



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Human Resources & Information Technology Committee

---

Wednesday, January 26, 2022

6:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Thao, Fenton, Hartzheim and Smith

**Excused:** 1 - Alfheim

3. Approval of minutes from previous meeting

[22-0055](#)

Minutes from 12/8/21

**Attachments:** [Minutes 12-8-21.pdf](#)

**Hartzheim moved, seconded by Smith, that the minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Thao, Fenton, Hartzheim and Smith

**Excused:** 1 - Alfheim

4. **Public Hearings/Appearances**

5. **Action Items**

[22-0056](#)

Request to approve contract with Baker Tilly to complete an updated comprehensive compensation study.

**Attachments:** [Compensation Study.pdf](#)

**Smith moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Thao, Fenton, Hartzheim and Smith

**Excused:** 1 - Alfheim

[22-0057](#)

Request to approve contract with Employment Resource Group, Inc. in order to conduct a national search for the Director of Public Works vacancy.

**Attachments:** [DPW Director Recruitment Process.pdf](#)

**Smith moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Thao, Fenton, Hartzheim and Smith

**Excused:** 1 - Alfheim

## 6. Information Items

[22-0058](#)

Library TO change to reflect supervisory report change of Safety Supervisor from the Assistant Director to the Business Manager

**Attachments:** [Library TO Change.pdf](#)

[Library TO 1-3-22.pdf](#)

**This Presentation was received and filed**

[22-0060](#)

Recruitment Status Report 1/20/2022

**Attachments:** [RSR 1.20.22.pdf](#)

**This Report was received and filed**

## 7. Adjournment

**Smith moved, seconded by Hartzheim, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Thao, Fenton, Hartzheim and Smith

**Excused:** 1 - Alfheim