



Meeting Minutes - Final
Municipal Services Committee

Tuesday, August 9, 2016

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Croatt, Coenen, Konezke and Martin

Excused: 1 - Mann

3. Approval of minutes from previous meeting

[16-1275](#)

Minutes from August 3, 2016.

Attachments: [Minutes from August 3, 2016.pdf](#)

Konezke moved, seconded by Martin, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konezke and Martin

Excused: 1 - Mann

4. Public Hearings/Appearances

[16-1276](#)

Design Hearing for the following Street in the 2018 pavement reconstruction program:

- a. Lynndale Drive (Leonard Street to Everett Street)
- b. Lincoln Street (Olde Oneida Street to Madison Street)
- c. Marquette Street (Division Street to Oneida Street)
- d. Summer Street (Morrison Street to Union Street)
- e. Mary Street (North Street to Pacific Street)
- f. Alley west of Perkins Street (Charles Street to Perkins Street)
- g. Catherine Street (Washington Street to North Street)

Attachments: [2018 Pavement Reconstruction Program Presentation.pdf](#)

5. Action Items

[16-1240](#)

Request from Appleton Downtown Inc. and Miron Construction to paint a mural "It starts with a Dream" on the Oneida Street side of the Blue

Ramp at no larger than a total of 350 square feet.

Attachments: [ADI-Mural on Blue Ramp.pdf](#)

Hold item 16-1240 until August 23, 2016 meeting.

Konetzke moved, seconded by Martin, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Martin

Excused: 1 - Mann

[16-1277](#)

Request from Holschuh Properties LLC for a variance to extend the driveway at 704 E. Calumet Street 8 feet into the front yard.

Attachments: [Holschuh Properties LLC.pdf](#)

Konetzke moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Martin

Excused: 1 - Mann

[16-1278](#)

Request from Tim Lutz, 2013 S. Jefferson Street, for a variance to the City's Building Addressing Policy that states "Accessory buildings will not be allowed to have distinct official addresses."

Attachments: [Tim Lutz-2013 S. Jefferson Street.pdf](#)

Coenen moved, seconded by Croatt, that the Report Action Item be recommended for denial. Roll Call. Motion failed by the following vote:

Aye: 2 - Coenen and Martin

Nay: 2 - Croatt and Konetzke

Excused: 1 - Mann

[16-1279](#)

Request from McFleshman's Brewing Company for a permanent street occupancy permit for an electrical meter, gas service and associated poles on the alley side of 115 S. State Street.

Attachments: [McFleshman's Brewing Company.pdf](#)

Coenen moved, seconded by Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Martin

Excused: 1 - Mann

[16-1280](#)

Approve Modified City of Appleton Residential Recycling Multiple Cart Policy.

Attachments: [Residential Recycling Multiple Cart Policy.pdf](#)

Coenen moved, seconded by Konezke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konezke and Martin

Excused: 1 - Mann

[16-1281](#)

Approve modified City of Appleton Multi-Family Residential Recycling Cart Policy.

Attachments: [Mult-Family Residential Recycling Cart Policy.pdf](#)

Konezke moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konezke and Martin

Excused: 1 - Mann

[16-1285](#)

Adopt City of Appleton Downtown Mobility Plan.

Attachments: [Appleton's Downtown Mobility Plan.pdf](#)
[Comments from Appleton Downtown Mobility Plan.pdf](#)
[AECOM Downtown Appleton Mobility Plan - Draft.pdf](#)

Martin moved, seconded by Konezke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konezke and Martin

Excused: 1 - Mann

[16-1195](#)

Resolution #8-R-16
Submitted by Alderperson Lobner

WHEREAS a well-maintained lawn is a high priority for many Appleton residents,

AND WHEREAS sumac plants growing near property lines may spread across boundaries and become difficult to remove in unwanted areas without damaging the affected lawns,

THEREFORE BE IT RESOLVED that the City of Appleton shall ban the planting of sumac plants near property boundaries.

Referred to the Municipal Services Committee

Hold item 16-1195 until August 23, 2016 meeting.

Croatt moved, seconded by Martin, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Martin

Excused: 1 - Mann

16-1286

Award the UHF Digital Mobile Radio System to Baycom Inc. in the amount of \$124,787.32 with a 10% contingency of \$12,478 for a total cost not to exceed \$137,265.32.

Attachments: [Award the UHF Digital Mobile Radio System.pdf](#)

Konetzke moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Martin

Excused: 1 - Mann

16-1298

Request from Enviro forensics for a permanent street occupancy permit to install two (2) monitoring wells in Lawe Street to monitor groundwater at the former Appleton Wire Works property at 601 E. Hancock Street.

Attachments: [Enviroforensics.pdf](#)

Konetzke moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Martin

Excused: 1 - Mann

6. Information Items

16-1282

Inspection Division Permit Summary Report for July, 2016.

Attachments: [Inspection Permit Summary Report-July, 2016.pdf](#)

7. Adjournment

Konetzke moved, seconded by Coenen, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Coenen, Konetzke and Martin

Excused: 1 - Mann