



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Library Board

Tuesday, October 17, 2023

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[23-1211](#) September 19, 2023 Meeting Minutes

Attachments: [9-19-2023 Library Board Meeting Minutes.pdf](#)

5. Public Participation & Communication

Establish Order of the Day

6. Action Items

[23-1212](#) Bill Register - September 2023

Attachments: [Sept 23 Bill Register.pdf](#)

[APL Financial Cash Flow YTD-September-2023.pdf](#)

[Friends Project Summary Report Q1 2023.pdf](#)

[23-1213](#) October 2023 Budget Amendment

Attachments: [Oct23BudgetAmendment.pdf](#)

[23-1214](#) Award the Appleton Public Library's "Appleton Public Library Furniture" Contracts to Systems Furniture for \$184,016.63.

Attachments: [2023 Library Furniture \(2nd\).pdf](#)

[2023 Library Furniture.pdf](#)

[23-1215](#) Appleton Public Library Table of Organization Change Request - Library Assistant, Copy Cataloging

Attachments: [TO Change - MM LA Acquisitions 2023.pdf](#)

[23-1216](#) Intent to Apply - Outagamie County ARPA Workforce Development Grant

Attachments: [Grant Intent to Apply form.pdf](#)

[23-1217](#) Recommend Approval of Sublease Agreement between Appleton Public Library and the Thompson Center on Lourdes through December 31, 2024 with an Option to Extend, if Necessary, Contingent Upon Library Closure Date Approval, Approval of the Moving Contract, Approval of ARPA Support to Thompson Center on Lourdes, and the Approval of a Sublease Agreement by the Thompson Center on Lourdes.

Attachments: [APL-TCOL Sublease Memo 10-16-2023 FINAL.pdf](#)

[23-1218](#) Request to Award Move to New Temporary Library Location on College Avenue to Boulevard Relocation Services for an Amount of \$177,119.42 with a 5% Contingency, Contingent Upon Approval of Sublease Agreement, Library Closure Dates, and ARPA Fund Allocation to Thompson Center on Lourdes.

Attachments: [Move Contract Recommendation Memo 10-16-2023 FINAL.pdf](#)

[23-1219](#) Recommendation to Temporarily Close the Library to Relocate from 2411 S. Kensington Drive to 3000 E. College Avenue from November 22, 2023 to January 8, 2024, Contingent Upon Approval of Sublease Agreement, Approval of the Moving Contract, and Approval of ARPA Support to Thompson Center on Lourdes.

Attachments: [Temporary Closure for Move 10-16-2023 FINAL.pdf](#)

7. Information Items

A. Administrative Report

[23-1220](#) Building Project Update

Attachments: [09.2023 - Appleton Public Library Month-End Report.pdf](#)

[23-1221](#) APL Hiring Process Update

[23-1223](#) Upcoming 2024 Executive Budget Adoption Process Dates:
10/28/2023 - Finance Committee Review / Budget Saturday
11/01/2023 - 2024 Executive Budget Public Hearing
11/02/2023 - 2024 Executive Budget Amendment Proposals due to Finance Director by 12 noon
11/08/2023 - Adoption of the Proposed 2024 Executive Budget

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.