentation was presented.

[18-0571](#)

Request for Future Agenda Items

This Presentation was presented.

7. Next Meeting Date & Time - To be determined

Next meeting date - May 23, 2018 2:00 PM

8. Adjournment

A motion was made by Alderperson Martin, seconded by Commissioner Nau, that this meeting was adjourned. The motion carried unanimously.