



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, October 9, 2017

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[17-1520](#) Finance Committee minutes from September 25, 2017 meeting

Attachments: [MeetingMinutes25-Sep-2017-03-58-11.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[17-1521](#) Request to approve authorization request to sell water plant membrane cartridges and decommissioned ultrafiltration equipment through a consignment agreement(s) (item also appears as an informational item on the Utilities Committee agenda).

Attachments: [Membrane Consignment Request 08-04-17.pdf](#)

[17-1522](#) Request to reject bid from Miron Construction, Inc for \$1,847,815 for the Jones Park Renovation Phase I project.

Attachments: [2017 Jones Park Renovation Phase I \(Reject Bids\).pdf](#)

[17-1550](#) The Finance Committee will meet in Closed Session pursuant to the exemption contained in Section 19.85(1)(e) for the purpose of deliberating or negotiating of real estate negotiations concerning the City Center (Blue) Ramp and the reconvene in open session to conduct such other business as may be pending.

6. **Information Items**

[17-1523](#) Contract 55-16 was awarded to Great Lakes TV & Seal, Inc for \$152,950 for Sewer Spot Repairs, Protruding Tap & Mineral Deposit Removal. Payments issued to date total \$122,710.04. Request final payment of \$23,806.60.

[17-1541](#) Director's Report

Legal Services
- Trestle Update

Parks, Recreation & Facilities Management

- Project Updates
- 2018 Administration & Facilities Proposed Budget
- 2018 Facilities Proposed CIP Budget

Attachments: [2018 Facilities Management Budget.pdf](#)

[2018 Facilities & Ex Ctr Capital Projects Funds.pdf](#)

[Facilities 2018 CIP project pages.pdf](#)

[Parks 2018 CIP project pages.pdf](#)

[17-1542](#) 2018 Risk Management Budget

Attachments: [2018 Risk Management.pdf](#)

[17-1549](#) Contract 48-16 was awarded to MCC, Inc for the 2016 Highview Park Tennis and Basketball Courts in the amount of \$131,351 with a contingency of \$13,135. One credit was issued in the amount of \$21,118 and one change order in the amount of \$14,725. Payments issued to date total \$112,462.38. Request to issue the final contract payment of \$12,495.81.

Attachments: [Highview Park Finance Memo Final Pymt.pdf](#)

[17-1543](#)

The following 2017 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

Health Grant Funds

MCH Grant Training	+\$ 1,635
MCH Grant Supplies	+\$ 2,448
MCH Grant Revenue	+\$ 4,083
Prevention Grant Training	+\$ 7,902
Prevention Grant Revenue	+\$ 7,902
Lead Grant Salaries & Fringes	+\$ 127
Lead Grant Revenue	+\$ 127
Immunization Grant Printing	+\$ 5,323
Immunization Grant Interpreter Services	+\$ 44
Immunization Grant Revenue	+\$ 5,367
Bioterrorism Grant Training	+\$ 9,135
Bioterrorism Grant Supplies	+\$ 3,681
Bioterrorism Grant Revenue	+\$12,816

to adjust various health grants budgets to actual awards from the State

General Fund - Police Department

Donations	+\$ 1,000
Equipment	+\$ 1,000

to record donation received from the Walmart to support the Neighborhood Watch Program

General Fund - Library

Reimbursements - Friends of the Library	+\$17,000
Supplies - Administration	+\$1,700
Purchased Services - Administration	+\$1,400
Supplies - Childrens Services	+\$3,000
Memberships - Childrens Services	+\$ 300
Purchased Services - Childrens Services	+\$2,800
Supplies - Community Partnerships	+\$3,000
Purchased Services - Community Partnerships	+\$2,800
Supplies - Network Services	+\$1,500
Purchased Services - Network Services	+\$500

to record funds received from the Friends of the Appleton Public Library

General Fund - Park & Recreation

Building Improvements - Scheig Center	+\$5,000
Donations	+\$5,000

to record donation from Walter Wieckert and the Illinois Tool Works Foundation for improvements to ADA entrance at the Scheig Center

Equipment - Kiwanis Park	+\$2,000
Donations	+\$2,000

to record donation from the Kiwanis Golden K Club for equipment at Kiwanis Park

Equipment - Lions Park	+\$770
Donations	+\$770

to record donation from the Noon Lions Club for an ADA grilling station at Lions Park

Equipment - Kiwanis Park	+\$2,200
Donations	+\$2,200

to record donation from the Kiwanis Club and the Community Foundation for a park bench at Kiwanis Park

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on this agenda, please contact Tony Saucerman at (920) 832-6440.