

CITY OF APPLETON 2024 BUDGET CAPITAL IMPROVEMENTS PROGRAM PROJECT REQUEST

IDENTIFICATION

Project Title: Library Self-Check Machines & RFID Pads

PROJECT DESCRIPTION

Justification:

The self-checks that the library is currently using are over 12 years old. They run Windows 7 and have outdated hardware that no longer meets the expectations of our patrons. As the machines have aged and become less reliable, utilization has decreased 10%, from over 70% to 60%, since 2019. Our goal has been to reach 75% utilization of self-check to optimally balance workloads.

The new library will need seven self checks due to added public floorspace and having all three floors now accessible to the public with materials that can be checked out. At the previous library, we had six self-check machines.

We have anticipated needing new self-checks for some time, but have postponed ordering new ones due to various building projects over the years and wanting to time the purchase to coincide with opening a new building.

Additionally, the Library's RFID scan pads are the same age as the self-checks, so they also need to be replaced. The pads are used for several things, including checking materials in and out and also programming the RFID chips used by the self-checks and the pads.

Discussion of operating cost impact:

We anticipate no additional operating costs and potentially could see savings in our annual maintenance contract on the equipment.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2024	2025	2026	2027	2028	Total
Library Equipment	50,000	-	-	-	-	\$ 50,000
Total - Library	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

COST ANALYSIS

Estimated Cash Flows

Components	2024	2025	2026	2027	2028	Total
Planning	-	-	-	-	-	\$ -
Land Acquisition	-	-	-	-	-	\$ -
Construction	-	-	-	-	-	\$ -
Other	50,000	-	-	-	-	\$ 50,000
Total	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Operating Cost Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -