

Sandy Behnke

From: Sandy Behnke
Sent: Tuesday, February 03, 2015 2:50 PM
To: Curt Konetzke; Cathy Spears; Christopher Croatt; Tim Trauger; Sarah Garb
Cc: Joe Martin; Kathleen Plank; Peter Stueck; Christine Williams; Kyle Lobner; Vered Meltzer; Greg Dannecker; Polly Dalton; Patti Coenen; Jeffrey Jirschele; Colleen T. Rortvedt (crortvedt@apl.org)
Subject: Table of Organization Change for the Appleton Library (Reach Out and Read Program-Grant Funded)
Attachments: 201502031358.pdf

Chairperson Konetzke and HR Committee Members:

Attached please find a memo from Director Rortvedt of the Appleton Library about a table of organization change. This would normally be an informational item for the HR Committee.

Since we do not have any action items for the HR Committee right now, I am sending this email to all of you informing you of the change that was approved by the Library Board of Directors rather than have a committee meeting for an informational item.

This is a Grant funded position (.5 fte Library Assistant) that will serve as the Regional Coordinator for the Reach out and Read program. You will note that the continuation of this position beyond 2015 will be conditioned upon continued grant funding.

This does not require any approval of committee or council. We will include the information again on the next scheduled HR Committee Agenda so it will track through the Granicus system and notify the public.

If you have any questions about this communication or process, please contact me.

Questions related to the table of organization and/or Reach Out and Read Program should be directed to Director Rortvedt.

Thank you,
Sandy

-----Original Message-----

From: HRcopier@appleton.org [mailto:HRcopier@appleton.org]
Sent: Tuesday, February 03, 2015 1:58 PM
To: Sandy Behnke
Subject: Message from "RNP00267380338C"

This E-mail was sent from "RNP00267380338C" (Aficio MP 4002).

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MEMORANDUM

To: Alderperson Konetzke

From: Colleen Rortvedt, Library Director

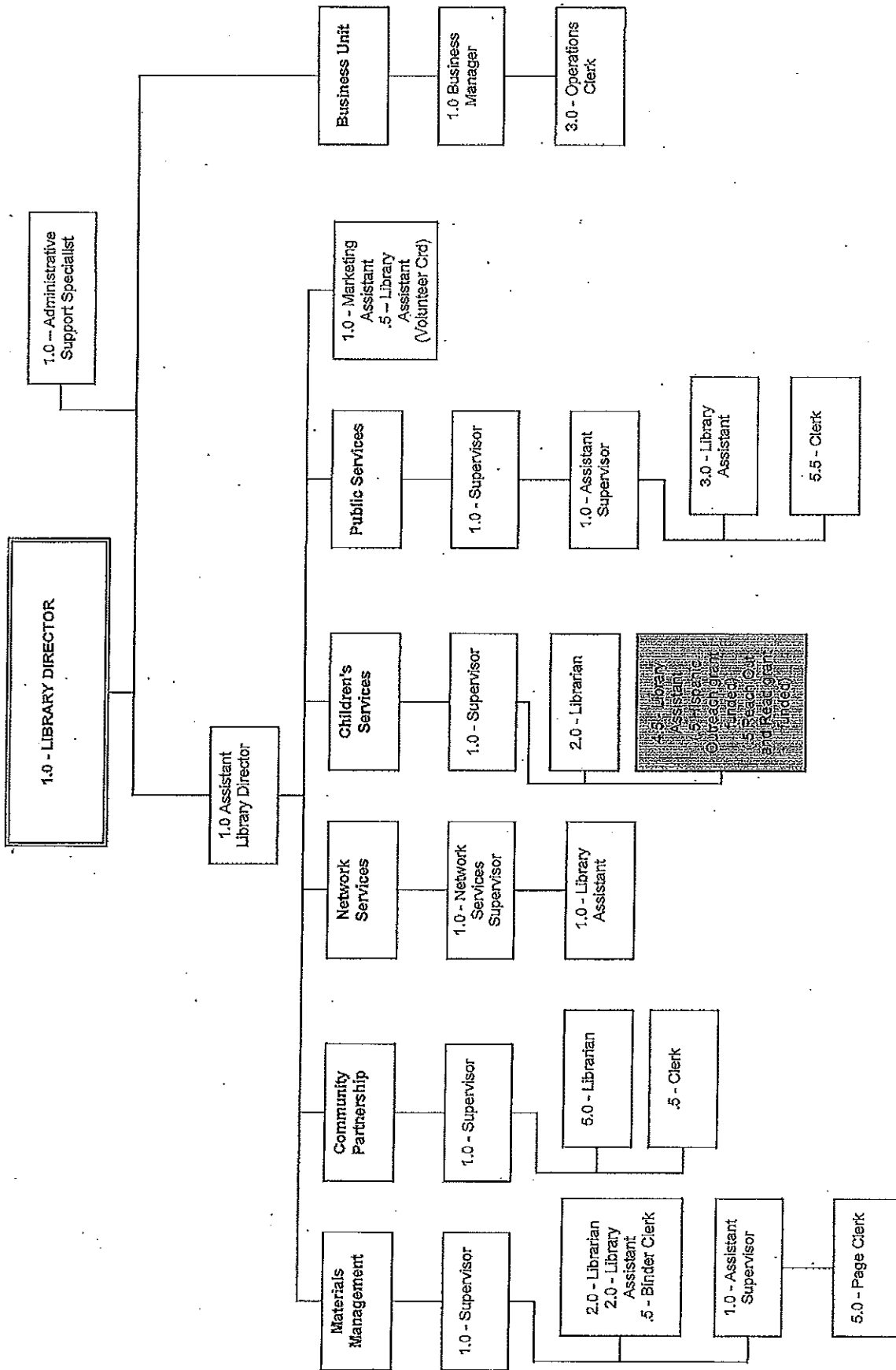
Re: Table of Organization Update

Date: February 3, 2015

On January 20, 2015 the Appleton Public Library Board of Trustees approved an update to the Table of Organization to reflect the addition of a grant-funded position for a half-time benefitted Reach Out and Read Regional Coordinator (Library Assistant) in the Children's Services Section in 2015.

We have received an Innovative Grant for 2015 from the United Way Fox Cities to implement an evidence-based program called Reach Out and Read (<http://www.reachoutandread.org/>) in collaboration with other local libraries as well as local medical providers. The funding will pay the full salary and benefits of this position as well as the books required to implement the program. Due to the nature of the grant funding, this Table of Organization change will be reliant on continued grant funding for the position beyond 2015. As the program matures, there may also be diminished need for a regional coordinator to manage it.

I am happy to answer any questions about the update to our Table of Organization. Thank you for your continued support of our endeavors to serve the youngest children in our community in new ways.



Library Board Approved 1/20/15