



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, September 21, 2020

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

3. Approval of minutes from previous meeting

[20-1227](#)

Minutes from August 24, 2020

Attachments: [Minutes from August 24, 2020.pdf](#)

Coenen moved, seconded by Otis, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

4. **Public Hearings/Appearances**

5. **Action Items**

[20-1228](#)

Douglas Street, from Commercial Street to Wisconsin Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

Coenen moved, seconded by Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1229](#)

Atlantic Street, from Oneida Street to Lawe Street, be reconstructed with concrete pavement and curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain

unchanged.

Coenen moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1230](#)

Elsie Street, from Mason Street to Richmond Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

Coenen moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1234](#)

Request for a Street Occupancy Permit to place construction equipment, jersey barriers and fencing in the 300 block E. College Avenue right-of-way and the 300 block E. Johnston Street right-of-way to facilitate construction of a multi-tenant retail/residential project be approved through October 1, 2021.

Attachments: [Street Occupancy Permit-300 Block E. College Ave.pdf](#)

Amended to add requirement that contractor work with DPW prior to winter regarding barriers.

Coenen moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1246](#)

Approve parking changes related to the Carpenter Street Reconstruction Project (Taft Avenue to Fremont Street).

Attachments: [Parking changes-Carpenter St project.pdf](#)

Coenen moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1247](#)

Approve parking changes related to the Prospect Avenue Reconstruction Project (Haskell Street to west City Limits).

Attachments: [Parking changes-Prospect Av project..pdf](#)

Coenen moved, seconded by Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1248](#)

Approve renegotiated agreement with Outagamie County for Traffic-Related Services.

Attachments: [Agreement Outagamie Cty for Traffic-Related Services.pdf](#)

Coenen moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1249](#)

Approve the installation of STOP signs on Spring Street at Summit Street (Follow-up to Six Month Trial Period).

Attachments: [STOP signs on Spring St at Summit St.pdf](#)

Coenen moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

6. Information Items

[20-1231](#)

Discuss proposed changes to City Owned Pedestrian Walk Policy.

Attachments: [Changes to City Owned Pedestrian Walks Policy.pdf](#)

[20-1232](#)

Inspections Division Permit Summary Comparison Report for August, 2020.

Attachments: [Inspections Permit Summary Comparison Report-August, 2020.pdf](#)

[20-1239](#)

Discussion of street right-of-way use.

[20-1240](#)

Parking Financial Statement for August, 2020.

Attachments: [Parking Financial Statement-August 2020.pdf](#)

7. Adjournment

Coenen moved, seconded by Otis, that the be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff