



DEPARTMENT OF PUBLIC WORKS
Engineering Division
100 North Appleton Street
Appleton, WI 54911
TEL (920) 832-6474

To: Utilities Committee
From: Danielle Block, Director of Public Works
Nate Loper, Deputy Director of Public Works
Date: March 6, 2024
Re: Award Ash Tree Removal Contract to Foley's Tree Service, LLC in an amount not to exceed \$375,000

The Department of Public Works recommends award of the 2024 Ash Tree Removal Contract to Foley's Tree Service, LLC in an amount not to exceed \$375,000.

In February 2024 a Request for Quotes (RFQ) was sent to 6 tree removal companies for removal of 870 ash trees. All 6 companies responded to the RFQ and City staff evaluated these proposals based upon professional qualifications, quality assurance and competitive pricing.

Work under this contract includes the following:

- Removal of dead, dying or affected trees by the emerald ash borer.
- The tree management section selected has the highest concentrations of ash trees and logistically one of the more challenging sections for City staff. This area is south of Calumet Street and east of S Oneida St, extending to the city borders.
- Majority of trees to be removed are street trees in the street right of way.
- Includes the removal of ash trees in two city parks within this section (Hoover and Green Meadows).
- Stump grinding and terrace restoration will also follow the removal of the above ground portions of the trees.

Since this work is of a potentially dangerous nature and requires special expertise, Foley's Tree Service stood out in the following ways.

- Years of experience in the industry.
- Positive references in executing similar contracts with other Wisconsin municipalities.
- Commitment to safety and professionalism which was reinforced by reference checks.
- Trained and credentialed staff.
- Equipment listed for the completion of the contract.
- Estimated timeline for completion of work entailed (2 months vs 6-8 months with other companies)
- Competitive pricing and expedited timeline allowed for expanding the original scope of work to include approximately 200 additional trees.

Thank you for your consideration.

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: ☐ **Finance Committee**
 ☐ **Municipal Services Committee**
 ☒ **Utilities Committee**

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:

Ash tree removal, stump grinding and terrace restoration

Be awarded to:

Name: Foley's Tree Service, LLC

Address: N11541 Roberts Rd

Tomahawk, WI 54487

In the amount of : _____

With a _____ % contingency of : _____

For a project total not to exceed : _____

**** OR ****

In an amount Not To Exceed : \$375,000.00

Budget: \$375,000.00

Estimate: \$375,000.00

Committee Date: March 11, 2024

Council Date: March 20, 2024

BID-CONTRACT FORMS

Contractor to remove tree, grind stump, restore hole with pulverized topsoil, grass seed application, and approved seed cover. Disposal of all material including wood, brush, debris and stump debris.

Pages 9-11 and attachment "IR 2.1 SMALL EXPOSURE JOBS" included with this packet must be completed and returned by Feb 23rd at 4:00 P.M. to the City of Appleton Municipal Services Building at 2625 E. Glendale Ave. in a sealed envelope marked:

"Bid for Ash Tree Removals 2024"

Attention: Mike Stanonik

The undersigned Contractor offers to provide to the City of Appleton tree removal services conforming to the specifications, terms and conditions set forth herein.

<u>Diameter</u>	<u>Number</u> <u>of Trees</u>	<u>Unit Price</u> <u>(\$/inch of diameter)</u>	<u>Total</u> <u>Inches</u>	<u>Extension</u> <u>(Unit price X Total Inches)</u>
6-12"	197	\$ 19.00	2079	\$ 39,501
13-15"	291	\$ 19.75	4099	\$ 80,955.25
16-18"	272	\$ 20.25	4592	\$ 92,988
19-22"	267	\$ 21.25	4949	\$ 105,166.25
23-30"	43	\$ 25.00	1030	\$ 25,750
Total	1070			\$ 344,360.50