



DEPARTMENT OF PUBLIC WORKS  
Engineering Division – Traffic Section  
2625 E. Glendale Avenue  
Appleton, WI 54911  
TEL (920) 832-5580  
FAX (920) 832-5570

**To:** Municipal Services Committee  
**From:** Eric S. Lom, City Traffic Engineer  
**Date:** February 16, 2016  
**Re:** Parking changes near the Community Early Learning Center (State St @ Seventh St)  
*Follow-up to Six-Month Trial Period*

At the beginning of this school year, the Traffic Section initiated a six-month trial to create & modify two parking restrictions in the area near the Community Early Learning Center (formerly Catholic Central). This included:

1. West side of State Street between Seventh Street & Eighth Street: Changed the existing *2-Hour Parking zone (7am-7pm Exc. Sat/Sun/Hol)* to a *3-Hour Parking zone (7am-7pm Exc. Sat/Sun/Hol)*. This change allowed for more efficient usage of the parking stalls in this area.
2. North side of Seventh Street, just west of State Street: Designated the first two angle stalls as a *15-Minute Passenger Loading Zone* during school hours to improve drop-off-and pick-up convenience.

Thus far, we have not received any complaints or correspondence from the neighborhood. Additionally, the Community Early Learning Center center would prefer to keep the changes as-is. Based on this, I recommend enacting the permanent ordinances as designated in the six-month trial period.

**To accomplish this, the following ordinance action is required:**

1. **Create:** "Parking be restricted to three hours from 7:00 a.m. to 7:00 p.m., except Saturdays, Sundays and Holidays, on the west side of South State Street from Eighth Street to Seventh Street."
2. **Create:** "15-Minute Passenger Loading Zone/No Unoccupied Vehicles from 7:30 a.m. to 4:30 p.m. on school days on the north side of Seventh Street from a point 25 feet west of State Street to a point 60 feet west of Seventh Street (the first 2 angle stalls west of State Street)."