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DEPARTMENT OF PUBLIC WORKS
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To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: April 6, 2022
Re: Parking restriction change on the 300/400 block of N. Division Street
Follow-Up to Six-Month Trial Period

At the request of the *Pillars Adult & Family Shelter* (located at 400 N. Division Street), the Traffic Section recently reviewed the existing parking restrictions on the east side of the 300/400 block of N. Division Street. The representative from Pillars (Marth Baldwin, Crisis Housing Director) raised concerns about the existing 90-minute parking zone being unnecessarily restrictive for her clients. She requested the zone be changed to a 2-hour parking zone.

After a review of our historical records, it was unclear why the zone was designated with a 90-minute limit, especially considering the vast majority of our time-limited zones are designated with a 2-hour limit.

Based on the various considerations, we felt the change to a 2-hour time limit would help standardize the zone and would assist Pillars' clients in conducting their business. No negative impacts were anticipated. A six-month trial was initiated on 10/5/21 to test the changes.

We believe the changes accomplished the goal of addressing the original issue. We did not receive any feedback or complaints from the public during the six-month trial period. Based on this, we recommend making the changes permanent.

To accomplish this, the following ordinance action is required:

1. **Create:** "Parking be restricted to two hours from 9:00 a.m. to 6:00 p.m., except Sundays and Holidays, on the east side of Division Street from a point 95 feet north of Franklin Street to a point 180 feet north of Franklin Street."
2. **Create:** Parking be prohibited on the east side of Division Street from a point 180 feet north of Franklin Street to a point 295 feet north of Franklin Street."
3. **Create:** "Parking be restricted to two hours from 9:00 a.m. to 6:00 p.m., except Sundays and Holidays, on the east side of Division Street from Packard Street to a point 250 feet south of Packard Street."
4. **Create:** Parking be prohibited on the east side of Division Street from Franklin Street to a point 95 feet north of Franklin Street."