



MEMO

"...meeting community needs...enhancing quality of life."

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works

DATE: October 26, 2021

SUBJECT: **Approval to develop a Parklet Policy for the City of Appleton.**

On July 21, 2021 the Common Council approved a street occupancy permit for an on-street parklet on the east side of the 100 N. State Street block. This was a pilot program in hopes of developing a full Parklet Policy similar to the City of LaCrosse's policy.

City staff from Risk Management, Police, Fire, Community Development and Public Works met with Jennifer Stephany from Appleton Downtown, Inc to review how the pilot program went. All agreed that the pilot program was successful, and now had a good sense of what would be needed to develop a policy for an on-going, safe Parklet Policy.

Therefore, staff is requesting approval to develop a Parklet Policy for Municipal Services Committee and Council consideration.

